QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Kristine Schroeder Secretary/ Minutes: Kathy Korn/Christy Rosenberger

Date/Time: May 17, 2017 6:30 pm **Location:** Grellinger Hall

Participants: Father Chuck Hanel, Chuck Andrychowicz, Mike Hausman, Lydia Heinen, Cindy Hill, Helena Keeley, Kathy Korn, Mic

Pietrykowski, Christy Rosenberger, Kristine Schroeder, Dale Servais, Steve Szocs

Excused: Joanne Brandtjen Guest: Jose Gonzales

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Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began on time with a prayer led by Dale Servais	Steve Szocs to lead June prayer.
Guest	Jose Gonzales; thinking about accepting nomination to Council, observing	,
Minutes	The April minutes were edited and approved.	To be posted and printed for back of church.
Father's/Trustees' Updates	 Father Chuck provided the following updates: Confirmation and First Communion were held. Bishop Haines participated in Confirmation. Traffic issues will continue for the foreseeable future. Perhaps announcements and half-sheets should be available for Parish. Was asked to provide a description of what he does. Father provided handout. Trustee – Mic provided the following updates: Rummage was held at Rectory/School; approx. \$2,400 was made; one item of note, the large outdoor Nativity scene was purchased by Immaculate Heart of Mary and being taken one piece at a time to Liberia for use; the Fire Department expressed interest in the floor scrubber and equipment; lots of uniforms left, Goodwill. Special thanks was given to Mic and Anna Marie Urbanski for their hard work in spearheading the rummage. As of the Council meeting there were requests to the Father Carl Alberte Scholarship Fund totaling \$16,000 for approximately 10 families sending their kids to Catholic Schools. 	Half-Sheet to be created and put in bulletin/back of church re construction. (Lisa)
Commission/ Committee Reports	Lifelong Faith Formation (Christy/Kathy) - Christy/Kathy/Beth/Liz/Lydia met and discussed/filled out the questionnaire for the Feasibility Study - Went over surveys given to the Christian Formation parents and students Finance and Administration (Steve/Mike) - Feasibility Study - \$12,000 for study (approximate); interviewing 2 companies - Sacristy wall removal cost \$6,000 - Light repairs/maintenance cost \$3,600 - New curtain hung in back of altar – donated	

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	 Sale of property – Pewaukee Schools interested, feedback anticipated; still conducting market study to arrive at asking price (anticipated by next month) A Buildings and Grounds committee will be started and Steve Szocs will be the liaison; binders of maintenance budget/schedules completed several years ago should be found to aid the committee \$7,000 favorable to budget Human Concerns (Helena) Giving Tree transferring to Human Concerns (Carol Fitzpatrick) 	Attempt to locate previously provided maintenance binders (Dale/Steve)
	Prayer and Worship (Cindy) - No meeting held; nothing to report	
	Stewardship and Volunteerism (Joanne/Dale) - Received Barb Vite's comments on Stewardship assessment just prior to meeting; need to review - First priority will be forming committee and coming up with a plan; have an informational meeting for personally invited guests; make appeal from pulpit, call individuals	Barb's comments will be reviewed. Dale to reach out to those that have expressed interest in being on committee.
	Youth and Young Adult (Lydia) - Food service at MacCanon Brown Homeless Sanctuary - Working with Liz to put more emphasis on community outreach	
	 Strategic Planning (Kris) Kris/Karen/Father met Look at organizing vision for staff: job descriptions, development of performance reviews, understand what Father does Personnel committee starting after getting ok from Finance Council, staff to be surveyed to see what they do Develop training (committee volunteers, Dale, Christy and Mic, led by Kris); pull in leaders, develop recruitment and training procedures, council retreat as idea for leadership training Keep Parish updated through announcements, bulletin, board in back of Church 	
Council Items	- Nothing to report.	
Ongoing Items	Update on Feasibility Planning Committee – - Meeting on May 22 nd , surveys due and will be discussed	
	Nomination Process – - Information being given through Bulletin, announcements and information in Gathering Space - Personal relationships work best, ask people - Nominations open until June 4th	

Item	Discussion	Next Steps & Responsible Party
	 Trustee Election Father nominated Mike and Mic for 2nd term; nominations open and criteria provided in Bulletin, in announcements and in Gathering Space Deanery Material Parking lot 	
20 th Anniversary	 Plan 25th, with road construction hard to plan summer events Perhaps cake/coffee at Masses 	
Next Pastoral Council Meeting	Next Pastoral Council Meeting – Wednesday, June 21, 2017 – Grellinger Hall, 6:30 p.m., Steve Szocs Prayer Leader	
Concluding Prayer/Blessing	The meeting closed with prayer.	