

Our Lady of Fatima Preschool
Where Great Beginnings Last a Lifetime



Principal: Mrs. Cindy Baldrige

Teacher: Mrs. Regina Dewhirst

Teacher's Assistant: Mrs. Joyce DelTondo

Classes, Times and Tuition:

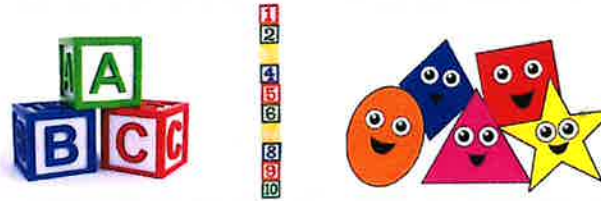
The Three-Year-Old Program focuses on play and socialization as well as the academics of color, shape, number recognition, and counting.

3-Year-Old AM-9:00-11:00 Tuesdays and Thursdays

3-Year-Old PM-12:00-2:00 Tuesdays and Thursdays

Tuition Cost per year \$900.00

Cost Per Month (Paid over 10 Months) \$90.00



The Four-Year-Old Program focuses on preparation for Kindergarten through learning to recognize letters, letter sounds, colors, shapes, numbers, and sight words as well as play and socialization.

4-Year-Old $\frac{1}{2}$ day 8:30-11:00 Mondays, Wednesdays, and Fridays

$\frac{1}{2}$ day Tuition Cost Per Year \$1295.00

Cost Per Month (Paid Over 10 Months) \$129.50

4-Year-Old Full Day 8:30-2:00 Mondays, Wednesdays, and Fridays

Full Day Tuition Cost per Year \$2000.00

Cost Per Month (Paid Over 10 Months) \$200.00

\$25.00 Registration Fee is required. Financial Aid is Available (Contact the school office As soon as possible). Facts Tuition Management Program handles our tuition payments. You will be required to sign up for this service (unless paid in full)

Arrival/Dismissal:

Students should be dropped off and picked up at the glass doors next to the Preschool classroom. Students are not permitted to leave the building until parent or guardian has arrived. Please park in the parking lot and walk to the glass doors to pick up your child.

Arrival: The glass doors will be opened by Mrs. Dewhirst as follows:

3-Year-Old AM Class-8:55-9:05

3-Year-Old PM Class-11:55-12:05

****If you arrive after 9:15 please enter through the main doors of the school.**

4-Year-Old Class-8:25-8:35

****If you arrive after 8:45 please enter through the main doors of the school.**

Dismissal: The doors will be opened by Mrs. Dewhirst as follows:

3-Year-Old AM Class-10:55-11:05

3-Year-Old PM Class-1:55-2:05

4-Year-Old Class ½ day-10:55-11:05

4-Year-Old Full Day-1:55-2:05

****If you are running late please call the school office.**

Our Lady of Fatima School offers an Extended Day Program for the 3-Year-Old Afternoon Preschool class through 8th Grade. For more information please contact the school office.



Delays:

Please watch KDKA News Channel 2 or WPXI Channel 11 for school delays and cancellations. Our Lady of Fatima follows the **Hopewell Area School District's** schedule. In the event of a delay, the 3-Year-Old AM class may report with the PM class at 12:00. The ½ day 4 Year Olds may report to school with the Full Day Four Year Olds at 10:00 and stay till 2:00.



Supply List: (Please bring the first day of school)

- Backpack-Large enough to hold a 9X12 Folder.
- 8 Pack of Crayons (please only an 8 pack)
- Two Pocket Folder (Supplied at Orientation. This folder will be used every day. Please check each pocket for important papers.)
- Paint Shirt (Button down shirt is easier to put on and take off, especially if they become messy)
- 4 Glue Sticks (big sticks last longer)
- Pencil Box (Hard shell and large enough to fit crayons and glue)
- Milk Money and Lunch Money (please label with child's name and specify lunch money or milk money)
- Nap Mat (Full Day Students Only). May be purchased through the school, Walmart, Target, or Bed, Bath, and Beyond

******Please label all the above items with the first and last name of your child.***

Folder:

The folder you received at orientation will be used daily. The students are asked to bring the folder to each class. This is the best means to send and receive any correspondence. Please check your child's folder every day and take out any papers that need and can stay home.

Clothing:

There is not a specific dress code for Preschool. However, we ask that students wear comfortable shoes. Tennis shoes, sandals with straps around the ankle and shoes with backs are acceptable. Please NO Flip flops. Please keep in mind that students will be spending time on the floor and playing outside, weather permitting, as well as going up and down the stairs for snack and/or lunch. Please keep an extra set of clothing in your child's backpack in case of accidents. Place clothes in a zip lock bag labeled with your child's name.



Snacks:

Preschool follows a snack system. A monthly calendar will be sent home the last week of each month. Each child will be asked to bring a snack for their entire class on his/her assigned snack day. We encourage healthy snacks: pretzels, raisins, yogurt, pudding, fruit snacks, fruit bars, carrots, apples, bananas, etc. Please send appropriate utensils if needed. Also, please send a few extra in case of spills or mishaps. We have storage in our room for left overs and extra snacks in case snacks are not available. If your child has an allergy and you would like to send a snack every day to be safe, you may do so. Your child may purchase milk at snack or if you choose you may send a small water or juice.

Cookies, cake pops, cupcakes, cookies, or doughnuts for birthdays are acceptable.

*****Please send your child with an extra snack if they are staying for Extended Day. Please label "Extended Day Snack and Child's name"***

Lunch: Full Day 4-Year-Olds will have lunch at school. You may pack a lunch for your child or they may purchase a lunch. If you send milk money for lunch, please put it in a zip lock bag with the child's name in their lunch box.

Recess: For safety reasons please do not allow your child to bring any toys to school. Toys can easily become lost or broken. Weather permitting we will go outside for recess. The students are not permitted to play guns, weapons, or run or chase(in the classroom). If they do not follow the rules he/she will have to sit in a time-out for a brief time period.

Rest Time: Students will rest after recess for ½ hour. They may bring one stuffed animal. Please no blankets or pillows including pillow pets. Each child must have a nap mat. Please put their name on their nap mat.

Music/Gym Class: Music will be part of our class every day. The four-year-old class will attend Music and Gym class throughout the year.

Library: We will visit the Library during the school year.

Send a Note:

- *When your child has been absent*
- *Is allergic or on medication*
- *Has a problem we need to be aware of*
- *Is being picked up **by someone other than a parent or guardian***
- *Going to attend extended day*
- *If there is a change in routine*

Newsletter:

A Newsletter will be sent home weekly with your child to update you on what we are learning in our classroom, upcoming events, and any school news.

Progress Reports:

Progress reports will be sent home for the 4-year-olds after every 5-6 Letters learned. Conferences will be scheduled in February, however, any time you would like to speak to the teacher about your child's progress you can schedule a Conference. If we notice an issue in class affecting learning we will contact you immediately.

School Programs:

The Preschool Four-Year-Olds will be involved in three programs throughout the year. We will have a Thanksgiving Play/Feast in November, Christmas Program in December and a Graduation Program in May. The 3-year-olds will have a Moving On Picnic in May. More information will be provided closer to the events.

Field Trips:

The 3 and 4 Year Old Preschool Classes will each take one field trip. The four-year-old class field trip will be in October. The 3-year-old class walking field trip will be in May. Chaperones will be needed for our trips! **Younger siblings are unable to attend field trips since they are not covered by our insurance carrier.** More information will be provided closer to the field trip.

Book Orders:

Scholastic book orders will be sent home monthly. We will place book orders for books, software, and supplies for the classroom throughout the school year. Ordering books is completely optional.

Parties/Celebrations:

We will have classroom parties for Halloween, Christmas, Valentine's Day, and Easter. We will invite parents to help coordinate, set-up, facilitate, and clean-up. A sign-up sheet will

accompany this packet. Please return it the first week of school. A homeroom parent will also be chosen to help organize these celebrations.

Illness:

If your child is sick, please keep him/her home. Please do not send your child to school with any of the following:

- *Fever-All students must be fever free for 24 hours without medication before returning to school.*
- *Rash*
- *Diarrhea*
- *Vomiting*
- *Lice*
- *Or any symptoms that could affect the health of other children.*
- *Pinkeye/conjunctivitis*
- *Chicken Pox*
- *Hand, Foot, and Mouth*

*****If you will not be sending your child to school due to illness, please contact the secretary, Mrs. Conti, in the school office 724-375-7565.***

Safe Environment Policy (SEP):

The Diocese of Pittsburgh has implemented a Safe Environment Policy for all Catholic Schools and Parishes. You must complete this policy to attend any parties/celebrations, field trips, or volunteer in school. The policy can be completed by following these steps:

- *Register Online @ www.diopitt.org*
- *Take Protecting God's Children Class online*
- *Obtain Child Abuse Clearance and a Criminal Background Check (Need to renew every 5 years. These clearances may be obtained online at no cost.*
- *Complete online mandated reporting @reportabusepa@pitt.edu*
- *Sign Waiver or get Finger Printed (waivers can be signed in the school office*

****Detailed Steps are available to you in the school office.**

Contact Information:

My email is rdewhirst.olofschool@gmail.com.

At the school at 724-375-7565. Please leave a message with Mrs. Conti and I will get back to you as soon as possible.

The School Website:

www.ourladyoffatimahopewell.org. This website provides information, forms, activities, teacher web pages, and much more.

Our classroom website can be accessed on the school web page or at

<http://mrsdewhirstsclassroom.webs.com>. This website provides links for websites for children and information about our Preschool Program.