

Father's Last Name \_\_\_\_\_ Father's First Name \_\_\_\_\_ Mother's First Name \_\_\_\_\_ Mother's Last Name (if different) \_\_\_\_\_

# Our Lady of Lourdes Roman Catholic Church

## 2018-19 Registration Form for Religious Education (Grades 1-12) and Sacramental Preparation

700 South Broadway  
 Erath, Louisiana 70533  
 Phone: 337-937-6888  
 Fax: 337-937-8650  
 Website: www.ololcatholic.com  
 Email: ftoups@gmail.com

For our census: Where does your family attend Mass? Name of Church: \_\_\_\_\_ City: \_\_\_\_\_  
 Please check all that apply: Through most of the school year, the child(ren) live with  
 Mother  Father  Stepmother  Stepfather  Grandparent or Other: \_\_\_\_\_  
**NOTE 1:** If your joint custody schedule will cause a problem with absences, please contact Mrs. Frances T. Toups at the beginning of the school year.  
**NOTE 2:** If your child has any academic/medical/social issues about which we should be made aware, please attach a written note to explain his/her needs.

### Father's Information

Please check if the father is head of the child's primary household.

Last Name	First Name	
Mailing Address		
City	State	Zip
Home Phone	Cell Phone	Work Phone
Email Address for occasional correspondence with parent		

- Our family has already joined the Flocknote network for group text/email reminders. Please "subscribe" to all program(s) in which your child/family is currently active. (Call Mrs. Frances for help.)
- We will "text-to-join" Flocknote to receive group text/email reminders. (See attached sheet.)
- Please add our  text and/or  email contact information to Flocknote for us.

### Alternate Contact Information for someone other than a parent, please!

Last Name	First Name	
Relationship to child(ren)		
Home Phone	Cell Phone	Work Phone

◆◆◆ Please provide **child(ren)'s** information on the **back side** of this form! ◆◆◆

### Mother's Information

Please check if the mother is head of the child's primary household.

Last Name	First Name	
Mailing Address		
<input type="checkbox"/> same as Father's address		
City	State	Zip
Home Phone	Cell Phone	Work Phone
Email Address for occasional correspondence with parent		

### Registration Fees due August 31, 2018

Add \$10 late fee after August 31.

Discounted rates do not apply to high school religious education!

**Religious Education for Grades 1-8:**

- One child, \$40
- Two children, \$35 per child
- Three or more children, \$30 per child

**Religious Education for Grades 9-11:**

- \$50 each; includes text materials and a portion of the retreat(s)

**Additional fee for Sacramental Prep:**

- First Communion, \$10 each
- Confirmation, \$35 each

Please contact Mrs. Frances or Mrs. Connie at the Church Office if financial assistance is necessary.

**Total: \$** \_\_\_\_\_

Registration fees are non-refundable. We do need registration info, but no fee for Grade 12 students who have already been Confirmed! They will serve as Fresh Fire peer leaders while learning more about their faith.

Cash  CK, NO. \_\_\_\_\_

Money Order \_\_\_\_\_

Staff Initials: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Notes: \_\_\_\_\_

**Please use this form to register all children in Grades 1-12.**

<b>Child #1</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Birth date</b>	<b>Age</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>2018-19 Grade Level</b>
	<input type="checkbox"/> You have my permission to use close-up photos/videos and/or audio of this child. <b>(Please sign disclaimer below.)</b> <input type="checkbox"/> You have my permission to directly contact this <b>teenage</b> child with text/email updates/reminders <b>if</b> you send me a "cc." Teen's email: _____ Teen's phone: _____ Has this child been baptized? <input type="checkbox"/> Yes, at _____ (church name) <input type="checkbox"/> Not yet Has this child received the Sacrament of Holy Communion (in Grade 2 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a First Communion candidate this year, add \$10 to registration fee on front side of this sheet.</b> Has this child received the Sacrament of Holy Confirmation (in Grade 11 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a Confirmation candidate this year, add \$35 to registration fee on front side of this sheet.</b>					<b>Name of public/private school</b>	
<b>Comments:</b>							
<b>Child #2</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Birth date</b>	<b>Age</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>2018-19 Grade Level</b>
	<input type="checkbox"/> You have my permission to use close-up photos/videos and/or audio of this child. <b>(Please sign disclaimer below.)</b> <input type="checkbox"/> You have my permission to directly contact this <b>teenage</b> child with text/email updates/reminders <b>if</b> you send me a "cc." Teen's email: _____ Teen's phone: _____ Has this child been baptized? <input type="checkbox"/> Yes, at _____ (church name) <input type="checkbox"/> Not yet Has this child received the Sacrament of Holy Communion (in Grade 2 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a First Communion candidate this year, add \$10 to registration fee on front side of this sheet.</b> Has this child received the Sacrament of Holy Confirmation (in Grade 11 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a Confirmation candidate this year, add \$35 to registration fee on front side of this sheet.</b>					<b>Name of public/private school</b>	
<b>Comments:</b>							
<b>Child #3</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Birth date</b>	<b>Age</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>2018-19 Grade Level</b>
	<input type="checkbox"/> You have my permission to use close-up photos/videos and/or audio of this child. <b>(Please sign disclaimer below.)</b> <input type="checkbox"/> You have my permission to directly contact this <b>teenage</b> child with text/email updates/reminders <b>if</b> you send me a "cc." Teen's email: _____ Teen's phone: _____ Has this child been baptized? <input type="checkbox"/> Yes, at _____ (church name) <input type="checkbox"/> Not yet Has this child received the Sacrament of Holy Communion (in Grade 2 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a First Communion candidate this year, add \$10 to registration fee on front side of this sheet.</b> Has this child received the Sacrament of Holy Confirmation (in Grade 11 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a Confirmation candidate this year, add \$35 to registration fee on front side of this sheet.</b>					<b>Name of public/private school</b>	
<b>Comments:</b>							
<b>Child #4</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Birth date</b>	<b>Age</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>2018-19 Grade Level</b>
	<input type="checkbox"/> You have my permission to use close-up photos/videos and/or audio of this child. <b>(Please sign disclaimer below.)</b> <input type="checkbox"/> You have my permission to directly contact this <b>teenage</b> child with text/email updates/reminders <b>if</b> you send me a "cc." Teen's email: _____ Teen's phone: _____ Has this child been baptized? <input type="checkbox"/> Yes, at _____ (church name) <input type="checkbox"/> Not yet Has this child received the Sacrament of Holy Communion (in Grade 2 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a First Communion candidate this year, add \$10 to registration fee on front side of this sheet.</b> Has this child received the Sacrament of Holy Confirmation (in Grade 11 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a Confirmation candidate this year, add \$35 to registration fee on front side of this sheet.</b>					<b>Name of public/private school</b>	
<b>Comments:</b>							
<b>Child #5</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Last Name</b>	<b>Birth date</b>	<b>Age</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female	<b>2018-19 Grade Level</b>
	<input type="checkbox"/> You have my permission to use close-up photos/videos and/or audio of this child. <b>(Please sign disclaimer below.)</b> <input type="checkbox"/> You have my permission to directly contact this <b>teenage</b> child with text/email updates/reminders <b>if</b> you send me a "cc." Teen's email: _____ Teen's phone: _____ Has this child been baptized? <input type="checkbox"/> Yes, at _____ (church name) <input type="checkbox"/> Not yet Has this child received the Sacrament of Holy Communion (in Grade 2 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a First Communion candidate this year, add \$10 to registration fee on front side of this sheet.</b> Has this child received the Sacrament of Holy Confirmation (in Grade 11 or higher)? <input type="checkbox"/> Yes <input type="checkbox"/> Not yet <b>If this child will be a Confirmation candidate this year, add \$35 to registration fee on front side of this sheet.</b>					<b>Name of public/private school</b>	
<b>Comments:</b>							

**Parental/Guardian permission for use of media (photos, audio, videos) of children (in reference to checkmarks above)**

I hereby consent to and authorize Our Lady of Lourdes Roman Catholic Church of Erath, Louisiana (the Church Parish), the Diocese of Lafayette (the Diocese), and all its entities, representatives, employees, and agents operating under its authority to record, use, edit, reproduce, and/or publish photographs, video, audio, and/or other media that may portray and/or relate to the aforementioned minor child(ren), his/her/their image(s), likeness(es), and/or voice(s) without compensation. I understand that these materials may be used in various print and electronic media, including but not limited to the Church Parish or Diocesan websites, print publication (including the Diocese's monthly magazine, *Acadiana Catholic*), and/or for other endeavors related to Church Parish or Diocesan interests. I understand that the Church Parish or Diocese may use and/or publish materials relating to said minor child in any manner that the Church Parish or Diocese deems appropriate in order to promote and/or publicize its programs, or for any other lawful purpose. Simply stated, you may use close-up photos, close-up videos, recordings, etc., of my child(ren) for Church Parish and Diocesan materials.

Parent's/Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# **Parent Orientation Meeting**

6:15 p.m. (after 5:00 p.m. Mass ends)

Sunday; August 26, 2018

Pope John Paul II Church Parish Hall

## **Class schedules**

will be distributed at this meeting!

# Join us on Flocknote!

Our Lady of Lourdes Roman Catholic Church † Erath, Louisiana

Father Andre Metrejean, Pastor

**NOTE:** *Our church parish provides this service for our parishioners. Although there is no additional charge for your family to use this service, your cell phone's data plan may limit the number of text and/or email messages you can receive.*

Flocknote allows us to maintain safe boundaries while communicating large and small group text and/or email messages with teens, parents, and other parishioners regarding church events and classes—all from one accessible location and monitored by our Church Parish Office staff! We've certainly enjoyed the convenience of using this technology and hope you'll appreciate the ability to receive timely reminders and updates from our staff members and program leaders! Your first step to join us on Flocknote is **text-to-join**.

## What is text-to-join?

**Text-to-Join** allows you (a teen, a parent or guardian of an enrolled student, or a parishioner) to **subscribe** to one of our **program groups** (refer to directory on next page) by sending a simple text message from your phone.

**NOTE:** If you prefer, Mrs. Frances, our Flocknote Administrator, can enter your information (name, cell number, and/or email address) directly into our network. Please contact our church office (937-6888) to ask for her assistance *or* check the appropriate box on the front side of your registration form. She will subscribe you (and, with your permission, your teen) to the **family groups** for the **grade-level program(s)** in which your child(ren) is/are enrolled.

**REMINDER:** When you subscribe to any **small group**, you also automatically subscribe to our **Master "Everyone" (large) group**. In addition to your grade-appropriate updates and reminders, you will also receive messages and reminders regarding special events hosted/sponsored by our church parish.

## Two ways to join our Flocknote Network:

- **Text-to-join:** Text **OLOLERATH** (upper or lowercase will work) to **84576**, or
- **Click on the Flocknote links** which have been set up on the home page of our website *or* on the Register tab of our homepage.

Follow the prompts to set up a profile.

At some point, you will be prompted to provide an email. **Whether or not you provide an email address, you can still receive our updates and reminders!**

- Those who wish to enter an email address during this process must confirm the email address in order to receive email messages!
- Members who provide only a cell number or an email address will receive all of our messages via the tool with which they choose to subscribe (cell or email).
- Members who provide a cell number and an email address will receive our messages via the tool that we choose to use (text or email) to send that particular message. (REMINDER: Those who provide only a cell number or an email address should refer to the previous bulleted item.)

If/When you decide that you no longer need reminders and updates, reply "STOP" to 84576 to stop text notifications at any time. You may choose to "STOP" messages to any of our small groups *or* to our "Everyone" (Master List) group.

**Reminder:** Because all messages are monitored, **teens** are welcome to join/subscribe to our program lists.

**"Quick. Simple. And it works."**

(Quoted from **Flocknote** and we agree!)

Receive text/email updates through our

# OLOL Flocknote Network Directory

Our Lady of Lourdes Roman Catholic Church † Erath, Louisiana

(NOTE: Joining any one of these groups will also add your name/cell/email info to Our Lady of Lourdes' master "Everyone" group.)

## For Families:

Parents, grandparents, and teens may subscribe to any of the following groups:

- **Elementary Religious Education Families:** families of students in Grades 1-5
- **EDGE Families:** families of students in Grades 6-8
- **IGNITE! Families (and Teens):** families of students in Grades 9-12
- **First Communion Families:** families whose children attend Sacramental prep classes on Thursday evenings or weekday afternoons after school dismissal
- **Confirmation Families, Teens, and Sponsors:** families (and sponsors) whose candidates will attend the monthly Confirmation luncheons and the Confirmation retreat
- **ChristLife Participants:** an evangelization ministry for adults
- **Children of Mary:** "children" of all ages who gather to recite the Rosary and attend First Saturday Masses

## For Volunteers:

- **Elementary Religious Education Teachers:** parents, teens, and other adults who volunteer to teach at our Sunday Sessions for our elementary classes (Grades 1-5)
- **Elementary Religious Education Prayer Partners:** parents, teens, and other adults who volunteer to listen to children recite memorized prayers during our two-week Elementary Summer Religion Program in June
- **Elementary Religious Education Sidewalk Monitors:** parents, teens, and other adults who volunteer to monitor the sidewalk while elementary classes are in session

- **EDGE Core Members:** parents, teens, and other adults who volunteer as core members for our middle school (Grades 6-8) EDGE classes
- **IGNITE! Core Members:** parents and other adults who volunteer as core members in our **IGNITE!** program for high school students (in Grades 9-12)
- **First Communion Teachers:** parents, teens, and other adults who volunteer to teach Sacramental Preparation classes on Thursday evenings (**NOTE:** Mrs. Frances often teaches the classes for older candidates on weekday afternoons.)
- **Confirmation Core Members:** high school seniors (who have already been "confirmed"), parents, and adults who volunteer as core members for Confirmation prep at monthly luncheons and at the Confirmation retreat
- **Elementary Summer Program Volunteers:** middle school and high school students and adults
- **Elementary Summer Program Paint Crew:** middle school and high school students and adults who paint theme walls and props for our elementary summer program
- **ChristLife Core Members**

## Ministries for Mass:

- **Altar Servers:** Grade 4 and older; includes teens and adults
- **Extraordinary Ministers of Holy Communion:** invited/approved only by the pastor; no walk-on volunteers
- **Lectors**
- **Adult Choir:** rehearses on Wednesday evenings and sing for 8:00 a.m. Sunday Mass
- **Children's Choir (Grades 1-5):** rehearses immediately before the occasional Masses for which they sing)

- **EDGE Choir (Grades 6-8):** rehearses immediately before the occasional Masses for which they sing
- **Youth Choir (teens and young adults):** rehearses on Tuesday evenings and/or Sunday afternoons before singing for 5:00 p.m. Sunday Mass
- **Ushers**
- **Weekday Mass Updates:** anyone can receive updates regarding last-minute cancellations or reminders

## Other Worship and Church Parish Ministries:

- **Adoration/Confession:** receive reminders for extra opportunities to adore the Blessed Sacrament and/or go to Confession
- **Bible Study**
- **Catholic Daughters of America, Court 1670**
- **Church Office Volunteers:** receive a text if/when our office staff needs extra help
- **Church Cleaning Crew**
- **Disaster Manpower**
- **Friends of St. Monica:** a widows' support group
- **Knights of Columbus, Council 3872**
- **Ladies Altar Society**
- **That Man is You:** men's group led by Deacon Tim Marcantel

Our Lady of Lourdes Roman Catholic Church  
**Religious Education and Sacramental Preparation  
 Policies 2018-19**

700 South Broadway ✱ Erath, Louisiana 70533  
 Phone: 937-6888 ✱ Fax: 937-8650 ✱ Parish Email Address: ftoups@gmail.com  
 Church Website: [www.ololcatholic.com](http://www.ololcatholic.com)

**Program Coordinators**

† **Religious Education**

- Mrs. Frances T. Toups, *Spark* Elementary Religious Education for Grades 1-5
- Mrs. Tracy Watson and Mrs. Annette Oliva, **EDGE** (religious education) for Grades 6-8
- Mrs. Lindsay Lege, **IGNITE!** (religious education) for Grades 9-12

† **Sacramental Preparation for School-Age Candidates**

- Mrs. Frances T. Toups, First Holy Confession and First Holy Communion
  - *Spark on ramp* (typically Grade 2, but may also include candidates in Grades 3-5)
  - Reminder: "Older" candidates are welcome! Call our office to enroll!
    - **EDGE on ramp** (Grades 6-8)
    - **IGNITE! on ramp** (Grades 9-12)
- Mrs. Lindsay Lege, Holy Confirmation preparation in Grades 11 or 12

**Attendance at Mass**

Roman Catholic parents should make every effort to ensure that all members of their families attend one of many Sunday Holy Masses available in this area each weekend (as well as Masses on Holy Days of Obligation). Our Lady of Lourdes Roman Catholic Church offers one Anticipated Mass on Saturday (4:00 p.m.) and three Masses on Sunday (8:00 a.m., 11:00 a.m., and 5:00 p.m. Youth Mass).

**Dress Code**

Students are expected to dress appropriately for religious education classes, Sacramental Prep classes, and Holy Mass. When circumstances warrant, parents will be called to bring appropriate clothing.

	<b>Classes</b>	<b>Holy Mass</b>
<b>Shorts</b>	School uniform shorts or knee-length shorts are acceptable.	No shorts. Capris, pants, and slacks are acceptable.
<b>Tops</b>	No halters, strapless, tank top, or spaghetti strap tops, blouses, or dresses. Sleeveless tops, blouses, or dresses with an appropriately-sized arm hole are acceptable.	No halters, strapless, tank top, spaghetti strap or sleeveless tops, blouses, or dresses. (When necessary, please cover bare shoulders and upper arms with a sweater or jacket.)
<b>Waist</b>	No bare midriff fashions.	No bare midriff fashions.
<b>General</b>	No vulgar, obscene, or otherwise distracting verbage/text or pictures on clothing.	No vulgar, obscene, or otherwise distracting verbage/text or pictures on clothing.
<b>Hats</b>	Guys should not wear a hat in the building.	Guys should not wear a hat in the building.

**NOTE:** The dress code for Holy Masses when the **Sacraments** are administered will be distributed at those parent meetings.

## **Discipline Policy for Holy Mass and on-site classes/sessions**

Any type of conduct that has the effect of disrupting the good order, discipline, safety, or educational atmosphere of the Liturgy of the Mass and/or the School of Religion will not be tolerated. The following are examples of **inappropriate and disrespectful** behavior:

1. Participating in a fight and/or encouraging disruptive behavior on church property
2. Showing disrespect to any religion teacher, core member, program directors, or church personnel
3. Defacing or vandalizing church property
4. Loitering in restrooms and/or parked cars
5. Disruptive behavior in the classroom setting
6. Use of cell phones, iPods, mp3 players, and other technological devices during class, retreats, or Mass
7. Improper displays of affection
8. Use of vulgar or inappropriate language in a faith-filled atmosphere
9. Bullying, annoying, belittling, or teasing other students
10. Possessing or using alcoholic beverages, tobacco, drugs, lighters, matches and related paraphernalia
11. Possessing or using guns, knives, and/or other weapons
12. Chewing gum or eating and drinking during class/session unless part of the class/session activities

### **Discipline Plan**

Every volunteer teacher/core member is authorized to hold every student to a strict accountability for any disorderly conduct in the classroom or on church property.

1. If the student's conduct is of a type that would leave no doubt as to its substantial wrong in a reasonable person's mind, no advance policy is necessary and the student's misconduct will immediately be dealt with by the program director. The Pastor will be notified of the circumstances as soon as possible.
2. Classroom teachers and core members are encouraged to utilize various techniques to solve minor problems and disruptions. If these fail, an in-class/in-session warning will be issued by the **teacher/core member**.
3. If, after the in-class/in-session warning, a student's misbehavior continues, the student will meet with the **program coordinator/director** to discuss the situation. Depending upon the circumstances, the parent may be called to pick up the child before the class/session ends.
4. If the student continues to misbehave, the **Pastor** will make a decision to determine if, and under what circumstances, the child will be able to continue his/her religious education or Sacramental preparation here at Our Lady of Lourdes.
5. **When cell phones, iPods, mp3 players, and other technological devices are used** during a Mass, class, session, or retreat, they will be **confiscated** until dismissal of that Mass, class, session, or retreat. Repeated infractions will be brought to the attention of the parent and the pastor.