



## AUTOMATIC CHECKING WITHDRAWAL

Thank you for your interest in signing up for Automatic Checking Withdrawal.

Here is all you need to do:

1. Fill out the Agreement for Pre-authorized Payments form on the flip side of this form. To fulfill your monthly pledge, please complete the section labeled "General Fund Envelope Collection." If you want to have money withdrawn each month for the monthly mortgage payments, please complete the section labeled "Mortgage Mission Collection."
2. Provide a voided check from the account designated for the withdrawal.
3. Complete the form. Then return it, with your voided check, and the Agreement form in a business size envelope to the Parish Office.

Checking withdrawals can occur on the 15<sup>th</sup> and/or last business day of the month.

If you need assistance with this process, call Christine Meyer at the Parish Office, 258-4320, ext. 103.

It is a convenience for you and advantageous to the parish to select this giving option. We are grateful to all parishioners who use Automatic Checking Withdrawal.

Thank you,

Christine Meyer  
Director of Administrative Services

# AUTHORIZATION AGREEMENT FOR ELECTRONIC WITHDRAWALS

St. Bernard's Congregation Tax ID # 39-0806326

I (we) hereby authorize St. Bernard's Congregation to initiate debit entries to my (our) Checking account indicated below and to deposit them in the account of St. Bernard's Congregation. The amounts as specified below will be withdrawn from the designated account on the 15<sup>th</sup> or last **week day** of each month.

Name of Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Transit/ABA No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

This authority is to remain in full force and effect until St. Bernard's Congregation has received written notification from me (or either of us) of its termination in such time and in such manner as to afford St. Bernard's Congregation and my (our) bank a reasonable opportunity to act.

Print Name 1: \_\_\_\_\_

Signature 1: \_\_\_\_\_ Date: \_\_\_\_\_

IF THIS IS A JOINT ACCOUNT PLEASE COMPLETE THE FOLLOWING:

Print Name 2: \_\_\_\_\_

Signature 2: \_\_\_\_\_ Date: \_\_\_\_\_

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## GENERAL FUND ENVELOPE COLLECTION:

Annual Pledge Amount\* \$ \_\_\_\_\_

Amount to be withdrawn each month \$ \_\_\_\_\_  
(Your annual pledge divided by 12 months)

Specify the day of the month the amount is to be transferred:

\_\_\_\_ 15<sup>th</sup> \_\_\_\_ Last \_\_\_\_ Split equally between both dates

*\*If you do not recall your pledge amount, we will take what you pledged for the year (as recorded on your envelope commitment card) and divide it by 12 months.*

## MORTGAGE MISSION COLLECTION:

Annual Pledge Amount\* \$ \_\_\_\_\_

Amount to be withdrawn each month \$ \_\_\_\_\_  
(Your annual pledge divided by 12 months)

Specify the day of the month the amount is to be transferred:

\_\_\_\_ 15<sup>th</sup> \_\_\_\_ Last \_\_\_\_ Split equally between both dates

*\*If you do not recall your pledge amount, we will take what you pledged for the year (as recorded on your envelope commitment card) and divide it by 12 months.*

***Please attach a voided check from the account listed above to this form.***