



ST. FRANCIS of ASSISI CATHOLIC CHURCH

Certificate/Letter Request Form

☐ Baptism Certificate ☐ Good Standing letter
(Please allow 7-10 days for processing and mailing)
(Photo ID will be required to obtain a Baptism Certificate)

Date requested _____

Requested by _____ Phone number _____

Birth name of recipient for certificate/ letter _____

For Baptism Certificate:

Date of birth _____

Place of Birth _____

Approximate date of Baptism _____

Parent Names _____

Godparents Names _____

For Letter:

If you are asked to be a godparent and are married, you must be married in a Catholic church, in order for us to write a letter, a copy of your wedding certificate must be given with this from.

☐ Godparent/Sponsor ☐ Verification ☐ Permission to Baptize ☐ Other

*If 'other', please explain _____

Date of Sacrament _____

Name of Child/person receiving sacrament _____

Parents Names _____

Mail to _____
