

## GUIDELINES FOR LECTORS – Parish Community Center

### REQUIREMENTS:

- **Come 15 minutes prior to Mass (Please be on time - If you are not checked in 10 minutes before Mass begins you will be replaced)**
- Yearly commitment as a Liturgical Minister and renew with annual training.

### PREPARATION:

- Read over your scripture readings from the Source Book/Lector Workbook prior to coming to Mass
- Check in with the Sacristan upon arrival to be updated on any changes in the schedule or additional announcements.
- Review the information in the binder containing Introductions, Readings, for this days Mass and the Prayers of the Faithful on the ambo. **(Ask the Sacristan or Priest how to pronounce names you are not familiar with)**
- Check out the pronunciations of the Biblical names you don't know (www.
- Check your microphone to ensure it is working properly and adjust it so you are speaking into it

### PROCEDURES:

- Several minutes before Mass begins make your way to the ambo and be seated and wait until the prelude song is finished
- **After the prelude song is finished** go to the ambo at the scheduled time for Mass to begin -
  - Stand at the ambo and greet everyone and proceed to read the Introductions and Announcements.
  - Stand while the priest and servers process in
  - Sing with the congregation the entrance song
- **After the priest does the opening prayer** - you will approach the ambo and read the First Reading
- The congregation sings the responsorial psalm and you are seated during the singing
- **After the Psalm is finished** return to the ambo and read the Second Reading.
- **After you finish the Second Reading** return to your seat (Please sit close to the front so you can return quickly for the Prayers of the Faithful )
- If you are reading from the Lectionary, leave it as you found it on top of the ambo for the priest to use
- Return to your seat
- **After the Homily**
- **Return to the ambo during the Creed** at the words **"I believe in one holy catholic apostolic Church...."**  
(Be ready to read the Prayers of the Faithful at the conclusion of the Creed when Father introduces these intentions)
- **Wait for Father's concluding prayer** to the Prayers of the Faithful before returning to your seat

### LECTOR TRAINING:

- Read over the scheduled scripture readings found in the Source Workbook for Lectors before you arrive for Mass
- Review any unfamiliar words for correct pronunciation and people's names in the announcements and the Mass intentions
- Practice reading slowly and pronounce words clearly
- Arrive at least 15 minutes before Mass
- Check your microphone and make sure that it is on – it should remain on