**MEETING MINUTES**

**Chairperson:** Kristine Schroeder **Secretary/ Minutes:** Kathy Korn

**Date**/**Time:** February 15, 2017 6:30 pm **Location:** Grellinger Hall

**Participants:** Father Chuck Hanel, Chuck Andrychowicz, Joanne Brandtjen, Mike Hausman, Cindy Hill, Helena Keeley, Kathy Korn, Mic Pietrykowski, Christy Rosenberger, Kristine Schroeder, Steve Szocs

**Excused:** Lydia Heinen, Dale Servais **Guest:**

| **Item** | **Discussion** | **Next Steps & Responsible Party** |
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| Prayer | The meeting began on time with a prayer lead by Kathy Korn |  |
| Guest  | Barb Vite from the Archdiocese was here to help our parish to make the plan to reinvigorate our stewardship. She discussed with us conducting a Parish Stewardship Assessment. This is a tool that lays the foundation for long term stewardship. This tool helps us to get input from as many people as we can. This includes all of the members of the council, all ministry groups and others with vested interest in the parish. These invitations need to be one on one.The meeting will be a 90 minute meeting conducted by Barb. She will then return after the meeting with the results from the meeting and what we need. Approaching to be on the stewardship commission is to let them know it is a discernment meeting information is provided they can take home and prayerfully read it. We will provide follow up calls to discuss the ministry. Barb also provided information on the dates and locations of the Spirituality and Stewardship Sessions.  | Dale Servias will work with Barb to set up the first meeting.  |
| Minutes | The December minutes were approved  |  |
| Father’s Update | Copy of the Proxy to sell the St Mary’s property was approved and signed tonight. Need to look into a go ahead to get an appraisal of the St Mary’s site. One question is to check with the Archdiocese is there a specific appraiser they require us to use? The first Feasibility Committee Meeting is scheduled for 1/10/17. To include consulting the Strategic Plan and review the Archdiocese procedures and how they apply to us and what we are doing.We will get advice from other parishes going through remolding, rebuilding on their feasibility study. For example St Anthony on the Lake and St Charles.A survey of the St Mary’s property need to be looked into that incorporates everything. There is a difference between and appraisal and a survey. A motion to delegate to the finance committee the decision for and cost of the appraisal and survey of the St Mary’s property. Motion was made, seconded and moved.School signs. The one by the road will be covered and then used as For Sale when that is approved.The other sign by the school will be removed.Mic did see to the respectful removal of the flag |  |
| Council Items | Weekly contributions and attendance numbers were discussed. Steve examined the data and produced bar charts to provide a clearer understanding of the numbers. A staff person needs to be involved with this task. | Determine the best way to generate such charts. |
| Ongoing Items | The first Feasibility Committee Meeting is scheduled for 1/10/17. To include consulting the Strategic Plan and review the Archdiocese procedures and how they apply to us and what we are doing.We will get advice from other parishes going through remolding, rebuilding on their feasibility study. For example St Anthony on the Lake and St Charles.A survey of the St Mary’s property needs to be looked into that incorporates everything. There is a difference between and appraisal and a survey. A motion to delegate to the Finance Counsel the decision for and cost of the appraisal and survey of the St Mary’s property. Motion was made, seconded and moved.Mic did see to the respectful removal of the flag General Pastoral Council QuestionsThe question of having a Holy Hour. We have done it in the past. We need to talk to Deacon Gene, Helena will contact him.Joanne shared with us the positive response to Fr. Chuck saying goodbye to everyone as they left after the Christmas Masses. | Finance Counsel |
| Commission/ Committee Reports | Lifelong Faith Formation (Christy/Kathy)Christy reported that at the moment the Alpha program will be the focus of the activity.There are now 2 more children in the Christian Formation Program for a total of 227 currently enrolled.The 3-Kings Dinner was held and was a success.The next Youth Mass is scheduled for Jan. 29, 2017 10:30 am.Finance and Administration (Steve)Bill Ryan is the liaison to the marketplace.Script Program has an inventory of 6,600 and will be discontinued as it is no longer providing what we need. We will determine how to close it out and dispense this information to the Parish.Columbarium. Steve has done research and explored state laws regarding cemeteries. You can have free standing ones. List of the Waukesha County cemeteries was one of the resources,Human Concerns (Helena)No meeting held yet. It will be held later this month. Everything is on schedule.Prayer and Worship (Cindy) No meeting held. It will be held later this month.Stewardship and Volunteerism(Joanne and Dale)They stated they need to organize and set up the meeting with Barb and the people here. Dale said he will check with Barb and it will be after the Queen’s Ball. March 20th or March 22nd. Even if Stations are happening at 6:00 pm the meeting could start at 7 pm. Strategic Planning (Kris)There are things that still need to be scheduled regarding the Strategic Plan.Dates to keep on your Calendar:Jan 28th Liturgical Ministry DayJan 28th Trivial Night Feb 4th Fish Fry 4:30 pm – 7:00 pm.Feb 8th 10-11 am and 6:30 – 8 pm Everyday Stewardship: Inspiring and Practical Insights on Steward as a Way of Life – Cousin’s Center, MilwaukeeFebruary 11th Parish Council Congress February 18th Queen’s Ball |  |
| Next Pastoral Council Meeting | Next Pastoral Council Meeting – Wednesday February 15, 2017 – Grellinger Hall 6:30 pm Kathy Korn Prayer LeaderThe meeting closed with a prayer. |  |