

## QUEEN OF APOSTLES PASTORAL COUNCIL

### MEETING MINUTES

**Chairperson:** Kristine Schroeder

**Date/Time:** Wednesday, January 16, 2019 6:30pm

**Secretary/ Minutes:** Dale Servais

**Location:** Grellinger Hall

**Participants:** Dan O'Connor, Mic Pietrykowski, Christy Rosenberger, Kristine Schroeder, Dale Servais, Micheline Szocs, Mike Hausman, Debbie Hanfler, Helena Keeley, Fr Dennis Saran

**Excused:** Father Chuck Hanel, Jose Gonzales, Joanne Brandtjen, Lydia Heinen **Guest:** John Schueller, Liz Kuhn, Michele Nemer, Bill Eder

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began on time with a prayer from Mic Pietrykowski	
Introductions	Fr Dennis Saran, Michele Nemer	
Minutes	The minutes were approved with corrections for November	
Father's update	<ul style="list-style-type: none"> <li>• NONE</li> <li>• Trustees –At Fr Chuck's arraignment, his attorneys asked for a different judge to be assigned to the case. Mike Hausman, Mic Pietrykowski and John Schueller met with Fr Herda about a full time administrator. Fr Dennis suggested that we should go that direction. Mike Hausman, Mic Pietrykowski, Jim Fischer, Kris Schroeder, John Schueller, Fr Dennis and Fr Herda will meet again to discuss going forward.</li> <li>• Tarantino – CEO, VP, and Architect gave a presentation for the school property which seemed to be well received. Gave the same presentation before the planning commission in the village and was also received well.</li> </ul>	
Council Items	<p>Discussion of Parish leadership retreat with Michel Nemer</p> <ul style="list-style-type: none"> <li>• February 23 at St Williams Parish in Waukesha. Starts at 8:00 am with mass</li> <li>• Invites to staff, P.C., F.C., Trustee's, and Commission leaders</li> <li>• Michele will put a schedule together</li> <li>• What do we hope to accomplish?</li> <li>• Strategic or Discipleship for main course. We picked strategic to get all leadership on the same page going forward.</li> <li>• Topics raised to cover at the retreat: 1) Communication. 2) Gap analysis of Strategic Plan. 3) Trust of staff. 4) Healthy organization. 5) Leadership by all.6) Rolling changes with P.C. personnel. 7) Understanding and getting to know one another.</li> <li>• All leads are welcome and we will need a final count.</li> <li>• March 23<sup>rd</sup>. Missionary Discipleship</li> </ul>	

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	<p>Human Concerns – (Deb)</p> <ul style="list-style-type: none"> <li>• Deb will be doing Rosary at Care-Age in Brookfield.</li> <li>• Big thanks to Bob and the Parish for helping out at funerals</li> </ul> <p>Youth and Young Adult (Lydia)</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>Lifelong Faith Formation (Christy)</p> <ul style="list-style-type: none"> <li>• 2<sup>nd</sup> grade celebrated First Reconciliation on December 15<sup>th</sup>. Middle school students participated in a reconciliation service on December 16<sup>th</sup>.</li> <li>• A 3<sup>rd</sup> grade students drawing was chosen by office staff to be the cover of the Christmas bulletin. Artwork will be featured on future bulletins.</li> <li>• Safeguarding presentations were held in January for all grade levels</li> <li>• Alpha, in collaboration with St Anthony’s, will be held January 31<sup>st</sup>-April 11 at St Anthony’s with the Day Away at Qof A on March 23<sup>rd</sup>.</li> <li>• Living a Life in the Holy Spirit group of about 10 people continue to meet two Wednesdays a month.</li> <li>• Adult Bible Study program, “Fulfilled 2” has 26 participants and runs until February 6<sup>th</sup>. The next Bible Study will run from late February until early May</li> <li>• Commission is actively looking for parishioners.</li> </ul> <p>Finance (Helena and Dale)</p> <ul style="list-style-type: none"> <li>• No meeting in December</li> <li>• December numbers: Balance sheet – Cash increased \$60,000.00 for the month. Accounts Payable increased \$29,000.00 for the month</li> <li>• Income statement. Expenses are in control. Lower than budget by \$109,000.00 for the year. Revenue is down \$52,000.00 from budget for the month, due to lower participation at Christmas (headcount down 302 from 2017) and a \$25,000.00 spreadsheet error. Church revenue (on a Y-T-D basis) down \$62,000.00 from budget (Christmas and Christian Formation)</li> <li>• Net income for the year is \$81,000.00 vs a budget of \$35,000.00</li> </ul> <p>Stewardship (Joanne, Mike S, and Kris)</p> <ul style="list-style-type: none"> <li>• Met 1/15/19</li> <li>• Updated report on Stewardship Campaign. 217 cards returned, \$276,000.00 for pledges</li> <li>• Interest in volunteering is sent to office and commission heads. It’s working</li> <li>• Sending thank you cards to all who returned their cards</li> <li>• Kicking off new parishioners Welcome Commission – Pat Quinn Casper to be the lead.</li> <li>• Donut Sunday is February 3<sup>rd</sup></li> <li>• Assessment information is coming back</li> </ul>	

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	<p>Strategic Planning (Jose)</p> <ul style="list-style-type: none"> <li>• No update</li> </ul> <p>Prayer and Worship (Dan)</p> <ul style="list-style-type: none"> <li>• Adding recognition for all gift bearers</li> <li>• Environmental Commission needs more members</li> <li>• Creche is going to move in 2019 to the front of church, not displace Mary</li> <li>• Mass readings are available where the Eucharistic minister crosses are hung. There is also a list of priests for upcoming Masses, which may also be added to the bulletin</li> <li>• Large print worship aids are now available. Ask the ushers</li> </ul> <p>Feasibility Commission (Dale and Lydia)</p> <ul style="list-style-type: none"> <li>• No meetings until further notice</li> </ul> <p>Council items (Kris)</p>	
Ongoing Items		
New Items	<ul style="list-style-type: none"> <li>• \$500 authorized on behalf of the Parish of Queen of Apostles for Carlos to purchase vestments when appropriate</li> <li>• Prayer Shawl Ministry is making a Deacon Stole for Carlos' Diaconate in April</li> <li>• 2019-2020 Pastoral Council Nomination process to start in March. Mike Szoc, Christy Rosenberger, and Kris Schroeder will form the Selection Committee</li> <li>• February 2<sup>nd</sup>, Archdiocese Parish Councils Congress – Christy Rosenberger will attend as the Pastoral Council Rep and Mic Pietrykowski to Represent Trustee</li> <li>• Fr Herda will have all Masses the weekend of January 26-27.</li> </ul>	
Next Meeting agenda items	Next meeting February 20 <sup>th</sup> . Christy has the prayers	
Closing Prayer	The meeting ended at 8:00 pm with a prayer.	