

NOW AVAILABLE!!! Register and pay on line at www.saintritas.org

**CHURCH OF ST. RITA
ELEMENTARY FAITH FORMATION REGISTRATION
SUMMER 2019**

TODAY'S DATE: _____ *ALL forms must be completed and signed to process your child's registration.*

1. Family Information

Registered member of St. Rita's? Yes ___ No ___

Parent/guardian 1:

Name _____

Address: _____

City/State/Zip _____

Phone 1: _____

Please circle: cell home work

Phone 2: _____

Please circle: cell home work

Email: _____

Parent/guardian 2:

Name _____

Address if different: _____

City/State/Zip _____

Phone 1: _____

Please circle: cell home work

Phone 2: _____

Please circle: cell home work

Email: _____

Who is the primary contact person? _____

2.	Student information (first and last name)	M Or F	Date of birth	Age	Grade in fall 2019	Enter name of desired program and Session
1						
2						
3						
4						

3. Choose from these programs:

(Grade in fall 2019)

SUMMER FAITH FORMATION:

Grades 1-5

Mon-Fri June 10-14 **session 1**

Mon-Fri July 22-26 **session 2** (this session will be dependent on number of children registered & availability of teachers)

Mon-Thu: 9 a.m.-3 p.m. Fri: 9 a.m.-noon

VACATION BIBLE SCHOOL:

Age 4 through Grade 3

Mon-Fri July 15-19; 9 a.m.-11:30 a.m.

TRY OUR NEW ONLINE REGISTRATION!!!

4. Does your child have special needs? Please tell us about any hearing, speech, reading, disability or ADHD issues, allergies, or other health information. This will be kept confidential.

CHURCH OF ST. RITA-SUMMER 2019 ELEMENTARY FAITH FORMATION REGISTRATION

PAGE 2 Please fill out completely and return to the parish office with payment.

5. Fees

Registered member of St. Rita's? Yes _____ No _____

(Non-parishioners add an additional \$10 per student, per class.)

	<u># Enrolled</u>	<u>\$ Amount</u>
<u>Faith Formation</u> Grades 1-5 (in fall 2019); \$85	_____	_____
<u>Vacation Bible School</u> Age 4-Grade 3 (in fall 2019); \$75	_____	_____
Subtotal	_____	_____
Volunteer Credits [\$50 for Faith Formation Catechist] [\$25 per child for VBS volunteers]		-[_____]
		-[_____]
Total Credits		-[_____]
Total Due		\$ _____

Please make checks payable to: The Church of St. Rita

Registered members of St. Rita's: Please don't keep your child from faith formation if cost is a concern. Contact Kathy Kovarik to make arrangements. Your information will remain confidential and your privacy will be respected.

If someone is not allowed to pick up your children from faith formation classes, please notify the parish office at 459-4596.



Questions or concerns?

Feel free to contact Kathy Kovarik at 651-459-4596, or by email at kkovarik@saintritas.org.

6. Volunteer opportunities

Help out with faith formation this summer and receive a credit on your child's fees!

Check all that you are interested in:

FAITH FORMATION CLASS

Grade Preference: _____
Session Preference: _____

Teach a class _____
Babysit for those who teach _____

VACATION BIBLE SCHOOL

Group leader: _____
Snack leader: _____
Craft leader: _____
Music leader: _____
Help decorate: _____
Help take down decorations: _____

Volunteer name(s): _____

Phone: _____

Email: _____

Archdiocesan Policy requires all volunteers to have a background check, sign a Code of Conduct form, and attend a VIRTUS training session.

Office Use Only

Total _____
Amount Paid _____
Balance Due _____

Check # _____ Cash _____
Initials _____ Date _____

CHURCH OF ST. RITA
SUMMER 2019 ELEMENTARY FAITH FORMATION REGISTRATION

PERMISSIONS AND SIGNATURES

PLEASE REVIEW AND SIGN ALL SECTIONS OF THIS FORM AND RETURN WITH YOUR REGISTRATION (BOTH SIDES OF THE PAGE). YOUR CHILD WILL NOT BE REGISTERED FOR FAITH FORMATION WITHOUT THIS FORM.

Emergency contact and health information:

Medical/Allergies: Use the following space to inform us of activities that your child should not participate in, alert us to any allergies/conditions your child may have, and medications they are using. **Note:** Staff/volunteers cannot administer medications.

Name	Grade	Special Needs (A.D.D./Allergies/Meds/Etc.)
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Student 1: _____

Student 2: _____

Emergency Contact (other than parent):

Name	Phone 1	Phone 2
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Doctor's Name: _____ Phone: _____

I agree to allow the Church of St. Rita staff, volunteer teachers and aides to obtain emergency medical care if necessary. I understand the following steps may be taken in an emergency situation:

- An attempt will be made to contact the parent(s)/guardian(s).
- Above emergency contact will be called, if a parent/guardian cannot be reached.
- A 911 call for an ambulance will be made in an extreme emergency.

I understand there is NO medical insurance provided by the above parish or the Archdiocese of St. Paul/Minneapolis. All expenses incurred due to emergency care will be the responsibility of each individual family.

I hereby authorize that emergency treatment may be administered to my child. Yes _____

Image release permission:

During the Summer 2019 Summer Faith Formation programs your student's image may be used in a variety of communications produced by the Church of St. Rita. Examples include, but are not limited to, presentations shown at the parish center or during Faith Formation, on bulletin boards, in the weekly parish bulletin or electronically on the parish website (www.saintritas.org), local newspapers, promotional brochures, or the Catholic Spirit newspaper. Names of the children will not be published.

I authorize the use of my child's image in publications for The Church of St. Rita's Faith Formation/Youth programs for the Summer 2019 season. Yes _____ No _____.

Parental Authorization

I/we give permission for my child(ren) to take part in Faith Formation and all the associated activities. In consideration of the opportunity for my child(ren) to participate and fully recognizing that such an undertaking involves an element of risk, we assume all risks and hazards incidental to such participation and do hereby release, absolve, indemnify, and agree to hold harmless the Archdiocese of St. Paul and Minneapolis, Church of St. Rita, nor any of said persons shall be held financially responsible for any injury, illness, or death incurred as a direct or indirect result of this activity, except for gross negligent acts.

Parent/guardian: _____

Date: _____

The Church of Saint Rita, Cottage Grove, Minn.

Faith Formation Conduct and Discipline Policy

Thank you for entrusting your child(ren) to us to help them grow in their faith and understanding of what it means to be a Catholic Christian. Please read the following guidelines that are meant to keep your child(ren) safe and to ensure the best possible learning environment for them. Please contact the faith formation director with any questions or concerns.

Preschool thru Grade 5

- Children in preschool through 5th grade must be brought to their classroom and picked up at their classroom at the end of class, unless other arrangements are made with the Faith Formation Director.
- If there is someone who is not allowed to pick up your child, please contact St. Rita's at 651-459-4596 with that information.
- Elementary children will not be permitted to wait outside for their pickup.
- Homework is often given. Please support your child's learning by encouraging them and going over their work.

General Policies

- When dropping off/picking up, pull into a parking space; do not wait in the fire lane.
- If your child is ill, please contact the parish and keep them home.
- Classes will be cancelled due to weather or other emergencies when the South Washington County School District 833 cancels school or after-school activities. Faith Formation teachers will try to contact parents.
- Children and youth are expected to behave in a respectful manner to adults and other children. If unacceptable behavior becomes persistent and troublesome parents will be contacted to pick up their children. If a student is sent home a second time, a parent will be asked to attend with their child for the rest of the faith formation year.
- Special needs children need to have a parent or other adult with them. Most volunteers are not trained in handling special needs children. Parent input and support are needed to give the child the best possible faith formation experience.

There is a zero-tolerance policy for bullying/cyber bullying, as well as drugs, alcohol, tobacco or weapons brought to the parish. Parents will be notified immediately and the student/s will no longer be allowed to attend on site classes for the remainder of the session. Home schooling materials will be available so student/s can continue learning.

Our family has read and agrees to follow St. Rita's Summer 2019 Faith Formation policy.

Parent (guardian) Signature

Print First and Last Name

Date

Please List Children:

Name

Age

Name

Age

