

QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Kent Rice

Date/Time: Wednesday, August 16, 2023 6:30 p.m.

Secretary/ Minutes: Stephanie Fong

Location: Grellinger Hall

Participants: Tim Dondlinger, Father Chuck, Tom Farley, Stephanie Fong, John Henry, Cindy Klopp, Gary Mathis, Kent Rice, Dale Servais, Becky Wagner

Excused: Chris Behrndt, Debbie Bisswurm

Guests: None

Item	Discussion	Next Steps & Responsible Party
Welcome and Prayer	The meeting began on time with a prayer.	Provided by Tim
Introductions	None	.
Minutes	The minutes from June 21, 2023 were approved	
Photo	Because not all PC members are in attendance tonight, we will take the PC group photo next meeting 9/20/23	
Father Chuck / trustee report	<p>Father's report:</p> <ul style="list-style-type: none"> • Father Dennis from PIME Missionaries concelebrated masses with Fr. Chuck the weekend of 9/5 -6. • Blest Art spoke at all masses the weekend of 9/12-13 representing the Catholic Christians in the Holy Land. They had their artwork for sale after all masses. • Our content on the QoA website is out of date. We do not have a webmaster, but Lisa can take down and put up new content. All commissions should review how their commission appears on the website and consider how they want to represent themselves. • QoA is hosting My Parish Matters on behalf of the Archdiocese on September 16th. QoA parishioners can attend for free. This is a big initiative for the Archdiocese and all are encouraged to attend. The Blessed Breakfast Club will be helping to host and are gladly accepting volunteers to assist. • The QoA SoD (School of Discipleship) is going very well. Fall offerings for growth will be available soon. • Father's trip to El Paso was meaningful and he saw important and wonderful work that is being done to assist people who have crossed the border into the US. Father plans to share these experiences with the parish. Father has learned that a few parishioners have been supporting the refugee's cause for years. <p>Trustee report: Comments will be included with FC report</p>	<p>Review your commission's representation on website. Submit changes to Lisa</p> <p>Register for My Parish Matters</p>
Commission and Strategic Plan updates	<p>Lifelong Faith Formation (Cindy / John) See attached report Cindy highlighted that Liz is reaching out to all families with students eligible for faith formation classes. There are multiple people Liz is working with individually to prepare for sacraments.</p> <p>Human Concerns (Debbie) Absent. See attached report Cindy attended the HC meeting. They learned more about the Jail ministry from John Quaal. Bill Ryan has suggested that QoA participate in a Habitat for Humanity project. Father said this would be a topic for HC to discuss further at their next meeting.</p>	<p>HC to discuss Habitat for Humanity</p>

	<p>Prayer and Worship (Gary /Stephanie) See attached report In addition, we briefly discussed MSP (Ministry Scheduler Pro) and the transition to auto-scheduling. The software works well to inform people when they are scheduled to serve via email, but not all people regularly use email. There is a schedule posted in the gathering space. Eucharistic ministers are not scheduled through MSP, but as we recruit and train more ministers, we could use MSP for scheduling that as well. There is a training planned for Eucharistic ministers after all masses 8/26-27.</p> <p>Stewardship (Becky) See attached report In addition: Stewardship is about to revise the Ministry Booklet. Becky shared with the commission liaisons the current writeup for their commission for review. Any updates should be submitted to Debbie Esser once you have had the opportunity to discuss at your next meeting. We are also looking for someone willing to do a personal testimonial about Stewardship for the upcoming Stewardship campaign in November.</p> <p>Finance Council (Tom)</p> <ul style="list-style-type: none"> • The FC is focused on the Year End Report, which will be published soon. An important thing to note upon viewing is that the “Other Income and Expenses” appears as a negative number. This is part of accounting methodology in regards to interest income. This is actually a positive amount. Do not be alarmed, we are in good shape. • There has been a dramatic change with regards to Buildings and Grounds Expenses. We recently replaced the stairs at the St. Mary’s cemetery. The roof of the church is leaking after the major rain we had and will need repair. Our buildings are 25 years old and the need for repair is anticipated. • Church revenue is down, mostly due to demographic changes in our population. • We recently received an 8k donation and a 2k donation. • We recently received 30k from the Archdiocese for the Love One Another (LOA) campaign. We have received a total of 200k so far. Soon, the organ will be removed and the floor underneath replaced. This will be the start of changes parishioners will start to see with the LOA funds. We will also have the ability to do some future planning / building, as we are in need of meeting, classroom, and storage space. • A company is interested in taking our organ at no cost to us, other than the volunteers that will be needed to help disassemble. <p>Trustee (Dale) comments:</p> <ul style="list-style-type: none"> • Dale is working with a small AV group to implement improvements to our system. • Dale will give a general update to the parish regarding the LOA during all masses soon. He is very happy with our progress. 	<p>P&W Liaisons should discuss at next commission meeting.</p> <p>Submit updated commission information to debbiee@queenofapostles.net Suggest a person to do lay witness testimonial</p>
General Items	<ul style="list-style-type: none"> • Communion procedure for music ministers: New graceful procedures are needed for each Mass. • Confusion over “Commission” vs. “Committee”: These are two terms that mean the same thing. At QoA we chose to use the word “commission” years ago and look to be consistent in using that term. “Committee” could be used to designate a smaller group task under a commission ie: AV committee or Safety committee. • Rosary Path: The border is coming out and is a tripping hazard. Pat Bero plans to fix it. 	<p>Discuss with Grace and P&W</p>

	<ul style="list-style-type: none">• Trees: Some of the new trees that were purchased for QoA by KoC have died. They are guaranteed and will be replaced by Breezy Hill Nursery.• QoA Property Tour: Steve Klopp offered to do a tour of the entire QoA property for anyone who is interested. It was decided the tour will be before the next PC meeting September 20th at 5:30pm,	Meet 5:30 9/20 for property tour
Next meeting	The next meeting will be Wednesday, September 20, 2023 at 5:30pm, beginning outside the Church. Afterwards we will continue the meeting (and take a picture) in Grellinger Hall	
Closing Prayer	The meeting ended with a prayer	Next prayer leader is Tom

Attachments: LFFC notes, Stewardship notes, P&W minutes, HC notes, PC commission assignments, PC member contact information