



ST. MARY

CATHOLIC CHURCH | ESCONDIDO
EXPERIENCING CHRIST—LOVING AND SERVING NEIGHBORS

PARISH HALL CONTRACT

THE PARTY BELOW and St Mary Catholic Parish enter into this agreement:

Name of Individual or Organization

Address Phone #

The parties agree as follows: Subject to the **Terms and Conditions** of this agreement, the foregoing premises are to be used for:

Purpose of Event: _____ on Day / Date of Event: _____

Starting time: _____ **4 PM** End time: _____ **10 PM** Number of guests: _____

Set-up day / time: _____ Clean-up time: _____ 10-11 PM

Donation recommendation for use of Parish Banquet Hall: (Circle One)

Ministry of St Mary: \$250 – 500 \$ _____
 Guests: 1 – 100: \$1550 \$ _____
 Guests: 101 – 250: \$1800 \$ _____

Additional Facilities:

Small or Large Kitchen = Included
 Patio Use: \$150.00 \$ _____

Facility discount: _____ % or \$ _____ (see attachment) \$ _____

SUB TOTAL: \$ _____

Additional Staffing:

1-100 guests = 1 Security / 101-250 guests = 2 Security (\$175 ea.) \$ _____
 Bartender = If alcohol is going to be served (\$150) \$ _____

SUB TOTAL: \$ _____

TOTAL DONATION: \$ _____

Deposit (50% of Total) Required: \$ _____

Balance Due prior to event: \$ _____

This agreement shall NOT take effect until the 50% deposit is received and the Contract and Terms and Conditions Policies are signed. The Facility user shall and does hereby agree to and accept the premises in the condition they may be at the time of the facility use. Should Parish / facility user agree to terms other than stated, that agreement will be so written and attached. The Facility User will pay any damage to the Facility in total. _____ (initial here). I, the Facility User, have read and understand the Parish Hall Terms and Conditions and the above stated terms and agree to comply with the same.

 Facility User Name (print) Facility User Signature Date Parish Agent Date