

QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Christy Rosenberger

Date/Time: Wednesday, November 17, 2021 6:30 p.m.

Secretary/ Minutes: Stephanie Fong

Location: Grellinger Hall

Participants: Father Chuck, Tim Dondlinger, Tom Farley, Stephanie Fong, Helena Keeley, Cindy Klopp, Kathy Korn, Christy Rosenberger, Dale Servais

Excused:, Becky Wagner, Ellen Donley, Ann Heckenkamp

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began on time with a prayer.	Led by Dale
Welcome / Introductions	None	
Minutes	The minutes were approved as written	
Father's Update	<ul style="list-style-type: none">• The Stewardship Appeal was a success. Father is grateful that we exceeded the goal set by the Arch (101.55%) and commended the QoA parishioners for their generosity.• Regarding the Christmas masses: There will be a 4pm, 6pm, and 10pm Mass on Christmas Eve (Friday, Dec 24th), 8am and 10:30am on Christmas day (Saturday). Only the 4pm Mass on Christmas Eve will require a reservation. People who reserve will specify if they want seating in the masked / socially distanced areas. In addition to the East Wing section, Grellinger Hall will also be designated as a seating area for masked / socially distanced. Both areas have a separate door for leaving. Because Christmas Day is a Saturday, there will be no Mass of Anticipation (5pm) for the following Sunday. The Feast of the Holy Family is Sunday, December 26, with Masses at 8am and 10:30am.• Wednesday, December 1st QoA will host the Advent Evening Prayer for our area churches. Fr. Matthew Widder will be the speaker.• Wednesday, December 8th is the Feast of the Immaculate Conception. There will be Masses at 9am and 7pm.• There will be two opportunities to attend communal Reconciliation services: Wednesday, December 15th at 6:30pm at SAL and Saturday, Dec 18th at 10am at QoA.• First Communion is Saturday, December 11th.	
Trustee	No report	

<p>Commission and Strategic Plan Updates</p>	<p>Lifelong Faith Formation (Cindy / Kathy): See attached report</p> <p>Human Concerns: (Ann) No report. Ann will be stepping down as commission liaison</p> <p>Prayer and Worship (Ellen / Stephanie):</p> <ul style="list-style-type: none"> • Eucharistic ministers: East wing seating has not fluctuated much. EM positions are numbered on crosses • Choirs are back and we are happy to have them • Ministry meetings for reviews and trainings not as good as hoped. Additional trainings will be held in January or February. Protocols for positions are available at the Greeter Table • Ministry Schedules will continue to be on a volunteer basis (not scheduled) through Ministry Scheduler Pro • Gift bearers sign up sheets are available again. There will be a table for gift bearers with a cross on it. The gift bearers for Mass will take the cross off the table. If the cross is remaining before Mass the ushers will know to find gift bearers for that Mass. • Advent: The ETeam will change and set up decor 11/26 at 9:30am and 12/23 at 9:30am for Christmas. We have 3 new ETeam members who are Confirmation candidates. • Christmas: Father reported on Mass times, protocols and extra seating • Pilgrim Crucifix: A space allowing for transfer of the Pilgrim Crucifix is near the large Crucifix in the gathering space. Several people have volunteered and more are welcome to volunteer to take the cross home for a week to pray for vocations. • All Souls service: the Bereavement committee did a beautiful job leading the service. Families were encouraged to take home the candles for their deceased family members • Children's liturgy of the word is on hold as we recruit more volunteers. <p>Stewardship / Volunteerism (Becky / Stephanie) No November meeting. See attached report on census and fish fry. The printing of the ministries booklet is on hold because of an issue with the copier.</p> <p>Finance (Helena / Tom) Cemetery update attached. Month end statements from Sept and October are attached.</p> <ul style="list-style-type: none"> • HVAC: Final payment was made. Our liabilities have decreased. • Archdiocesan audit: complete and positive • Plumbing issues: We need a new water softener system with backup for high volume times. It will be 60-90 days to order and install. The expenses of 13k for softener and 7k for fixtures are manageable • Lights: Old LED bulbs not available. Looking into WE Energies programs • Knights of Columbus Donation: Considering ideas. We were not given parameters, although it was suggested that KOC would prefer the donation go towards non-maintenance needs. • Broken trees in the cemetery are being taken care of. <p>Strategic Plan (Christy) The envisioning group is progressing, continuing to discuss the DMI results, examine vision, goals and priorities.</p>	<p>Christy will check on copier issue</p>
<p>General Items</p>	<ul style="list-style-type: none"> • The technology handout / discussion will be tabled for now • Ann Heckenkamp stepped down as PC member. There is an open spot on PC and HC • Christy attended the Synod event, which celebrated the fruits of the Synod over the past 5 years • March 29th will be the next Deanery meeting • Father spoke about the Priest council deanery meetings. One current topic has been if the lector and acolyte ministries should become "official ministries" where the Bishop can install the ministers. • Next Trivia evening is January 8th, with the theme being "Christmas leftovers" 	

New Items	December PC meeting will be cancelled unless a need arises.	
Next Meeting Agenda Items	Next meeting is Wednesday, January 19, 2021 at 6:30 p.m. Grellinger Hall	Prayer Leader will be Becky
Closing Prayer	The meeting ended with a prayer.	

Attachments: Cemetery Update, Month end statement September, Month end statement October, Lifelong Formation report, Stewardship / Census / Fish Fry report, Weekend totals