

The Archangels Cluster Pastoral Council met on April 20, 2017 at St. James parish in Forest City. The meeting was called to order by Chairman Francis Pistek at 6:35pm. The council was lead in prayer by Father James Dubert.

The following members were present:

St. Patrick-Britt: Don Kopacek and Carol Tlach

St. Patrick- Buffalo Center: Angie Wamsley

St. Wenceslaus-Duncan: Francis Pistek

St. James-Forest City: Jerry Clouse

St. Boniface-Garner: Dan Muff and Joe Gibbs

St. Patrick-Lake Mills: Kristie Smith

Father James Dubert

Cindy Pistek-recorder

The minutes from the March meeting were sent out to the council members prior to tonight's meeting. Joe Gibbs made a motion to approve the minutes as read. Kristi Smith 2nd the motion, all in favor, motion carried. The minutes will be forwarded to the business office for posting on the web-site.

Cluster Activities:

St. James-Forest City: The parish budget meeting was held since our last meeting. The water circulation pumps have been approved. The roof project, mowing contract and air conditioning unit projects are underway.

St. Patrick's-Britt: We are still working with In Step Flooring to get the tile secured to the floor in the parish hall. They are testing a new glue on our tile in the hall. We will wait to see how this works.

St. Patrick's-Lake Mills: We had good success with our volleyball fund-raiser. In the first week in May our lady's night out will be at the Victorian House in Lake Mills.

St. Boniface-Garner: Kathy Gibbs is the new liaison for St. Boniface. She is working on scheduling ushers, eucharistic ministers etc. for each week. Ben Muff has been opening/closing the Church for many years and we are scheduling other people to open/close the church to relieve Ben from some of that responsibility. The locks in the parish and the rectory will be fixed so that they are not so difficult to operate for the individuals assigned to do so.

St. Patrick's-Buffalo Center: There were 36 painters participating in the "painting night". A pizza party was held on the last night of Faith Formation. Faith Formation raised \$600 for Mary's Meals and \$250 from their Grilled Cheese/soup supper on Ash Wednesday. A new family of 4 has joined the parish and there will be 4 students celebrating their 1st Communion the end of this month.

St. Wenceslaus-Duncan: The parish held a maid-rite supper after Mass, it was fairly well attended. Tony Urich did the Tenebrae` service on Wednesday of Holy Week.

Cluster Finances:

Father Dubert reported that in general the cluster finances are in good shape. Some individual parishes are having difficulty meeting cluster expenses. An inquiry was made in regards to the "Event Funds" within the cluster checking account. Father Dubert said this is specified for Father Paul's canoe trips and the Pro-Life trip, for example. It was also asked what the "Youth Funds" were for and where it came from. Father Dubert reported that each parish's youth funds are now clustered together, this is where the funds originated. These

funds are managed by Youth Ministry. An advisory committee would decide how these funds could be allocated. Angie Wamsley made a motion to approve the March financial report, Kristie Smith 2nd the motion, all in favor, motion carried.

Stewardship Committee:

Father Dubert asked if we have anyone volunteering to be on the Stewardship Committee. Kristi Smith has someone who wishes to be on the committee. Angie Wamsley has committed to serving on the committee as well. The committee is expected to meet this summer to start planning the time and talent project in 2017. We need to seek people to serve on the committee from all of the parishes.

Mass Times:

A question was brought to the council in regards to whether Mass time changes could be revisited and if so, who would be responsible for that discussion. Father Dubert said that this council would be the ones to have discussion about Mass times and whether changes should be made. Father said that if changes are made, the Mass times would be fixed for the entire year. There would be no summer schedule/winter schedule times, it is just too confusing. It was asked why the Duncan Mass couldn't be later than 4:00pm. Father reminded us this time frame is in order to allow the 2nd Saturday night Mass in Buffalo Center and still give parishioners a good amount of time for Saturday evening activities.

Parish Elections:

The members of the Archangels Cluster Pastoral Council who are up for re-election are Don Kopacek (Britt), Matt Duve` (Buffalo Center), Francis Pistek (Duncan) and Joe Gibbs (Garner). The elections must be held in May so these parishes need to get candidates for the ballots. This council will have no meeting in June or July with the newly elected members beginning their terms at the August meeting.

Cluster Budget:

The expected totals for both income and expenses will go down in FY 2018. The parishes are not growing so we anticipate that income will be decreased and as a result we are cutting expenses.

The Faith Formation staff consists of the Director of Religious Education (DRE) and the Coordinator of Religious Education/Youth Ministry for a total expense of \$81,000. Don Kopacek pointed out that the payroll expenses are budgeted at \$163,000 (which includes the Faith Formation staff as well as Cluster Office Staff, the catechists, the site coordinators, maintenance, liturgical, RCIA and housekeepers).

In addition to the \$163,000 payroll, add the following:

Payroll taxes	\$11,000
Catechist stipends	\$1,000
Benefits	\$4,000
Furniture/Equip	\$1,000
FF auto/travel	\$5,000
Staff development	\$1,000.

This comes to \$186,000 total FF budget expenses for the cluster. Britt's share of the cluster budget (.247) equals to \$45,942 which is probably 50% more cost than we ever spent when we had the FF program independently. We are spending way too much money for the quality of FF program that we are getting.

Kristie Smith inquired about the hymnal income. Two-thirds of the hymnals were paid for by the parishioners. This amounts to approximately \$21,000 of income. Kristie asked where that income is recorded on the budget, she couldn't see where that money shows up on the budget numbers. Father Dubert said he would talk to Cheryl and see where that is recorded on the budget report.

Kristie Smith made a motion to approve the 2017-2018 budget contingent upon resolving the question about where the donation money for the hymnals is accounted for in the budget. Angie Wamsley 2nd the motion. Carol Tlach, Angie Wamsley, Francis Pistek, Jerry Clouse, Dan Muff, Joe Gibbs and Kristie Smith cast votes to approve the budget with the contingency. Don Kopacek cast a nay vote for approval of the budget with the contingency. The motion carried with the majority vote.

Dan Muff made a motion to adjourn the meeting at 7:30pm, Angie Wamsley 2nd the motion, all in favor, motion carried. Father Dubert closed the meeting in prayer.

Respectfully submitted,
Cindy Pistek- Recorder