

QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Kristine Schroeder
Date/Time: June 21, 2017, 6:30 p.m.

Secretary/ Minutes: Christy Rosenberger/Kris Schroeder
Location: Grellinger Hall

Participants: Father Chuck Hanel, Chuck Andrychowicz, Joanne Brandtjen, Jose Gonzales, Mike Hausman, Cindy Hill, Helena Keeley, Kathy Korn, Mic Pietrykowski, Christy Rosenberger, Kristine Schroeder, Dale Servais, Steve Szocs

Excused: Lydia Heinen

Guest: --

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began on time with a prayer led by Steve Szocs	Chuck to lead July prayer.
Welcome/ Introduction	Welcome to 2017-2020 Pastoral Council members Jose Gonzales, Dale Servais and Christy Rosenberger. Thank you to Kathy Korn for serving Queen of Apostles on the Pastoral Council during the last term.	
Guest	--	
Minutes	The May minutes were approved.	To be posted and printed for back of church.
Father's/Trustees' Updates	<p>Father Chuck provided the following updates:</p> <ul style="list-style-type: none"> - Feasibility Committee met. Further discussion will be provided later. - Finance Committee met. Further discussion will be provided later. - Staff went through CPR training. Hope to train other Parish members (ushers, etc.). Ordered additional material to go with the AED machine. - Deacon Gene celebrating 25 years of being a Deacon. Semi-retiring from his position and is working with various other Parishioners to help fill needs. Will be continuing with limited office pastoral work. A Thank you and social will be held after each Mass the weekend of 6/24th & 25th. - A new Alpha series is being planned for fall. - Increase in weddings this time of year, planning for next year. <p>Trustee – Comments will be provided during other portions of the meeting.</p>	Dale will work to get others trained.
Commission/ Committee Reports	<p>Lifelong Faith Formation (Christy/Kathy)</p> <ul style="list-style-type: none"> - 2017/2018 Christian Formation registration packets, calendar, retreats, outreach and speakers are being worked on. - Alpha was a success! Participants provided feedback at the end, saying they would invite a friend to come and averaged between 4 and 5 stars, 5 being the best. A new session is being planned for fall and there is a meeting June 29th for Alpha volunteers and to recruit new volunteers. - RCIA, Adult Confirmation and Baptism prep is being headed up by Liz as Deacon Gene and Carla take a step back. Details are being worked out and surveying Parish for needs. 	

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	<p>Finance and Administration (Steve/Mike)</p> <ul style="list-style-type: none"> - Budget for 2017/2018 presented. Kudos to John Schueller who worked with ministries to come up with budgets. Conservative on income – managing what is going on. Parish is doing well. Concern raised over organ costs, Mike Hausman will reach out to John S. to determine what is needed to be done regarding organ repairs. Helena will reach out to Bob Meyer & Brian McLinden to find out what absolutely needs to be done and what can be postponed. - Update on selling property on Wisconsin Avenue: Haven't established an asking price, but interested parties are asking. There is no broker as of yet, working with appraisers, however the Appraisal will be proprietary to QOA and not shared with prospective buyers. - Multiple members went to the planning committee meeting at the Village of Pewaukee to see which way the Village was leaning with the use of the property, seem to be leaning toward single family or mixed use (Retail & Habitational), but entertaining other options. Holding off on asking price to see what offers are being generated. Communicating that it would be advantageous to keep the Church building and the Village agreed. - With update on selling property, the question was raised regarding expanding the current cemetery. Cemetery Committee is active, trying to figure out plots and mapping current cemetery. Mike will talk to John Schueller about options for additional cemetery space on any of our properties and find out roadblocks that were hit before, such as legal issues, State issues. <p>Human Concerns (Helena)</p> <ul style="list-style-type: none"> - Involved in the budgeting process during last meeting - Cindy Klopp will continue with the St. Vincent meal program Day will be switch to Friday to hopefully encourage more participation. - Discussion of homebound and Eucharistic ministry, need people <p>Prayer and Worship (Cindy)</p> <ul style="list-style-type: none"> - Feasibility planning - Need to better organize calendar for Parish, online/bulletin; some recent activities were missed - Announcements: Hard to understand, distracting during announcements (people arriving, greeters, noisy). Bigger bulletin? – Need to be sure we have content to support a bigger bulletin. Need to do better recognizing activities. Make announcements during Mass more general and lead people to bulletin/website/flyers/ushers/Facebook. Re-look at marketing, approach in a different way, may get more participation excitement to market that we have opportunities to help someone else – homebound, etc., figure out how to give incentive to want to help, portray opportunity to live life in a general Christian way. - Lead into discussion on having a Ministry Meeting Night: All standing committees meet on one night. Pray together. Session for feedback with everyone. 20 minutes to present what working on, then break into individual committee meetings. Creates communication and prayer. One time a month. Human Concerns/Prayer and Worship agreeable and working on specific nights. Can schedule for whole year. - Server robes being cleaned 	<p>Mike will bring back organ costs to get clarifications.</p> <p>Tasking asking price to Bill Ryan.</p> <p>Mike will follow-up on inquiring about the cemetery and possibilities of expansion.</p> <p>Ministry Liaisons for P&W and Human Concerns will reach out to their Ministry leads to determine if key dates are being communicated to Lisa before we reach out to Lisa on keeping the</p>

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	<ul style="list-style-type: none"> - Email to Helena was shared from Rita to bring to the attention to Pastoral Council how wonderful of a job Gayle Draggota has done with the environment of the Church <p>Stewardship and Volunteerism (Joanne/Dale)</p> <ul style="list-style-type: none"> - Contacting people that have expressed interest in joining committee - Reviewing Barb Vite's comments. - Focus on time/talent/treasure, stewardship does not just mean treasure. - 2-step process, form commission and formulate plan in conjunction with Strategic Plan <p>Youth and Young Adult (Lydia)</p> <ul style="list-style-type: none"> - No report. <p>Strategic Planning (Kris)</p> <ul style="list-style-type: none"> - Get on the agenda for the next Finance Council meeting to approve the Personnel Committee - Board in gathering space to be updated - Once establish the next round of liaisons, re-visit Strategic Plan - Update website commissions/committees/ministries, use Prayer and Worship as a guide. 	<p>Parish calendar updated.</p>
Council Items	<ul style="list-style-type: none"> - Covered in Budget earlier - Weekly Attendance and Contribution Numbers reviewed. 	
Ongoing Items	<p>Update on Feasibility Planning Committee –</p> <ul style="list-style-type: none"> - Talking to architectural firm (one of two) - Visiting some sites to get a feel for what others are doing, best practices (St. Anthony on the Lake and Spring Creek). Will let know when tours set so others can join. - Next meeting 6/26 at 6:30PM <p>General Questions –</p> <ul style="list-style-type: none"> - Ministry booklet. Should be a person in charge to make sure it carries forward and to provide deadlines. - Council to be greeters with badges at Mass. Ushers and greeters are available and at Masses. Be available, but concentrated at entrances now. 	
New Items	<p>Emergency Guide (Dale/Cindy) –</p> <ul style="list-style-type: none"> - Guide retained from school. - Copy sent to CPR trainer and input was given. - Stationed with AED, provides response/guide/procedures for emergencies. - Every staff person to review and sign two times a year; liaisons/chair one time a year. - Ushers will review during CPR training. <p>QofA Leadership Training Manual (Kris/Mic/Christy/Dale) –</p>	<p>Dale will bring up guide at time of CPR training for ushers so all are aware</p>

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	<ul style="list-style-type: none"> - Moving forward with manual, have Archdiocese links and will provide specifics for QofA ministries - Will continue after new term liaisons decided <p>2017-2018 Pastoral Council Liaison Assignments and Selection of Pastoral Council Officers –</p> <ul style="list-style-type: none"> - For next meeting, look at the Manual and provide Kris with your top three commission liaison choices - Will elect new officers (Chair, Vice Chair, Secretary) <p>Volunteer dinner was fantastic! Special recognition to Nona Todd who has been with the Parish for 56 years! Shout out to “Peter, Paul & Mary” and the ensemble singing the Song arranged by Brian McLinden.</p>	<p>Provide Kris with top 3 liaison choices</p>
Next Pastoral Council Meeting	Next Pastoral Council Meeting – Wednesday, July 19, 2017 – Grellinger Hall, 6:30 p.m., Chuck Andrychowicz Prayer Leader	
Concluding Prayer/Blessing	The meeting closed with prayer.	