



Immaculate Conception Catholic Church & Parish Center

1077 N. 6th Ave, Stayton, OR 97383
503.769.2656

Parish Center Amenities

Parish Hall

- Up to 3500 sq. feet of reception space
- Heating / AC
- Up to 32 - five foot round tables
- Up to 12 rectangular tables
- Up to 256 chairs
- Garbage Service / Recycle
- Restrooms
- Church Rental Included for Weddings
- If renting kitchen, Room A must be included.

Fully outfitted Kitchen

- Dishwasher / Ovens / Warming Stations
- Refrigerator / Freezer
- Plates / Flatware / Coffee Cups
- Serving Bowls / Pots
- Coffee Makers / Pitchers

Outside Courtyard / Grotto

Also available

Gallery - 14' x 100'

Also available

Non-Profits rentals are on a case-by-case contract. Please contact the parish office for more information.

Fees

	Parishioners*	Non-Parishioners
Room A (60 people max)	\$100	\$200
Room A & B (180 people max)	\$300	\$500
Room A, B & C (250 people max)	\$500	\$800
Kitchen	\$250	\$500
Cleaning Fee (non-refundable)	\$250	\$400

*A parishioner is identified as a member of the congregation or a child of a member of the congregation.

The Archdiocese of Portland defines a parishioner as a **registered, active member in the parish and contributing in an identifiable way** to Immaculate Conception Catholic Church. We will use that same definition / criterion as a beginning for determining fees.

Additional Charges

- 1) Immaculate Conception Catholic Church is required by the Archdiocese to carry a "rider" on our liability insurance. Insurance form must be completed and submitted to the parish office, along with a check for \$105 (liquor allowed) or \$180 (liquor sold), payable to Arthur J Gallagher & Co. at least two weeks prior to the event.
- 2) If liquor is to be served an OLCC licensed bartender must be hired according to OLCC rules and a copy of licenses must be on file with Immaculate Conception Catholic Church. Beer and wine are the only liquor allowed.
- 3) The above fees go to the parish toward the maintenance and upkeep of the facilities.