

January 15, 2019 Minutes of St. Katharine Drexel Finance Council

Meeting called to order at 7:20PM.

Members Present: Chris Brooks, Chad Burchardt, Sarah O’Brion, and Marge Jorgensen.

Father Mike arrived at 7:40PM. Barb Heinzen arrived at 8:00PM

Dan had an unexpected work conflict and was not able to attend.

Minutes of the December 11, 2018 meeting had been emailed earlier.

Chris moved; Chad seconded approval of the minutes presented. Minutes were approved.

Financial Reports: Reports had been emailed to everyone earlier.

1. Question on School Choice Expenses – Item 4240-34. May need to budget higher going forward. Hubberty charges already at 94.9%. Sarah indicates that she has received a \$2500 bill that will have to be paid.
2. On P&L – question as to Band Guild having more than \$82,000. Sarah confirmed that is unrestricted money currently in a Wells Fargo account.
3. No other issues with monthly reports – Should be at 50.0%.

Building and Grounds:

1. Donated house at 201 N Lincoln Avenue:
 - a) No real interest expressed from bulletin announcement. Will give it a few more weeks and then will see if Diane Bell (bulletin advertiser) will list. Barb Heinzen did meet with Paul Toellner. He did a walk-through, and reviewed inspection report. Later decided that asking price was too high – would not be putting in an offer. Barb and Nathan will coordinate any future walk-throughs.
 - b) We will need a proxy to sell the house.
 - c) Snow removal will be coordinated by Nathan.

Cemetery Report:

Barb will try to firm up all job descriptions. Mitchell Matuseski is new coordinator. He will be the one that will make the contact with the funeral directors. Rose Klavekoske has taken on the administrative side of the cemeteries (selling plots; parish records, etc.)

Old Business:

1. Capital Campaign (BFOB):
 - a) Reviewed Jack Hanks tracking report – need to remove the earlier property acquisitions. They were purchased without BFOB money and have been torn down.
 - b) Structural remodels; demolitions; Plumbing; Lighting & Painting have been sent out for bids.
 - c) Meeting with Katie from the Arch has been set-up. Father Mike; Barb Heinzen & Jack Hanks will go to meeting. Sarah, Marge & Chris may be available for conference call if needed.
 - d) Sarah indicated that there is some disagreement between the Steeple People and Hermanson Concrete on some charges for work done. She is trying to get this rectified.

New Business:

1. Endowment Committee – By-Laws are being revisited and will be revised as necessary.

It is hoped that the Budget # from 2018/19 will be replicated in 2019/2020.

2. Father reported that Janice Tischler has been hired as the Pastoral Care Coordinator. Two people were interviewed – both very impressive. Janice appeared to have a little more experience with handling a Data Base and also with sharing Prayer for staff. Hired for about 10 hours /week, at a salary of \$18/hr.

3. Father told us that we have received 5 applications to date for the School Principal position. Father met with the School committee to explain the hiring process. Including Father Mike, there are expected to be 6 people involved in the interview process.

4. Discussion returned to forming a committee to review teacher salaries – especially at the bottom end of the scale. The Finance Council was unsure if Dan Booker agreed to be on that committee. We need to develop a true business model, recognizing that 70% of all expenditures is related to people, including salaries, insurance, etc. This needs to be addressed in the climate of less people going into teaching.

Chad moved and Chris seconded a motion to adjourn. Approved. Finance Council adjourned at 8:17PM.

Next meeting is scheduled for Tuesday, February 12, 2019 and 7:00PM.

Submitted by:

Marge Jorgensen, acting secretary.