

Tri-Parish Pastoral Council Meeting Minutes

March 24th, 2026

8:45-9:00PM

St. Mary Heim Hall

Minutes recorded by Mackenzie Hewitt

**Attendance:** Fr. Jim (NP), Fr. Ryan (NP), Sr. Janeth (P), Magali Barajas (P)

**Trustees:** Mary Henningfield (P), Don Siehoff (P), Barb Bakshis (P), Alison Pedone (P), Bob O'Neill (P), John Gabaldo (NP)

**Pastoral Council Members:** Maddy Miller (P), Mackenzie Hewitt (P), Megan Cash (P), Julie Mermal (P), Michelle Pederson (NP), Janna Tichenor (P), Joe Dedick (P), Holly Reesman (NP), Laura Freeburn (P)

**Guests:**

Maddy Miller opened the meeting, prayer read by all, followed by spontaneous prayer by all.

Mission Statement read by all.

**Approval of February minutes:** approved with no edits

**Standing Committee Reports:**

(Reminder to Liaisons to inform their committee secretaries to send the approved meeting minutes to each parish so they can post them on their websites.)

Liaisons need to report only significant information that needs feedback from the Council.

\*\*\*Send your minutes to Secretary (Mackenzie) so they can be sent out and viewed by PC members prior to our meeting

**Worship/Liturgy liaison Michelle Pederson:**

- No update

**Human Concerns liaison Holly Reesman:**

- No volunteers are left from St. Charles to continue the 5<sup>th</sup> Sunday Outreach program. This is for loose money in the basket, not regular envelopes. It's important to continue this mission, so St. Mary's Outreach has agreed to accept funds from St. Charles to share with their vetted organizations. The combined Outreach will begin March 28th and 29th, and an announcement is/was in the March 21st and 22nd bulletin.

- Homebound communion teams are working on consistency and more efficient communication across all three parishes. New requests should go to office secretaries.
- A reminder that TPHC has added a meeting in the fall, so now we have 4 meetings per year instead of 3

### **Evangelization and Formation Liaison Megan Cash:**

- REP: Middle school mission trip sign up is going well. The trip is this summer with Love Begins Here (Archdiocese). The Adult Confirmation Retreat went well. Next year, we will offer two adult preparation tracks - one for OCIA and one for the adults seeking only Confirmation
- OCIA/OCIC: Immediate Preparation and practice on Easter Vigil Day at 1pm (arrive 7:30pm for 8pm)
- Come and See:
  - Andre Hall- April 22 at 6:30
  - Heim Hall- May 18th at 6:30
  - St. Joseph Parish Center- June 13th at 10:00am
- Hispanic Ministry: The night of reflection for liturgical ministers was well attended
- Adoration schedule: Adoration invitation insert for bulletin. Simple exposition has been added to BCS reconciliation. It has gone really well.
- Free Pamphlets/Materials: People enjoy the items. The SM office staff has been monitoring donations
- New Business:
  - EFF goals for the new priest. Successful EFF efforts list
  - Lenten showing of "The Face of God" Michael & The Shroud of Turin | Dr. Jeremiah Johnston
    - St. Charles, Sunday, March 29th at 1:30, Jenny Nice
  - Parish Mission
    - Sunday, March 15, 5:00 Mass, dinner and talk. "Jesus' Mission to Heal"
    - Monday, March 16, 6:30-7:30 "Freedom Through Forgiveness" with adoration/benediction
    - Tuesday: March 17, 6:30-7:30 "A Night of Prayer for Healing" with adoration/benediction
  - St. Mary chapel and lobby: The displays are being updated
  - Faith in our Future Trust: Fr. Ryan gave Ellie this grant proposal information
  - Triduum Catechesis: Fr. Ryan will offer a 30 minute teaching in Spanish and English

### **Stewardship/Parish Life liaison Julie Mermal:**

- Volunteer Appreciation Lunch is April 12th at The Landing 1841
- **Mission Objectives and Personal Pledges- Retreat Review:**

- No update

**Burlington Catholic School Board of Directors liaison Maddy Miller:**

- 279 already registered for the 26-27 school year
- Many tours for 4th grade, adding an additional 4th grade classroom.
- 425 projected for next school year
- Posted Board of Directors position. Available to all parishes and not limited to St. Mary. Decision will be made at the April 1st meeting for new member
- Went over budget for the 26/27 school year
- Plans to have new bathrooms at St. Mary completed by the start of school year
- Kringle fundraiser profited over 10k for Home and School

**Finance:**

**St. Charles liaison Laura Freeburn:**

- Meeting on 2/18/26:
  - Report on Columbarium for St. Charles cemetery – a survey went out and the process has to be approved by the archdiocese. There is enough money in the cemetery’s fund currently to cover the cost of building it (\$17,000). 12x12x12 is the measurement of each niche. Interest seems high based on survey results. The board approved the building of a columbarium.
  - Sisters are moving out March 1st . No immediate plans for using the building.
  - B&G: school boiler was repaired but is still dripping and the motor will need to be replaced soon. Condition of pews: the stain is wearing away from the tops of the seats. If we round off the edges and restain/varnish them, they should be good. There are also windows that need to be replaced.
  - BCS is proposing a 7% decrease in the subsidy going from the parish to the school.
  - Contributions are going up!
  - There is still money available in the “Faith in our Future” fund for religious ed. We could apply for a grant.
- Meeting on 3/18/26:
  - B&G: School boiler causing problems, pump repair is working but motor is not good and it’s leaking again. Repair will cost \$9,800. Some members wondered if we should replace the boiler entirely, using the 2026/7 budget. That would probably cost around \$10,000. Nexus consulting firm could advise us. AC units – one in the cry room and another above room 202 (pre-K) – have failed and need to be replaced. Might also cost up to \$10,000. Coming to an arrangement with the school about who should bear what costs and whether they should apply for Faith in our Future money. Also discussed building where the sisters have lived and what should be done with any furniture or other goods left behind. Should

we rent the living space to retired priests? Getting a price quote from someone who can fix the wear and tear on the pews. Mike would like to retire from the buildings and grounds job so the parish is looking for someone to replace him.

- BCS report: P&L through Feb, they are in good shape. Registration is open for next year and they have met 80% of their goal. 338 students currently registered. There are 50 preschoolers, probably more to come! Spring concert is May 18th

**St. Joseph liaison Janna Tichenor:**

- No update

**St. Mary liaison Joe Dedick:**

- Fr. Jim introduced Anna Newbury as our new Tri-Parish Business Manager
- BCS: Enrollment for 2026-2027 is at 71% of goal. Which includes 45 preschoolers (goal 55-60). Their budget has been approved with a net subsidy decrease from the parish of 7%
- Reviewed financial statements and cash flow report
- Stewardship/Offertory was at 65% of the YTD budget. The weekly stewardship report shows we are \$13,818.00 ahead of budget to date.
- B&G: Loretta Jackson brought up the idea of purchasing 20 more 8' tables to make the setting up of events more streamlined.

**Hispanic Committee Report- Magali:**

- No update

**Deanery Report (Michelle Pederson/Holly Reesman)**

- No update

**Catholic Community Events: (including Hispanic Community events)**

-March 27: St. Mary Fish Fry

-May 3: Cinco de Mayo

-June 7: St. Joseph Chicken Dinner

-June 14: Tri-parish Outdoor Mass (Riverside Park)

**Pastors' Comments -Fr. Jim:**

- No update

**Old Business:**

- Celebration of Service for Fr. Jim and Fr. Ryan:
  - 10:30am at Riverside Park after the Outdoor mass. Set-up is on Saturday
  - There is a committee involved in the planning process
  - Pastoral Council members are encouraged to attend mass

**New Business:**

- None
  
- **Event Requests:**
  - None

**Voice of the People:** (opportunity for parish member input)

- None

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**Next Meeting: Tuesday, April 21st, 2026 St. Charles Andre Hall**

**Need volunteer for Closing Prayer:** Mackenzie Hewitt

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**Closing Prayer:** Megan Cash

**Meeting Adjourned:** Maddy Miller