



APPENDIX
St. Katharine Drexel Pastoral Council
Beaver Dam, Wisconsin
May 2021

MEMBERSHIP

- 1.1 The Council shall have ten to twelve members.
- 1.2 The Council shall have the following *ex officio* members: Pastor, Associate Pastor, Trustee-Treasurer and Trustee-Secretary.
- 1.3 The Council shall have between six to eight at-large representatives selected by discernment.

NOMINATION AND SELECTION OF NEW MEMBERS

- 2.1 At large members are selected by annual discernment and serve a three-year term.
- 2.2 The Council shall follow the nomination and selection process as outlined:
 - a. **Nomination.** Council members, the pastor, associate pastor are asked to recommend potential members. An announcement is placed in the weekly bulletin.
 - b. **Notification of Nominees.** A current member will contact the nominees and provide information along with an invitation to a council meeting.
 - c. **Nominee Orientation.** Nominees will meet with a member of the council. All new members will receive a copy of the Pastoral Council Handbook.
- 2.3 The selection of new members of the Council shall be by discernment, in consultation with the Pastor.

OFFICERS

- 3.1 The officers of the Council are a chairperson, a vice-chair and a secretary. They are selected by and from the Council at the annual transition meeting. The selection is by discernment. Officers serve for a one-year term beginning with the conclusion of the transition meeting. Ex officio members of the Council are ineligible to serve as Council officers or committee chairpersons.



MEETINGS

- 4.1** Council meetings shall be held six to nine times per year as St. Katharine Drexel with 2 additional meetings with the Tri-Parish Pastoral Council.

COMMISSIONS OR COMMITTEES

- 5.1** The Council currently does not share commissions/committees with another parish in these areas of mission. The following Standing Commissions/Committees of the Council shall be known as:
- a. **Worship/Liturgy.**
 - b. **Lifelong Faith Formation.**
 - c. **Human Concerns.**
 - d. **Stewardship.**
 - e. **St. Katharine Drexel School.**
 - f. **Hispanic Ministry.**
- 5.2** The Council selects liaisons to each standing commission to attend the meetings and may schedule each commission to meet at least annually with the Council to discuss the area of mission and ministry.

COMMISSION GUIDELINES

- 6.1** **Membership.** The recommended number of commission members is from five to 12 members.
- a. Members serve a three-year term.
- 6.2** **Officers.** Each commission shall have a chair and a secretary and may choose to have a vice-chair.



AMENDMENTS

- 7.1** The Council Appendix may be amended at any regular or special meeting by consensus or a two-thirds vote of the Council and confirmation by the pastor.

SUBMISSION OF APPENDIX COPY TO THE ARCHDIOCESE

- 8.1** A copy of the appendix should be submitted to the Office for Missionary Planning and Leadership whenever changes are approved. The copy is placed in the parish or multi-parish file. The appendix should be reviewed on a regular basis usually in conjunction with the development of a new pastoral plan for the parish or cluster.