



ST. ANDREW CATHOLIC CHURCH

Baptism Information – Keep this form for reference.

Baptism for an infant, toddler, child younger 1st grade

THE BAPTISM PROCEDURE AT ST ANDREW

1. Complete the Baptism Registration Form. Both parents **MUST** sign if both names are on the birth certificate. Submitting this form initiates your request for Baptism here at St. Andrew.
2. The family must have an active parish registration with an envelope number. **If** newly establishing this requirement, there will be a waiting period of three-six months, before baptism can take place. **If** not residing in Cape Coral, *Letter of Permission* from parish pastor must be given.
3. Provide a copy of the child's birth certificate.
4. The designated godparent(s) must present a *Letter of Eligibility* from the parish in which he/she is a registered member.
5. If a Christian Witness is chosen to accompany the godparent, a copy of his/her Baptism is required.
6. All parties, parents, and godparents are required to take Baptism Preparation Class within 24 months of this baptism. Families must RSVP to attend this class. If the class is taken at another parish, a *Letter or Certificate of Participation*, signed and sealed, from the parish must be presented.
7. To be placed in your desired month for baptism, all paperwork and documents must be submitted to the Parish Office by the 15th of your desired month. Do not make plans before speaking with Parish Office and verifying your child has been placed on that month's list for Baptism.
8. Any additional inquiries can be made by contacting Faith Formation at 239-574-2411, or emailing Cynthia Johnson at Cjohnson@standrewrcc.org

NOTE for any child (or youth) in first grade or older:

The family must contact the Faith Formation Office, the Director of Religious Education, Ms. Cynthia Johnson (239-574-2411; cjohnson@standrewrcc.org) . This step is whether the child is in St. Andrew Catholic School, or not, and is done prior to submitting the Baptism Registration form.