

DRAFT

The Archangels Cluster Pastoral Council met at St James May 16, 2019. Chair Francis Pistek called the meeting to order at 6:30 pm. Fr Dubert led the council in prayer.

Council representatives present:

St Boniface, Garner: none

St James, Forest City: Bob Kuefler and Chad Reece

St Patrick, Britt: Doug Doughan and Duane Doughan

St Patrick, Buffalo Center: Cathy Hughes and Robert Joynt

St Patrick, Lake Mills: Kathleen Grunhovd

St Wenceslaus, Duncan: Francis Pistek, Ellen Tusha

Francis asked if there were any corrections or additions to the April meeting minutes. Motion by Ellen, second by Doug, to approve. Motion carried.

Motion by Kathleen, second by Doug, to seat these members: Britt – Doug Doughan, Peter Bixel, Duane Doughan: Buffalo Center - Robert Joynt, Cathy Hughes, Joe Angstman; Duncan – Francis Pistek, Ellen Tusha, Don Hejlik: St James – Bob Kuefler, Chad Reece, Chet Plonski; Garner – Judy Wilhelm, Justin Wellik, alternate TBD; Lake Mills – Kathleen Grunhovd, Marty Pins, alternate TBD. Motion carried.

Election of officers: Motion by Doug, second by Ellen, to nominate Francis for Chair. Motion by Kathleen to cease nominations. Second by Chad. Both motions carried. Motion by Doug, second by Chad, to nominate Bob for Vice Chair. There being no further nominations, motion carried. No motions were made for Secretary so this office was tabled for the August meeting.

Staff salaries are at a minimum for May and June due to several resignations. Fr Dubert expects a full staff by July 1. Staff will be Business Manager, Assistant Business Manager/Bulletin Editor, Faith Formation Director, part-time Youth Ministry. All offices will be in an unused room in the education wing at St Boniface and no longer in the rectory.

With the death of Mary Ann Anderson, Nancy Farndale will be the organist at St James. Kristi Hejlik has expressed some interest in being a part-time liturgist for the cluster and music at Duncan. A staff liturgist would assist with sacramental preparation for all parishes.

Fr Dubert had a telephone interview with Joshua Ramirez for Faith Formation Director. Joshua is a convert to Catholicism and graduates this month with a Masters in Faith Formation. Meet and greet with Joshua is scheduled for 7:00 pm Wednesday at Britt and Thursday at Garner after the mid-day Mass. All parishioners are invited and encouraged to meet Joshua.

Budgets for the cluster and parishes are looking good for now, mostly due to the resignations. Fr Dubert's practice when setting budgets is to set expenses at the high side and income at the low side. A negative value in the weekly report in the Cluster Bulletin doesn't necessarily suggest a problem if expenses are controlled. A high positive value doesn't mean that continuing contributions aren't needed. There is a need to plan for unexpected expenses as well as planning for major expenses such as roofing, HVAC repair/replacement, and other infrastructure maintenance.

The cluster budget handed out last month was reviewed with explanation for a couple items. Motion by Ellen, second by Kathleen to approve. Motion carried.

Parish reports:

Duncan

April 27: A procession following Deacon Blomme preceded Mass to celebrate 1st communicants Landon Kudej & Kipton Hildman and graduates Lucas Rayhons & Rachel Hejlik. A well-attended meal continued the celebration, with 77 people served hot dogs, hamburgers, and the usual sides plus dessert provided by ladies. Ellen said she reached out to all families via text, which helped attendance.

Parish Life and Social Justice meetings were held with fruitful discussions. Members want to bring back a prayer for vocations before Mass. A group is working to make the book holders more friendly, given the size to the books now in use.

DRAFT

Tuckpointing is nearly done. Scrape, prime, and paint window frames is under review. There is concrete work needed for the steps on the north side that weather prevented last fall.

Lake Mills

A May Spring Banquet was held, including celebration of a new member.
Solid surface material replaced worn and torn carpet on the entry steps.
St Patrick joined Salem Lutheran for National Day of Prayer.

Forest City

Rectory repair is nearly done. A decision was made by St James Finance to replace drapes with vertical blinds, which arrived this week. Kitchen lighting will also be upgraded to LED.

Buffalo Center

Parish Life met May 5 with thanks to several people for food, for crosses for 1st communicants, and for assorted grounds-keeping work. Mary Ann Anderson was recognized for the music she recorded over the years. A card of condolence and a rose were sent to her family.

Faith Formation ended the year the year with pizza and a treasure hunt. There were seven First Communicants and two graduates honored. All teachers but one are returning next year. Six students will be attending NCYC: 4 from St Patrick and 2 from Ledyard. St Patrick will participate in Totus Tuus this summer.

Exterior painting and gutters planned for this summer, postponed from last year due to weather.

Britt

April 28: The Knight of Columbus honored fellow Knight Allan Doughan by serving a breakfast in honor of Allan and Frances Doughan's 70th Wedding Anniversary. Over 150 were served.

May 5: Parish Life served donuts, fruit, coffee/juice to about 70 people to celebrate three First Communicants.

May 19: Parish Life will serve a graduation breakfast for six graduates. Menu: breakfast sandwiches, applesauce, juice, milk, & coffee.

Old Business

There was discussion about email communication to members of the Pastoral Council. Francis suggested a single email address for each parish (@archangelscc.org) that would be forwarded to all three representatives of that parish. A response by a representative should include the other two to close the loop of communication. The Pastoral Council has been working on a table that lists Pastoral Council members and phone numbers as well as members in each parish involved in a leadership role. Bob will work with Cheryl to get the information on the cluster website.

New Business

Francis inquired about written procedures related to weddings, baptisms, funerals, etc. and staff position responsibilities. Fr Dubert said to contact him about weddings and Cheryl about baptisms. If Kristi comes on as part-time liturgist, some of this documentation could be written.

Chad asked how to address the strong Catholic families that have left our church and now attend another church in our communities. Fr Dubert suggested the Church has done a poor job of educating Catholics on the riches the Church has. Two resources were mentioned: Catholic Answers on the Internet and the book 'Catholicism for Dummies.' Doug will provide a list of additional resources.

Chad suggested an agenda item each meeting to talk about upcoming events/activities in each parish.

Motion by Doug, second by Duane, to adjourn at 8:45 pm. Motion carried. Blessing by Fr Dubert.

Minutes by Bob Kuefler

Next meeting August 15, 2019.