

# QUEEN OF APOSTLES PASTORAL COUNCIL

## MEETING MINUTES

**Chairperson:** Christy Rosenberger  
**Date/Time:** Wednesday, August 17, 2022 6:30 p.m.

**Secretary/ Minutes:** Stephanie Fong  
**Location:** Grellinger Hall

**Participants:** Chris Behrndt, Debbie Bisswurm, Father Chuck, Tim Dondlinger, Ellen Donley, Tom Farley, Stephanie Fong, Cindy Klopp,, Christy Rosenberger, Dale Servais

**Excused:** None

**Guests:** None

Item	Discussion	Next Steps & Responsible Party
<b>Welcome and Prayer</b>	The meeting began on time with a prayer.	Led by Cindy
<b>New Member Welcome and Introductions</b>	Chris Behrndt joined us today as a new member on PC. He introduced himself with a brief history of his past involvement in the parish. Current PC members introduced themselves. Chris will be working with the Finance Commission.	
<b>Minutes</b>	The minutes were approved	
<b>Father / trustee report</b>	<p>Father reported on two major topics:</p> <p><b>DMI</b> - Father is excited to report that we will be opening the “Q of A S of D”, the “Queen of Apostles School of Discipleship”. We will be offering numerous opportunities and courses to come together and discuss matters of the heart, soul and spirit. This idea was born from the DMI survey results. People from other parishes and other faiths are welcome.</p> <p><b>Capital Campaign</b> - Father is pleased to report the Capital Campaign, Love One Another, is starting. Dale and Patty Servais and Tom Pipines are serving as the tri-chairs of the campaign. The Archdiocese has hired a firm to help organize campaign efforts. Renee Linsenmann is the Capital Campaign Director. September begins the first phase of the campaign where Fr. Chuck, the tri-chairs and volunteers will individually meet with donors. In October, the campaign will be announced to the general parish. Training for volunteers begins Monday, August 22 at 6:30 pm. We are all a part of QoA, sharing our love for the parish with friends. Donors will be asked to pledge an aspirational amount to be collected over a 5 year period. Our 5 year goal is \$1,073,272. QoA keeps 60% of this amount, 40% goes to the Archdiocese to provide for their many cases and ministries. When we exceed the amount, QoA keeps a larger share of the monies over the target amount. The “case” QoA is raising money for has two main parts:</p> <ul style="list-style-type: none"> <li>• <b>Upkeep of our existing space</b>, including a new AV system, lighting, carpet and electronic organ Our facilities are 25 years old now and need some TLC.</li> <li>• <b>Future Building Fund:</b> We currently have 500K from the sale of St. Mary's. To build new structures, we must have half of the required money in cash before work can begin. Considering building new classrooms to house Christian Formation students, for example, or adding other structures to our existing building could cost several million dollars.</li> </ul>	

	<p>The Archdiocese has many “cases” including: expanding the seminary, grants to inner city schools and parishes, grants to rural parishes, and a new roof on the Cathedral. To see more about the Archdioceses’ cases, visit <a href="https://www.loveoneanothermke.org/Campaign-2021">https://www.loveoneanothermke.org/Campaign-2021</a>.</p>	
<b>Commission and Strategic Plan updates</b>	<p><b>Lifelong Faith Formation</b> (Cindy) See attached report. In addition:</p> <ul style="list-style-type: none"> <li>• Liz Kuhn has interviewed 3 potential candidates for the intern position. The new intern will be chosen by Friday (August 19), and will begin by the end of August.</li> <li>• Based on CF reviews, we are exploring how to make the family program appeal better to everybody. Gerise Grzezszak, a primary school teacher and member of the LFFC, is looking into making improvements to the program, which has been a great success overall. The Family program operates both on zoom and in person. All other CF programs will be in person this next school year.</li> <li>• Registrations are still open for the fall. About half of CF families have registered.</li> </ul> <p><b>Human Concerns</b> (Debbie) See attached report and “Life’s Connection Introduction”. In addition:</p> <ul style="list-style-type: none"> <li>• We are very excited to host the sculpture, Memorial for Unborn Children, for the month of October.</li> <li>• There will be a showing of a respect life movie, such as Unplanned, and a Holy Hour for Life once a week during the month of October.</li> <li>• Debbie Bisswurm and Carol Fitzpatrick toured Waukesha’s largest pregnancy center, Life’s Connection and were so impressed with the resources they provide. QoA will be including them, along with several other pro-life ministries we serve, in our future collections, such as the “baby shower”.</li> </ul> <p><b>Prayer and Worship</b> (Stephanie / Ellen)</p> <ul style="list-style-type: none"> <li>• P&amp;W is coordinating with HC to present the Memorial for Unborn Children statue. The Family Life Council provides tablecloths, flowers, a sign and brochures. P&amp;W plans to present the statue in the area where the quilt was presented for the 25th Anniversary celebration. The statue will have a wall divider behind it, draped with fabric and will sit on a table.</li> <li>• Generous parishioners have donated a Divine Mercy painting and asked P&amp;W for recommendations for placement. Some possibilities we are considering include: pairing it with the Virgin of Guadalupe painting (currently in the vesting sacristy) on each side of the crucifix in the Gathering space, in the church on each side of the Mary statue, or singly on the wall by the Bell Tower.</li> <li>• Fr. Chuck asked P&amp;W to consider options for the confessional. The old confessional is currently being used as storage and the area by the Bell Tower is currently being used as the confessional. With regards to the old confessional, we considered changes such as adding a glass door (similar to the doors to enter the church area) with no latch so it can swing open with an easy pull. For the current area we considered several changes to make the area function better (chair positions, more sound proof partitions, reworking the entrance with a sound dampening curtain). This area in the future could also be made into an adoration chapel.</li> <li>• We moved the Sacred Heart statue of Jesus from the Bell Tower entrance out next to the Infant of Prague and moved the Ambry to a more prominent place.</li> </ul> <p><b>Stewardship</b> (Becky)</p> <ul style="list-style-type: none"> <li>• Fellowship weekend is back and we would like to offer it one weekend each month, with the different commissions “sponsoring” a weekend. Judy Huschka does all the ordering. On the weekend your commission is assigned, just show up to serve. Judy has also prepared a checklist so that everything goes</li> </ul>	

	<p>smoothly. We also would like the commission sponsoring to have a brief write up about their work that can be made for a poster to display. Here is the schedule for the next school year:</p> <ul style="list-style-type: none"> <li>○ August 13/14 Knights of Columbus</li> <li>○ September 17 / 18 LFFC</li> <li>○ October 22/23 HC</li> <li>○ November 12/13 Stewardship (Campaign kickoff weekend)</li> <li>○ December 10/11 P&amp;W</li> <li>○ January 14/15 Staff</li> <li>○ February 11/12 Stewardship "Souperbowl"</li> <li>○ March = (Lent) TBD</li> <li>○ Additionally, Stewardship will host a New Parishioner Evening on October 8th, a reception after the Mass of Remembrance Nov 2, and a New Parishioner Brunch on April 23, 2023</li> <li>○ May 20/21 Fellowship / Law Enforcement weekend hosted by KoC</li> <li>○ We are also considering activities for next summer like Food Trucks and Ballpark Day of Faith</li> </ul> <ul style="list-style-type: none"> <li>● Tom Schwai will continue to do Fish Frys in September and October, training Mark Wagner to take over in November.</li> </ul> <p><b>Finance Council</b> (Tom / Chris) See attachments for May, June, and July month-end statements.</p> <ul style="list-style-type: none"> <li>● Collections for June were up and the budget looks good.</li> <li>● In June, the focus was on maintenance and security systems. We hired Johnson Controls (a competitive bid) to make repairs. July income down due to payment to Johnson Controls.</li> <li>● September 1st, the newly formed "Safety team" will meet to discuss ways to make QoA a safe place to worship.</li> <li>● Helena Keeley is a new "at large" member on the FC.</li> <li>● The automatic door opener was installed on the men's bathroom</li> <li>● We would like to bring awareness to a program called Amazon Smile. When you order things from Amazon, if you are linked to Amazon Smile, you can choose a charitable organization to receive a portion of your sale. This is an easy way for QoA to receive donations. This information will go in the bulletin.</li> <li>● The fire and electric inspections are complete. There are some areas with loose carpet that could pose a hazard. We will temporarily put down mats on those areas.</li> </ul> <p><b>Strategic Plan / DMI Update</b> (Christy) See minutes from Father Chuck's update earlier in this document.</p>	<p>Stewardship will send email to commission heads regarding their weekend and description of their ministry for a poster. Commissions will also receive a checklist to help be prepared for hosting parishioners.</p>
<b>General Items</b>	<p>General updates (Christy)</p> <ul style="list-style-type: none"> <li>● A safety and security team will be meeting to review and update current safety and security policies and procedures. They will help formulate an emergency action plan and ultimately produce a training document. We briefly discussed how the security team will operate, as an ad hoc committee or as a permanent commission. No decision was made.</li> <li>● Pastoral Council is still in need of one more member.</li> <li>● Current officers of PC agreed to continue in their roles (ie: Christy Rosenberger - Chair, Tom Farley - Vice Chair, Stephanie Fong - Secretary). Liaison roles will remain the same, with the exception of new member, Chris Behrndt, who will work with FC</li> </ul>	<p>Share potential nominees with Christy</p>

	<ul style="list-style-type: none"> <li>Parishioner question related to having a designated area in church for walkers and wheelchairs. There are many places in the church where there is an individual chair at the end of a pew. These can be removed to make way for equipment. Some parishioners with equipment prefer to be in the back, others in the front. We can accommodate individual needs when approached.</li> </ul> <p>Any General Pastoral questions (All) None</p>	Christy will talk with parishioner
<b>Next meeting</b>	The next meeting will be Wednesday, September 21, 2022 at 6:30pm in Grellinger Hall	
<b>Closing Prayer</b>	The meeting ended with a prayer	Next prayer leader is Christy

Attachments: May, June, and July month-end statements, HC report, Introduction to Life's Connection, LFFC report