

The Archangels Catholic Cluster Pastoral Council met October 17, 2019 at St James. Chair Francis Pistek called the meeting to order at 6:30 pm. Fr Dubert opened the meeting with a prayer.

**Attendees:**

St Patrick – Britt: Doug Doughan, Alternate Duane Doughan  
St Patrick – Buffalo Center: Cathy Hughes  
St Wenceslaus – Duncan: Francis Pistek  
St James – Forest City: Bob Kuefler, Chad Reece, Alternate Chet Plonski  
St Boniface – Garner: Judy Wilhelm  
St Patrick – Lake Mills: Kathleen Grunhovd

Kathleen moved, Judy second, to approve September 19 minutes. Carried.

Fr Jim presented a financial report. For the most part, finances are in good condition. Chad moved, Doug second, to approve the report. Carried.

Fr Jim elaborated on the Archdiocese rule that prohibits Lay Persons from holding church funds for any length of time. For an event sponsored by Parish Life, the money collected is to be given to the Pastor immediately. In the case of our Cluster, the money could also be given to Fr Paul.

In the case of a relatively small event such as a free will offering breakfast/lunch after Mass, the money is to be placed in the collection or given to Fr Jim or Fr Paul at the next weekday Mass.

The Archdiocese requires outside groups to be charged for use of church facilities for any significant fundraiser such as a dinner open to the community. The Pastor determines the amount. For the purpose of this rule, Catholic Daughters, Britt, and the KofC Councils in the cluster are outside groups. These groups must have insurance.

**Cluster Activities:**

St Boniface (Judy):

- Landscaping around the church has been done but watering of new plants continues.
- Completed gutters on Faith Formation building and garage.
- Thirteen exterior columns need tuck pointing at a quote of \$600 per. A company's equipment arrived last week but weather prevented work.
- Started church boiler last week – appears to be working well.
- Faith Formation classes going well.

St Patrick, BC (Cathy)

- Had a coffee for teachers in August
- Celebrated a baptism
- Church was painted
- Parish Life held a soup supper in October – focusing on local food bank needs
- Faith Formation will do a “tree of remembrance” for All Souls Day
- Cookie walk December 7

St Patrick, Britt (Doug)

- RCIA – 3 attending, 2 call on
- Parish meeting held October 6 went well, coffee and donuts were available
- CDA had a meeting October 14 – will be scheduling a breakfast & bake sale
- Held a Catechist breakfast on September 22, Catechetical Sunday

St Patrick, LM (Kathleen)

- Parish Life meeting was held. Parish Life booklets were handed out. Members who haven't attended church in many years or have moved were sent a letter, and postcard to return, to know their membership status. The information obtained was passed on to the Archangels Office.
- Connie Helgeson volunteered to be parish liaison, replacing Paul & Mary Sorenson.
- Mitch Thorson has been asked to replace Paul Sorenson on the Finance Committee. (Fr Jim approved)
- Harvest breakfast scheduled for Nov 8 after Mass

- Tony Sorenson suggests replacing a fluorescent light causing noise in the sound system with LED
- Bldgs & Grds committee is looking into repairing the brick veneer on the south steps damaged by vehicles bumping it. They are considering steel posts for protection.
- Eucharistic Ministers will help Fr Jim distribute the Body of Christ during communion this fall and winter

St James (Bob)

- Ladies Night Out October 14 – about 20 ladies enjoyed a pie-making demo.
- Tall white cross has been repainted
- Parking lot light posts have been painted with safety yellow at the bottom
- Next month we start having lunch after Mass the 2<sup>nd</sup> & 3<sup>rd</sup> Sundays

### **Old Business**

Discussed the Bylaws of the Pastoral Council of the Archangels Catholic Cluster, Article I, Membership, attached to the meeting agenda. Three additional changes were proposed:

- Section A. 1. c – add the word ‘if’ in front of chosen
- Section C – add the word ‘adult’ after Registered
- Section C – delete the word ‘confirmed’ and comma

Doug moved, Chad second, to approve Article I with these changes. Carried.

Judy moved, Kathleen second, to table approval to the next meeting, currently scheduled for November 21. Carried.

Email forwarding: there is uncertainty about how to implement this procedure. Francis will follow up with Cheryl in the business office and perhaps an IT person in the Archdiocesan offices.

### **New Business**

Discussed a procedure if a priest doesn’t arrive 10 minutes prior to the Mass start time. Fr Jim advises calling immediately. If early morning (8:00 am Britt Mass), call the Archangels Office. If the call goes to voicemail, Fr Jim is likely on the road. Doug would like to call 25 minutes prior to start time as parishioners may be waiting for reconciliation. Fr Jim Okay’d. Call Fr Paul’s cell if you know his number. Fr Jim may obtain a cell phone in the future. If a priest does not show up at all, there is a dispensation from the obligation. However, there may be opportunities for attending a later Mass.

Discussed the cluster office phone tree. A suggestion was made to place the phone tree numbers and contacts in the cluster bulletin so it wouldn’t be necessary to listen through the tree. Fr Jim will consider. Fr Jim will also change #1 from Pastor to Fr Dubert.

Francis will try to have another section of Bylaws to review next meeting.

Kathleen moved, Cathy second, to adjourn at 7:20. Carried.

Submitted by Bob Kuefler for Justin Wellik