

IMMACULATE HEART' OF MARY
4701 Weldin Road, Wilmington, DE 19803
2018 Christmas Bazaar Vendor Contract

Thank you for your interest in the 2018 Immaculate Heart of Mary Christmas Bazaar. Cost of participation is \$40 per vendor/crafter spot. Each spot includes one table and two chairs.

If you wish to participate in the Bazaar please send the following items to the address listed below. There is a limited number of spaces, which will be filled in the order applications are received.

-
1. Completed copy of the contract. Must include a signature at the bottom of contract agreeing to the terms and conditions of the Bazaar.
 2. Check for \$40 per table (payable to Immaculate Heart of Mary).
 3. Description or photograph of your product/ craft(s), or website address containing pictures of your craft. (Not necessary for returning vendors)
 4. All communications will be sent electronically. If you'd prefer your confirmation to be mailed, please include a self-addressed, stamped, letter size envelope.

All applications for the Christmas Bazaar should be sent to:
Immaculate Heart of Mary
Attention: Christmas Bazaar
4701 Weldin Road
Wilmington, DE 19803

All inquiries regarding the Christmas Bazaar should be directed to:

Maria Schatzman @302-477-1877 or IHMParishSocial@gmail.com

(email is the preferred method of communication)

Immaculate Heart of Mary

4701 Weldin Road, Wilmington, DE 19803

2018 CHRISTMAS BAZAAR CONTRACT

Retain this part of the contract for your records as it lists the terms and conditions that you, as a participating vendor/crafter, agree to honor by your signature on the contract. In order to be accepted, your contract must be signed. Please make sure you complete both pages of the contract.

Terms and Conditions

1. All applications must be submitted to Immaculate Heart of Mary at the above address and will be numbered as received.
2. The crafter will be responsible for any damage he/she may cause and will leave their space clean and orderly upon departure.
3. The vendor/ crafter agrees to release Immaculate Heart of Mary from any loss due to fire, theft, breakage or other cause, and all liability for injury during the show as stated in the signed Hold Harmless Agreement below.
4. If participating as a crafter, the IHM Christmas Bazaar Committee reserves the right to have items removed that are considered not appropriate for a church event.
5. Table assignments and electricity are assigned on a first come, first served basis. We will attempt to accommodate specific requests.
6. All accepted applications are non-refundable. Applications and checks received after we are filled to capacity will be returned to the applicant.
7. Due to fire regulations, items cannot be placed in the aisles in front of the tables and all backdrops and screens must conform to your allotted space. All open flames (candles, potpourri warmers, etc.) are prohibited.
8. All crafters are obligated to stay through the close of the two-day Bazaar. No crafter may breakdown their booth before 3 PM on Saturday, November 17, 2018.

Immaculate Heart of Mary
4701 Weldin Road, Wilmington, DE 19803
2018 CHRISTMAS BAZAAR CONTRACT

Event Schedule:

Friday, November 16, 2018, Set-up 3:00-6:00 pm; Bazaar hours 6:00-9:00 pm
Saturday, November 17, 2018, Set-up 8:00 am; Bazaar hours 9:00 AM- 3:00 PM
Vendors/Crafters will receive one 6 ft table with two chairs.
Additional information: Food will be available for purchase in the lower hall.

HOLD HARMLESS AGREEMENT

It is necessary for all vendors to sign the following Hold Harmless Agreement for insurance purposes. An application without this signature is not deemed complete and will not be considered (even if payment is included.)

I/We agree to protect, indemnify and save and keep harmless Immaculate Heart of Mary Church/ School against and from any incident or other occurrence on or about said premises, causing injury to person or property whomsoever and whatsoever and will protect, indemnify and save and keep harmless the above mentioned parties from any and all claim, costs or expenses arising out of our use of the aforesaid premises.

SIGNATURE:

BY: _____ DATE: _____

Immaculate Heart of Mary

4701 Weldin Road, Wilmington, DE 19803
2018 CHRISTMAS BAZAAR CONTRACT

Christmas Bazaar Vendor Listings

Please complete the following information as you would like it to appear in the Bazaar advertising and communications. Leave blank any information you would not like to appear in the communications.

NAME: Immaculate Heart

BUSINESS NAME: of Mary

PHONE: _____

EMAIL: _____

WEBSITE: _____

BRIEF PRODUCT/ CRAFT DESCRIPTION:

CONFIRMATION

Your cancelled check will be your confirmation. If any questions please contact...IHMParishSocial@gmail.com. All efforts will be made to communicate via email confirmation of vendor spot.

Any notes for Bazaar Committee:

I agree to honor the terms and conditions of the Christmas Bazaar presented by Immaculate Heart of Mary Church:

SIGNATURE: _____

DATE: _____