

QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Christy Rosenberger

Date/Time: Wednesday, November 18, 2020 6:30 p.m.

Secretary/ Minutes: Stephanie Fong

Location: Zoom

Participants: Father Chuck, Ellen Donley, Stephanie Fong, Anna Grzeszczak, Debbie Hanfler, Mike Hausman, Helena Keeley, Cindy Klopp, Kathy Korn, Christy Rosenberger, Dale Servais, Mike Szocs, Becky Wagner, John Schueller

Excused: None

Guest(s):

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began on time with a prayer.	Led by Kathy
Introductions	We welcomed Ellen Donley to the Council. She will be working with Prayer & Worship. All PC members introduced themselves.	
Minutes	The minutes were approved as written.	
Father's Update	<ul style="list-style-type: none">• Father thanked Mike Hausman for his recent Stewardship talk at all masses. We are ahead of last year on commitment forms that have been returned and on pledges.• Christmas Mass reservations are filling up, particularly the 4pm Christmas Eve.• Thanksgiving Mass will be at 9am. Parishioners can bring food items to donate. Monetary donations will go to St. Vincent De Paul.• Despite the difficulties we have faced with the pandemic, there are many things to highlight, particularly the religious education programs. Yes, numbers are smaller, but that allows instructors to relate better individually with students. The people who are attending are committed.• We continue to take safety very seriously. QoA is known in the area as a safe place to worship. We know of parishioners who have been personally affected by the virus, but not due to attending Mass at QoA. We need to keep these people and families in our prayers.	
Trustee Update	Negotiations continue on the sale of St. Mary's. Proposals look good. The Village Board must approve.	

<p>Council Items</p>	<p>Youth and Young Adult (Anna)</p> <ul style="list-style-type: none"> • Classes are going well. High School students packed up 50 boxes for Capuchin Community Services for Thanksgiving meals • Rosary Walk has pamphlets for praying the rosary. Still discussing use of a pedestal. <p>Lifelong Faith Formation (Stephanie and Cindy)</p> <ul style="list-style-type: none"> • See attached LFF notes. <p>Human Concerns (Debbie)</p> <ul style="list-style-type: none"> • Suggestion that the ministry “Home Outreach” encompass the call ministry to keep connected with parishioners at this time. • Daily rosary on zoom is a way for parishioners to stay connected <p>Prayer and Worship (Kathy K)</p> <ul style="list-style-type: none"> • P & W meeting upcoming Nov 20. <p>Stewardship / Volunteerism (Becky)</p> <ul style="list-style-type: none"> • Positive response to commitment forms. More turned in than at this point last year. • Father Chuck will record a special “Thank you” to send to all parishioners who have contributed and who have given us their email address • Further discussing how to upgrade the ministries booklet and have the descriptions there coincide with the website. • Looking into unpaid internship to get help with our outreach through technology • We have the Pilgrim Crucifix and will develop a way to schedule volunteers for it. <p>Finance (Helena / John)</p> <ul style="list-style-type: none"> • See attached Finance and Cemetery notes. • Through week 3 of the Stewardship Commitment drive we are ahead of last year in # of responses received, and amounts pledged. • Still working to resolve the easement situation for the cemetery. • Must address future HVAC expense (\$93,000) 	<p>Anna will continue research on items for Rosary Path</p> <p>Helena, Stephanie & Kathy will provide HC a list of 10 “high priority” calls from the first round of calls</p> <p>Announce in bulletin. Ellen will connect with Sue Crane for details</p> <p>Kathy will provide updates Friday if necessary.</p>
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	<ul style="list-style-type: none"> • Generous donors have given funds to redo our pavement and for an electrostatic sprayer • An addendum has been added to create a Technology subcommittee of the Finance Council. The Technology subcommittee will be responsible for identifying the equipment we have, identifying improvements needed, will interview Father and Brian McLinden regarding current and future planning and budget. • John answered questions about what our contract with LPI covers with regards to our website <p>Strategic Plan (Mike S)</p> <ul style="list-style-type: none"> • Creating a focus group to meet regarding DMI and SP 	<p>Stewardship helping identify individuals interested in subcommittee</p> <p>Christy will organize</p>
Council Items	<ul style="list-style-type: none"> • Parish numbers: John S shared we are down the first 3 weeks of November vs what was budgeted. We fared well in the first 4 months of the pandemic but budgeted for small increases expecting that Mass attendance would continue to grow. The Archbishop is not going to reinstate the dispensation for Mass. Budget Timetable: Commission liaisons should share with their groups. Start analyzing current program/budget and identify changes or improvements needed. By April 2021 the preliminary budget will be drawn up and final approval will be 5/18/21 by the FC and 5/19/21 by the PC. • Deanery meeting: Dale and Christy reported the meeting was not well attended. The focus was on urban development and community relations. Celebrations for the 5th year of the Synod are on hold. Attendees shared what they are doing to keep parishioners safe and plans for celebrating Christmas. Next Deanery meeting is in March. • Pastoral Council Norms Appendix: Last PC meeting we decided that beginning in January, commission heads or representatives of one of the commissions will be invited to the general PC meeting. The purpose will be to get an overview of the year, areas of need, a deeper dive. Suggestions were made for questions we can give to the commission representative to help them prepare. These included: What is going well, what you are excited about? What needs do you foresee, how can we help? and What are your goals for this year? • Safeguarding: All PC member backgrounds are up to date 	<p>PC liaisons will share budget timeline with their commissions</p> <p>Christy will prepare questions and distribute for approval</p>
New Items	None	
Next Meeting Agenda Items	Next meeting is Wednesday, January 20, 2021 at 6:30 p.m. in Grellinger Hall.	Prayer Leader will be Christy
Closing Prayer	The meeting ended with a prayer.	