

# QUEEN OF APOSTLES PASTORAL COUNCIL

## MEETING MINUTES

**Chairperson:** Christy Rosenberger

**Date/Time:** Wednesday, February 16, 2021 6:30 p.m.

**Secretary/ Minutes:** Stephanie Fong

**Location:** Grellinger Hall /zoom

**Participants:** Debbie Bisswurm, Father Chuck, Ellen Donley, Tim Dondlinger, Stephanie Fong, Helena Keeley, Cindy Klopp, Kathy Korn, Christy Rosenberger, Dale Servais, Becky Wagner

**Excused:** Tom Farley

**Guest:** Pat Quinn-Casper, representing Stewardship Commission

Item	Discussion	Next Steps & Responsible Party
<b>Prayer</b>	The meeting began on time with a prayer.	Led by Ellen
<b>Welcome / Commission Visit</b>	<p>Pat Quinn-Casper gave an update on the Stewardship Commission.</p> <ul style="list-style-type: none"> <li>Highlights of this past year were a good Stewardship drive (more money pledged but less people contributing), the creation of a comprehensive new ministry booklet and welcome folder, the re-establishment of the new parishioner welcome and starting a new Adopt-A-Highway ministry. Pat gave special thanks to Debbie and Lisa in the office for their assistance with the booklet and folder.</li> <li>The next new parishioner welcome will be Sunday, March 27th after the 10:30 am Mass. PC members are welcome and encouraged to attend.</li> <li>We would like to record a video of Father welcoming new parishioners to send as an email. There were 24 new families who joined the parish in 2021</li> <li>We would like to re-start a fellowship gathering after masses. Pat will put a survey in the bulletin to help determine frequency, food provided and potential family friendly activities during fellowship.</li> <li>An Item to for PC input: Could we enhance communication with the parish by using something like Flocknote? (one comment on this: we do have something similar to use - Mail Chimp)</li> <li>The list of parishioner talents has been compiled for future reference</li> </ul> <p>PC commended Stewardship for the work they have done this past year.</p>	
<b>Minutes</b>	The minutes were approved as written	
<b>Father's Update</b>	<ul style="list-style-type: none"> <li>Father is excited that this is Queen of Apostles' "time" and that there is a confluence of several factors to substantiate this: QoA's upcoming 25th anniversary, a new vision / priorities from the DMI, a capital campaign, a new parish storytelling project, the completion of the parish census and the opportunity to create a new directory.</li> <li>Lent begins with Ash Wednesday on March 2nd. There will be masses at 9am and 7pm, with ashes and a word service at noon.</li> </ul>	

	<ul style="list-style-type: none"> <li>QoA is honored to host for the Diocese Mission Wednesday, March 23rd at 7pm. This will be a Mass. Father will preside, but we do not currently know who will be the preacher. Fr. Matt Widder has been the preacher for previous missions. Stations will occur prior at 6:00pm.</li> <li>Lenten reconciliation will be at SAL Saturday, March 19 at 10am and at QoA Wednesday, March 30th at 6:30pm.</li> </ul>	
<b>Trustee</b>	Dale / Tim Comments will be included in FC report	

<b>Commission and Strategic Plan Updates</b>	<p><b>Lifelong Faith Formation</b> (Cindy / Kathy): See attached report Faith formation is going well. Liz is working part-time most days and volunteers are filling the gap. We are looking for another couple to aid with Baptism prep.</p> <p><b>Human Concerns:</b> (Debbie)</p> <ul style="list-style-type: none"> <li>Pro-Life: In January we had a weekly Holy Hour for Life. Looking to build on this next year. We will be having the cards to promote Spiritual Adoption at a table in the gathering space and in the bulletin. Debbie has become the main point of contact for Pro-Life activities.</li> <li>SVDP meal program: (Cindy reported) is back to serving meals in person in November. In January we served 100 people with food in to-go containers. Because we weren't able to have people dine inside, we noticed people waiting outside without proper warm clothing. The Prayer Shawl ministry came to the rescue, providing 10 bags of hats, mittens and scarves. Posters have been made that will be displayed in the gathering place showing this beautiful collaboration between SVDP and Prayer Shawl. These pictures will be in the Catholic Herald also. Finally, we are using a new system to organize meals through Sign Up Genius.</li> <li>Bingo for SVDP: Gina's Sports Dock bingos have raised \$6500 from 16 bingos. This great fundraiser takes the burden off of QoA for subsidizing SVDP programs.</li> </ul> <p><b>Prayer and Worship</b> (Ellen / Stephanie): See attached report</p> <p><b>Stewardship / Volunteerism</b> (Becky / Stephanie) Nothing to add to the Commission visit report.</p> <p><b>Finance</b> (Helena / Tom) Cemetery update and January month end numbers attached.</p> <ul style="list-style-type: none"> <li>Because our buildings are over 20 years old, it will be necessary to develop a preventative maintenance plan. The lights outside have many broken fixtures. The estimated cost to fix is 16k. We also need to upgrade our security system. Our freezers, refrigerators and stoves may need maintenance or replacing. We do have a great buildings and grounds crew, led by John Schueller.</li> <li>Brian McLinden addressed FC regarding the organ and presented 4 possible scenarios. FC has asked PC to discuss the following options: <ul style="list-style-type: none"> <li>1. <b>Fix:</b> It will cost an estimated 30k to fix the windchamber of the organ, with no guarantee that it will be a lasting repair. In addition, 50k will need to be spent on the heating and ventilation system. We would have to also budget for ongoing yearly maintenance, unknown cost.</li> <li>2. <b>Remove it:</b> The company that installed the organ would charge 10k to remove the organ, but would give us money for the parts they can re-use (estimated at 3-5k). We would maintain our current music..</li> <li>3. <b>Buy a new organ:</b> Estimated cost 350k, plus the same 50k for HVAC and yearly maintenance.</li> <li>4. <b>Buy an electronic organ:</b> FC shared examples of electronic organs which ranged in cost from 15K-25k. The sky's the limit when it comes to the sounds you can have on the organ and the quality of sound is comparable to a traditional organ. If we choose this option, we need to factor in</li> </ul> </li> </ul>	
--	--	--

	<p>installation costs (estimated 20k), would need to remove the old organ, and fix up the area where it sits (10k) Total estimated cost 50k.</p> <ul style="list-style-type: none"> <li>Based on these 4 options, the PC voted unanimously to eliminate options 1 (fix) and 3 (buy new). Still to be determined would be what to do with the pipes and to consider acoustic and aesthetic issues.</li> </ul> <p><b>Strategic Plan</b> (Christy) The envisioning group, is excited to present their vision, goals and priorities to the staff, FC and PC at the next PC meeting. They will provide a framework to move forward and a guide to sharing the information with the parish's commissions.</p>	Christy will invite staff and FC to next PC meeting
<b>General Items</b>	<ul style="list-style-type: none"> <li>Because the next PC meeting will be dedicated to the DMI envisioning, the invitations to the commissions to share with PC will be pushed back one month. LLFC is invited for April, P&amp;W May and HC June.</li> <li>The next PC meeting will start at 7pm on March 16th, after Stations.</li> <li>Due to scheduling conflicts, the April PC meeting will be rescheduled to April 27th at 6:30 pm</li> <li>Parish numbers are trending up.</li> <li>Do we need an update on Family Promise Waukesha? QoA was considering participating in the program, but COVID concerns put things on hold.</li> <li>We are looking to late summer when catechists are available to implement safety plans and training (including if there is a terrorist attack).</li> <li>The Archdiocese is getting its capital campaign plan up and running by the end of May.</li> <li>A committee needs to be formed to plan the parish picnic and 25th anniversary celebration.</li> <li>The Archdiocese is hosting a Blue Mass for Law enforcement May 9th at 6:30 pm at St. Josaphat's. We discussed "piggybacking" off of this event, doing a blessing for law enforcement the weekend of May 14-15th. A suggestion was made to create a flyer invitation to distribute to local police and fire stations.</li> </ul>	<p>Debbie will reach out to Joe Nettesheim re Family Promise</p> <p>Christy will organize new committee mtg for March for picnic / anniversary planning</p>
<b>New Items</b>	None	
<b>Next Meeting Agenda Items</b>	Next meeting is Wednesday, March 16, 2021 at 7:00 p.m. Grellinger Hall	
<b>Closing Prayer</b>	The meeting ended with a prayer.	

Attachments: LLFC report, P&W report, Cemetery update, January 2022 month end statement.