

QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Kent Rice

Date/Time: Wednesday, September 20, 2023 6:30 p.m.

Secretary/ Minutes: Stephanie Fong

Location: Grellinger Hall

Participants: Debbie Bisswurm, Tim Dondlinger, Father Chuck, Tom Farley, Stephanie Fong, John Henry, Cindy Klopp, Kent Rice, Dale Servais,

Excused: Chris Behrnt, Gary Mathis, Becky Wagner

Guests: None

Item	Discussion	Next Steps & Responsible Party
Welcome and Prayer	The meeting began on time with a prayer. The walking tour of the grounds originally scheduled for 5:30pm was postponed.	Provided by Tom
Introductions	None	.
Minutes	The minutes from August 16, 2023 were approved	
Photo	Because not all PC members are in attendance tonight, we will take the PC group photo next meeting 10/18/23	
Father Chuck / trustee report	<p>Father's report:</p> <ul style="list-style-type: none"> The gathering for My Parish Matters was very well received. 44 people from QoA attended as well as 8 people from other area parishes. For anyone who would like to improve their skills as a small group leader, there will be a training on September 26 at 7:30pm, led by the great folks at Gallilee U. This event is free to attend. <p>Trustee report (Dale / Tim)</p> <ul style="list-style-type: none"> The property tour scheduled for 5:30 this evening was postponed. An open well on the property needs to be covered. According to the county, there is also a septic tank on the property that must be found and filled. The property is beautiful. Special thanks to Matt and Steve Klopp for caring for it. A new time to tour the property TBA. Tim recommended approval of a new AV system. This is the top priority for the Love One Another campaign donations. Our current system has dead spots for sound and we would like to improve our ability to stream video. The estimated cost, 85K, is less than what was budgeted in the original proposal. It is important to note that pricing can change.. We are able to negotiate some of the cost by getting our own equipment. Not included in the proposal is the cost to hire an electrician.,We will need to get a proxy from the Archdiocese to move forward. The plan was unanimously approved by PC members in attendance 	Reschedule tour
Commission and Strategic Plan updates	<p>Lifelong Faith Formation (Cindy / John) See attached report</p> <p>.</p> <p>Human Concerns (Debbie) See attached report. In addition: We need to learn who is bringing communion to parishioners unable to attend Mass to make sure it is being done properly.</p> <p>Prayer and Worship (Gary /Stephanie) See attached report</p>	

	<p>Stewardship (Becky absent) Stephanie reported:</p> <ul style="list-style-type: none"> Stewardship has a new commission member, who is new to QoA. We are pleased with the Meet & Eats, as well as the New Parishioner welcoming events. We see our new parish members getting involved in various ministries. The next New Parishioner Welcome event is Sunday, October 22nd, after the 10:30 Mass. Please attend if you are able. We are updating all the materials for the upcoming annual Stewardship campaign. Gary Mathis will speak at all masses about Stewardship. Dale will also do a “trustee talk” and update the parish on how we are using the LOA funds. According to the Archdiocese Manual on parish commission roles, Stewardship is responsible for communication to the parish. This includes our website, which is outdated and template driven. QoA uses WeConnect 1.0, through LPI. We pay \$468/yr. There is a 2.0 version, which is not template driven and can be designed to church specs. We are researching what other area parishes use. Another idea we are exploring is to collaborate with Catholic Memorial High School’s Computer Science Department to design a new website. There has been a proposal for the creation of a new ministry, a collaboration between the Music Ministry and Human Concerns. Music ministers could call shut ins and sing to them! <p>Finance Council (Tom)</p> <ul style="list-style-type: none"> Last nights’ FC meeting was primarily to discuss the AV system proposal referenced earlier in these minutes. We are doing well with our revenue and spending. We recently received a bequest of 10K. The organ was removed. We are getting a proxy from the Archdiocese to move forward with our AV System upgrade. We are coordinating a Brewers’ game parish event. 	<p>RSVP to Lisa or Becky</p> <p>P&W and HC to coordinate</p>
General Items	<ul style="list-style-type: none"> Name Badges: Please wear your name badge at Mass so that you are approachable to parishioners. KoC: Each year the Knights make a donation to QoA for a specific improvement. Please consider ideas up to 4K. Last year the Knights donated the trees along Capitol Drive. Floor behind choir area: This will be taken care of along with the installation of the AV system. Safety Plan: This is almost finalized. It will include First Aid, CPR, AED training, as well as active shooter training Property Handout: We looked at an aerial view of the QoA property 	
Next meeting	Wednesday, October 18, 2023 at 6:30pm,in Grellinger Hall	
Closing Prayer	The meeting ended with a prayer	Next prayer leader is Stephanie