

## SCHOOL COMMITTEE MEETING – JANUARY 16, 2019

**Attendees:** Ms. Haase, Jill Kaufmann, Heather Eggers, Jennifer Nampel, Tricia Cargen, Angela Zwald, Jennifer Wendorf, Angela Davis, Fr. Mike, Deb Hankes

**Meeting was called to order at 7:05pm.**

**Introduction of Guests:** Mary Beth Schessow

**Approval of December 2018 Minutes:** December minutes were approved by Tricia Cargen and seconded by Angela Zwald.

**Audience Comments/Eyes & Ears/Correspondence:** Positive remarks were made about Parade of Bands, the basketball program and Home & School.

**Old Business:** The bylaws as redlined by the Executive Committee and Ms. Haase were reviewed and recommended to send to Pastoral Council for their approval. Major changes included changing all references to the "Board" to "Committee" and "Parish Council" to "Pastoral Council." In addition, all references to the Treasurer position were eliminated as that is no longer the structure of the Committee.

### **Administrator's Report:**

**Choice January 3<sup>rd</sup> (Friday) Count:** The auditors will be back in April for review. We need to have an indoor environmental quality plan; we have many components already in place. We are in the process of getting a bid for Radon testing.

**Catholic Schools Week:** A postcard went out to Life Long Faith and tri-parish families. We will have an ad on the Daily Dodge website during the week of Catholic School Week which they are designing for us.

Information regarding the pre-school and 4k round ups is being sent out. Choice info will also be going out the same families as the round up families.

**School Lunch Review:** Review went well. This is done every 3 years. State auditors were very impressed with Mary Straus who is the head of our program. They have asked her to host the summer training program.

**Wellness Policy:** We have to form a committee made up of Staff, School Committee and students. Meet once per year. This is a requirement of the DPI food service program.

### **Committee Reports:**

SCRIP: No report

Finance: Briefly reviewed; no concerns

Advancement: No report; Marketing/PR is attempting to arrange a meeting with the Archdiocese.

Glitz: No report

**Parish Council Liaison Report/Update:** No report

**New Business:** Exit interviews are done when families leave to find out concerns/issues. Information is kept in the files. It was discussed whether that information could be disseminated to the School Committee without revealing confidential information so concerns can further be addressed. It was also agreed that surveys could be done more often throughout the year to glean more information from school families.

**Pastor's Report:** Ms. Haase was excused from the meeting and Fr. Mike conducted a SWOT analysis session and discussion with the Committee members to help guide the principal search committee. No minutes were taken for the remainder of the meeting. Heather Eggers agreed to type up the SWOT analysis to be sent to the committee.

The meeting was adjourned at \_\_\_\_\_.

**The next school board meeting is Tuesday, February 19, 2019.**