

## **St. Charles Parish Annual Meeting**

**November 6, 2022**

**Submitted by Marilyn Putz**

The meeting was held in Andre Hall at 9:00 AM.

Handouts included a Fiscal Year Financial Summary Comparison and selected specific line item financial data for fiscal years July 2020 to June 2021 and July 2021 to June 2022 and a Cash Balance Comparison Report for the two fiscal years.

Approximately 25 people were in attendance.

Bob O'Neill opened the meeting with a prayer.

Finance Committee Chair, Karen Middlecamp, led the meeting.

She introduced the Finance Committee, Trustees from St. Charles and trustee Teri Newbury from St. Mary, Mile Middlecamp from the Cemetery Committee and the Tri-Parish Pastoral Council members in attendance.

Karen gave a State of the Parish Address.

The parish statistics from this past year: We have 710 family households resulting in 1895 individual members. There were 20 Baptisms, 21 First Communions, 21 Confirmations, 12 funerals and 2 weddings. Our membership is relatively the same from year to year.

Karen Middlecamp gave the Finance Council Report.

Karen noted that it is the Finance Council and Trustees have the responsibility to develop the parish budget and handle the finances of the parish. She discussed the Annual Meeting Financial Reports. The cash balance as of June 30, 2022 is \$241,885.00 and \$1,523,075.00 of Other Assets (investments) and Restricted Use funds. The fiscal year runs from July to June, the overall income for the parish was up this past fiscal year partly due to bequests and income from the Spaghetti Dinner and the 2021 Fall Festival. For the current fiscal year, Karen reported that the Fall Festival income looked good again this year, final numbers are not yet available as some expenses are still outstanding. She mentioned that the subsidy to Burlington Catholic School (BCS) and the Service Agreement fee that BCS pays to the parish continue to be reflected in the budget, the financial health of BCS continues to be very strong with increasing enrollments each year. There are 422 enrollments this year in PK3 through 8<sup>th</sup> grade.

A question was where the Rewald Fund is in the budget? Karen replied that the fund was transferred to Burlington Catholic School (BCS) as the funds' intended use is to subsidize tuition for families in need of assistance.

A question was asked about the trend of weekly envelop giving? Marilyn Putz, who leads the team for processing the weekly contributions, replied that the level is down slightly for the past 6 months, offertory collections are also down very slightly.

A question was asked about what repairs are being scheduled?

Karen Middlecamp replied that the roofs were replace on the Parish Office and the former Rectory building. Repairs for the parking lot and the church are built into the Love One Another Campaign budget. They are both at the top of the list but no dates have been established yet for this work.

Tri-Parish Pastoral Council member, Marilyn Putz, gave an up-date about the Council. She explained that there are 3 members from each parish and they serve staggered three-year staggered terms. The St. Charles representatives are Tom Lebak, who is the current chair, Lu Ann Warren and herself, and she serves as the current secretary. Marilyn discussed the Deanery, which is comprised of all of the Archdiocesan parishes in SE Wisconsin, west of Interstate 94. The Deanery is comprised of several representatives from each parish who meet two times a year to discuss issues parishes are dealing with and share ideas. The Deanery Chairpersons meet with the Archbishop after the meeting and share a consensus of the concerns and questions raised by the representatives at these meetings. The Tri-Parish Council selects the representatives who serve 2 year terms. The Fall, 2022 meeting took these concerns to the Archbishop:

1. The priestly formation programs presently being implemented for improve and update skills is well received and appreciated.
2. All felt strongly that a security threat assessment for parishes and parish schools should be a priority. Set up standards: be proactive, not reactive.
3. Many felt inundated with parish and Archdiocesan initiatives, financial and spiritual. How are we to prioritize these?

Bob O'Neill gave an up-date on the Capital Campaign and the Church renovation project which will be funded from campaign contributions. The Campaign goal was \$892,260 and \$945,00 has been pledged to date, which will be donated over the next 5 years. Approximately \$575,000 will be returned to St. Charles for the projects submitted in the Campaign Plan. In the plan \$215,000 was set aside for the Church renovation. The estimated cost for the complete Church renovation is \$530,000, which includes scaffolding, plaster repair, painting, flooring and new sound system. Therefore, additional funds will need to be raised. Parishioners will be asked to contribute additional funds to the Capital Campaign to cover the total cost of the renovations and 100% of these additional funds will be returned to St. Charles. Parishioners can also make direct contributions to St. Charles and designate the contribution be used for the Church renovation. The project will take 12-14 weeks to complete with a start date sometime after middle of 2023.

A question was asked if we will be getting rid of the kneelers since many parishes no longer have them? Bob replied that they will be reinstalled, but they may need refurbishing. Seminarian Joseph Glatczak, who was in attendance at the meeting, also stated that the Archdiocese is encouraging parishes without kneelers to install them again.

Bob O'Neill closed the meeting with a prayer.