

# Mass Procedures and Observations

(Differences in Celebrant Approaches — Fr. Bryan and Fr. John)

## General Notes

- There is no weekly schedule of priests at this time.
- Both Lectors and Servers should arrive in the sacristy by 12:30 PM. If you are not on time a sub may be placed to ensure smoother mass preparation.
- Thank you for your service and love of our Lord. We appreciate your patience with this process during this time of transition.

## Lectors

- **Fr. John** — Lector reads announcements before Mass, after the Rosary (approximately 12:35 – 12:40 PM).
- **Fr. Bryan** — Father will read announcements after the Concluding Rite (end of Mass).

## Servers

### Before Mass

#### ***Sacristy Preparations General Setup***

- Confirm all candles are lit, linens and vessels are in place, and all necessary items are prepared.
- Ensure a small ciborium is available for low-gluten communicants.
- Going forward, the priests would like a copy of the day's mass intention. There will be 2 cards for each mass printed and placed in the sacristy; please notice below how each priest would like these cards.
- Remind both priests to lead/pray the Jubilee Prayer after Communion.

#### ***Fr. Bryan — Pre-Mass Setup***

- Place one Mass-intention card on fathers chair-side table, and another on the altar table (cards found on the sacristy counter).
- Place a bottle of water under the credence table to refill the water cruet during Father's purification of the sacred vessels after Communion.

### ***Fr. John — Pre-Mass Setup***

- Hand Father one Mass-intention card before Mass and place another on the altar table.
- Prepare two Dixie cups of bottled water: one on Father's chair-side table, and one on the ambo (pulpit) shelf.
- Prepare the altar table: Roman Missal & stand (left), fully dressed chalice (center), ciboria (right).
- *No presentation of the gifts*: place water and wine cruets, lavabo (finger) bowl, towel, and lavabo water on the credence table.
- Father enters through the side door between rectory and altar. Have a spotter/ask an usher, or unlock the door; re-lock after he enters.
- *No procession or recession from the back of the church*. Bring the processional crucifix into the sacristy before Mass.

### **During Mass**

- Remind both priests of handicapped communicants who will receive first; ushers will be standing next to them
- Low-gluten communicants should be at the end of the communion line to receive last.

### ***Fr. Bryan***

- Follow standard procession and recession from the back of church with the addition as noted below under "After Mass".
- When Father purifies the sacred vessels after Communion, refill the water cruet as needed using the bottle beneath the credence table.

### ***Fr. John***

- When Father is ready, proceed out the altar sacristy door with the crucifix, ring the altar bell to cue the organist for the opening hymn, lead to the front of the altar table, and when father approaches the altar table, place the crucifix on its stand.
- When Father purifies the sacred vessels after Communion, pour all remaining water from the cruet over his fingers into the ciborium.

### **After Mass**

***Fr. Bryan*** — After the recession, at the back of church, turn the processional crucifix toward Father for his moment of reflection.

***Fr. John*** — For the recessional, meet Father with the crucifix at the altar table front, and lead back into the sacristy through the altar door.

Thank you for your service, your brother in Christ, Greg Keller Sacristan