

COVID-19 MEETING PREPAREDNESS PLAN

The Church of St. Genevieve is committed to providing a safe and healthy place for all of our parishioners. Our goal is to mitigate the potential for transmission of COVID-19 in our parish and that requires the full cooperation of everyone. Only through this cooperative effort can we establish and maintain the safety and health of everyone.

Our Meeting Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines related to COVID-19 and addresses:

- hygiene and respiratory etiquette;
- social distancing;
- cleaning;
- meeting requests and authorization; and
- communications.

To ensure the best possible health and safety of all, the Church of St. Genevieve has prepared this Preparedness Plan in response to the COVID-19 pandemic. We are all responsible for implementing this plan and we ask that will help protect yourself and your ministry by taking the following steps:

No Sick People at Meetings

- We encourage you to self-monitor for signs and symptoms of COVID-19. Stay at home if you feel sick or if you have a sick family member in your home.
- Stay home if you have a fever of 100.4 or higher or if you have a family member with a fever in your home.

The Church of St. Genevieve will inform parishioners (to the best of its ability) if meeting attendees have been exposed to a person with COVID-19. The Church of St. Genevieve expects a quarantine of the exposed person(s) for 14 days before person returns to campus. In addition, we will protect the privacy of parishioners' health status and health information. Parishioners will simply be informed that they have been exposed leaving any personal information regarding the person that contracted COVID-19 out.

Protect Yourself – Personal Sanitation

- Wash your hands thoroughly and often for at least 20 seconds with soap and water. If soap and water are not available, use hand sanitizer with at least 60% alcohol. Signs will be posted reminding of proper hand-washing techniques
- Avoid touching your eyes, nose and mouth.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Put on a mask before you exit your car.

Social Distancing

- Respect social distancing and avoid close contact with others by staying 6 feet away from others whenever possible.

- There will be no eating at the meeting.
- Meet outside if possible, still maintaining 6-foot distance and wearing masks.
- The number of attendees physically present indoors is limited to 10; outdoors is 25.

Housekeeping

- Sanitizer will be available at various areas throughout the buildings.
- Regular custodial practices will continue, including cleaning and disinfecting of tables, and chairs in the meeting area, including restrooms.

Meeting Request and Authorization

All ministries are required to submit a Ministry Meeting Request Form. Fr. Greg needs to authorize the requested meeting before it is held.

After your meeting is held, please turn in a list of people who attended to Kathy at info@stgens.org the next business day.

Communications

This Preparedness Plan was communicated via email to all ministry chairs beginning on June 2, 2020. Management and employees are to work through this new program. This Preparedness Plan has been approved by Fr. Greg Esty. It will be updated as necessary.

We thank you for your cooperation with these important safety steps to protect you, your friends, and your families.