APPLICATION FOR EMPLOYMENT

St. Katharine Drexel Parish 408 S. Spring St., Beaver Dam, WI 53916

Office: 920-887-2082 Fax: 920-885-7602

Please print clearly.

PERSONAL

Last Name	_ast Name		First Name		Middle Name		Date	
Street Address						Home ()	Phone	
City/State/ZipCode						Business Phone		
Have you ever applied for employment with us? Yes No Yes N						Social Security #		
Position Desired						Pay Expected		
Are you seeking: Full-Time Part-Time If part-time, what hours can you work?						Will you work overtime if asked? [Yes [No		
Are you legally eligible for employment in the United States? [Yes [No [Not Sure] (If offered employment, you will be asked to provide documentation to verify eligibility.)						When will you be able to begin work?		
Other special training or skills (languages, machine operation, etc.)								
How did you learn of this position?								
EDUCATION								
SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	YE	. OF ARS Leted	DID YOU GRADUATE?		DEGREE OR DIPLOMA	
High School								
College (Under- Graduate)								
College (Graduate)								
Technical Training Or Other								
Have you ever had any job related experience in the U.S. Military or other service organization (e.g. Peace Corps, community organizations, etc)? [Yes [No If yes, please describe:								

EMPLOYMENT: List below all present and past employment, beginning with your most recent. (Do not omit any employers and explain gaps in employment.)							
EMPLOYER	, , ,	TYPE OF BUSINESS					
Name:							
Address:		DESCRIBE THE WORK YOU DID					
City/State/Zipcode:							
Telephone: ()	Superviso	:					
START DATE	DATE LEFT	REASON FOR LEAVING					
STARTING SALARY	LAST SALARY						
EMPLOYER		TYPE OF BUSINESS					
Name:							
Address: DESCRIBE THE WORK YOU DI							
City/State/Zipcode:							
Telephone: ()	Superviso	:					
START DATE	DATE LEFT	REASON FOR LEAVING					
STARTING SALARY	LAST SALARY						
EMPLOYER		TYPE OF BUSINESS					
Name:							
Address:	DESCRIBE THE WORK YOU DID						
City/State/Zipcode:							
Telephone: ()	Superviso	:					
START DATE	DATE LEFT	REASON FOR LEAVING					
STARTING SALARY	LAST SALARY						
Explain employment gaps:							
May we contact the employers listed above? If not, indicate by NO which one(s) you do not wish us to contact.							
Have you ever been convicted of, or pled guilty or nolo contendere to, an offense, (including felony, misdemeanor or municipal ordinance), or are you now subject to a pending criminal charge? Yes No If yes, describe in detail. (Convictions or pending charges will be considered in the hiring process only to the extent they substantially relate to the circumstances of employment sought by the applicant.)							
DECLARATION.							
DECLARATION I hereby declare the information provided by me in the Application for Employment is true, correct and complete to the best of my knowledge. I understand that, if employed, any misstatement or omission of fact in this application shall be considered cause for dismissal.							
I understand that an investigation may be made of my employment and personal history to arrive at an employment decision. I hereby release from all liability or responsibility, all persons, schools, companies furnishing such information. I understand that only job-related information will be used in the evaluation of my qualification for any position for which I am considered. I understand and agree that if hired, St. Katharine Drexel and the Archdiocese of Milwaukee shall have the right during my time of							
employment or after my termination of service to furnish information to other prospective employers regarding my employment including information contained in this application. I also understand that, if employed, such employment is not binding on either me, St. Katharine Drexel Parish or the Archdiocese of Milwaukee for any specified period of time, and such employment may be terminated by me, St. Katharine Drexel Parish, or the Archdiocese of Milwaukee for any reason at any time.							
Date	Signature						