

2019 ST. BERNADETTE CHURCH CRAFT SHOW

VENDOR GUIDELINES

1. **Venue:** St. Bernadette Church
2. **Types of Vendors:** Crafters and home businesses (Scentsy, Mary Kay, Avon, Tupperware, Posh, etc.) are invited to participate. However, only one vendor of each type of home business will be allowed. The first consultant from each type of home business that turns in their application with payment will be selected.
3. **Show Dates & Times:** The show will be held **Saturday, April 6, 2019** from **10AM – 4PM**. The show will be indoors which means we have limited spaces available.
4. **Booth fees** are **\$50** for a 10x10 space. Payment must be returned with the application. **No refunds will be issued for no show by the vendor.**
5. **Set up & removal:** Set up will be 7AM-9AM Saturday. Once you have setup your booth, we ask that you move your vehicle to the parking lot closest to the school. All booths must remain set up until the show's ending at 4PM. Booths must also be completely removed Saturday.
6. Vendors are responsible for their own tent, tables, and chairs needed for their booth. Vendors are also responsible for collecting sales tax for both the state and local sales tax.
7. All vendors must bring their own trash cans/bags for trash within their booth(s).
8. Vendors must sign in between 8AM-9AM. Check in will be near the front doors of Herbert Hall at the check-in table.
9. An email will be sent about 2 weeks prior to the show with your booth number, map of grounds, and any additional information.
10. Please return application and payment by **March 29, 2019** to be guaranteed a spot. There are a limited number of spots available (55).
11. By signing the application, you agree to the above rules & regulations.

*For additional information, please contact
Maria Vice mariavice1@att.net*

Thank you in advance for your participation & support!

St. Bernadette Church Craft Show

2019 Vendor Application

Name _____ Business Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Alt Phone Number _____

Email Address _____

Number of Booths requested _____

How many people will be working in your booth? _____

What type of product(s) will you be selling? _____

By signing below, I agree to the rules and regulations included with this application.

Signature _____ Date _____

of Booths _____ Amount enclosed \$ _____ Check # _____

Booth - \$50 each 10x10 space

Make checks payable to: St. Bernadette Church

***ALL applications must be returned by March 29, 2019 to be guaranteed a spot. ***

Please return application & payment to:

**St. Bernadette Church
409 Funderburck Ave
Houma, LA 70364**

OFFICE USE ONLY

Booth(s) # _____ Date Rec'd _____ Rec'd By _____

Payment Method _____ Amount Paid _____ Receipt # _____