

## QUEEN OF APOSTLES PASTORAL COUNCIL

### //MEETING MINUTES

**Chairperson:** Kristine Schroeder

**Date/Time:** Wednesday, September 20, 6:30pm

**Secretary/ Minutes:** Dale Servais

**Location:** Grellinger Hall

**Participants:** Father Chuck Hanel, Chuck Andrychowicz, Joanne Brandtjen, Mike Hausman, Cindy Hill, Helena Keeley, Mic Pietrykowski, Christy Rosenberger, Kristine Schroeder, Dale Servais, Micheline Szocs

**Excused:** Jose Gonzales, Lydia Heinen

**Guest:**

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began on time with a prayer from Jose.	
Introductions	Excused from Meeting – Jose and Lydia.  Introduction of Micheline Szocs with Mich giving her background.	
Minutes	The minutes were approved as corrected.	
Father's update	Common meeting night was a success. Special commendation for Cindy Hill organizing this effort. Great foundation to build on. Great exposure for all of the other commissions. Started Alpha on 9/19/17. 50 people attended. Very welcoming atmosphere. 40 people actually signed up. Good start. Baptism Preparation – sends out information. Gives fuller experience. Sabbatical – January through April of 2018. Making sure we have coverage for all services. There will be 2 weekday masses and will fill in with Communion services. Father Peter Drenzek will be temporary administrator. He has been asked to attend Pastoral Council, Finance Council, and Staff meetings. He will have some office hours. Emergency calls will go to other priests located closer to our parish. Holy Week is covered. Trustee's Report – Saturday 10/14/17, all items from St. Marys will be put in storage. Frank and Fran will lead a rosary to pray for people in Korea, followed by lunch, then pick up the items and take them to storage.	
Council Items	Common Meeting Night – Great job Cindy. Impressed with number of people and discussions. Lots of questions answered. Focus for next meeting night – Booklet of Commissions and Ministries and the layout to be topic of discussion Lifelong Faith Formation (Christy and Jose) <ul style="list-style-type: none"> <li>• Update at next meeting</li> <li>• No Elizabeth Ministry or Legion of Mary Ministry</li> <li>• Christian Formation registration is at 197; catechetical Sunday was held weekend of 9/16-17/17 and</li> </ul>	

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	<p>classes start 9/25</p> <ul style="list-style-type: none"> <li>• Beth and Lisa were accepted as Safeguarding Facilitators by the Archdiocese</li> <li>• Commission met on the common meeting night: identified and in process of asking Parishioners to be a part of the commission; ministry book will be updated with Lifelong Faith Formation description by next common meeting night; re-evaluating strategic plan goals; and will meet in October on common meeting night</li> <li>•</li> </ul> <p>Finance and Administration (Chuck and Helena)</p> <ul style="list-style-type: none"> <li>• Bill Ryan is working on the proposals and details for the sale of the St. Mary's property. 4 to 5 interests with second tour of the property scheduled for 9/19/17. All based on sign on Wisconsin Ave.</li> <li>• We are in the black so far.</li> <li>• Sub-commission for the rebuild of the organ. Someone has donated to this cause to help cover the expense even though we really don't know all of the costs yet.</li> <li>• Formed a Personnel sub-commission.</li> <li>• Cemetery Commission – Reviewing all of the St Peter and Paul information. St Mary's had poor information. Bob Meyer to enter all of the data for both cemeteries. Graves are all different sizes. More trend towards cremation. 4 urns to a plot vs 2 caskets. Determining sizes of graves and what could be sold.</li> </ul> <p>Human Concerns – (Kris)</p> <ul style="list-style-type: none"> <li>• Went over Ministry Budgets from John and approved by Father. Gerry will monitor the expenditures.</li> <li>• Bulletin Schedule updates for Human Concerns – will continue to highlight the various ministries under Human Concern with weekly Bulletin Articles.</li> <li>• Prayer Shawl Ministry will be at the 5PM, 8AM and 10:30AM Masses throughout September promoting their ministry. Will look for another ministry to cover October.</li> <li>• St Vincent De Paul Meal Program served 177 last month (August). They are now serving on the Southside and Cindy Klopp indicated it was a great success with 125 service. Very happy with the move.</li> <li>• Fellowship weekends – some dates have been changed due to Faith Formation. Will start the weekend of September 16-17. Christian Women and Knights of Columbus do opposite months.</li> <li>• Waiting to hear back from someone at St. John Vianney's regarding helping with Eucharistic Ministry in our area.</li> <li>• Christian Women will be taking over the poinsettia sale.</li> <li>• Carol Fitzpatrick will be taking over the Giving Tree.</li> </ul> <p>Prayer and Worship – (Cindy)</p> <ul style="list-style-type: none"> <li>• Discussed families who need help from the Parish</li> <li>• Welcoming new people to the Parish by standing up to be recognized at masses which Fr., suggested we</li> </ul>	

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	<p>do in the Gathering Space before mass. Also Fr., suggested giving them the welcome basket at mass, right before the final blessing, and also having them bring up the gifts.</p> <ul style="list-style-type: none"> <li>• Our Lady of Fatima will be together on 10/20/17</li> <li>• High school students for ushers</li> </ul> <p>Stewardship and Volunteerism – (Joanne and Dale)</p> <ul style="list-style-type: none"> <li>• BOOKLET.</li> <li>• Reviewing information from Barb Vite to consolidate and get out</li> <li>• Members at the initial meeting are sending in their ideas on what Stewardship is and we will come up with a Mission Statement from those.</li> <li>• Signs were posted at the Friday Fish Fry to keep Stewardship effort alive and growing. Big thanks to Joanne and Bruce for doing this.</li> </ul> <p>Youth and Young Adult (Lydia)</p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p>Strategic Planning (Mich)</p> <ul style="list-style-type: none"> <li>• Mich and Kris to meet and transfer data</li> <li>• Common meeting night will be great for collecting of information for this commission.</li> </ul> <p>Feasibility Study (Fr Chuck, Dale)</p> <ul style="list-style-type: none"> <li>• Meeting with Groth Design on 9/27/17 to establish a timeline for study and how to proceed.</li> <li>• Meetings to be scheduled for the Parish at a later date</li> </ul>	
Ongoing Items	<p>November 3 and 4 for Stewardship meetings at the Arch. Staff will be attending on Friday and a group will be going on Saturday.</p> <p>Video on teaching mass for the entire Parish. Pete Wachli might have a copy. Possibility of posting on the website and on the TV in the Gathering space. Fr will also do in a series during the Homily.</p>	
New Items	<p>Lay Ministries Booklet development</p> <p>TV installation in the Gathering space. Liz to coordinate and Kris to follow up.</p> <p>Picture night on 10/18/17</p>	Kris to follow up
Next Meeting agenda items	<p>Next meeting is Wednesday, October 18 at 6:30 p.m. in Grellinger Hall. Mike Hausman to lead the prayer</p>	
Closing Prayer	<p>The meeting ended with a prayer.</p>	

