



## **Job Opportunity:**

### **DIRECTOR OF MISSIONARY DISCIPLESHIP (DMD)**

#### **Saint Michael's Catholic Church - Canon City, Colorado**

At St. Michael's we prayerfully endeavor to be the most dynamic, innovative and visionary parish within the Diocese of Pueblo. Our aggressive goals align with that of the Diocese and of those with the Holy Father, Pope Francis.

## **Job Description**

The DMD is a newly created full time position for our parish. This key staff member will be tasked with developing, implementing, monitoring, and auditing programs. He or She will need to network with the parish leadership to create effective discipleship ministry programs.

The ideal candidate for this position will possess charisma to work with youth, broad vision, strong leadership and intangible gifts which align with Missionary Discipleship as described by the Pope Francis as *"every baptized Christian is a missionary disciple to the extent that he or she has encountered the love of God in Christ Jesus."*

- A willingness to go beyond conventional ministry boundaries.
- Articulation of critical practices such as leadership development.
- Team and Leader empowerment.
- Passion for leading a creative process which will deliver tangible, marked results in parish discipleship growth.
- Operates with agility and an entrepreneurial spirit.

## **Job Requirements**

- Collaborate with the pastor in defining a vision of missionary discipleship of parishioners through a variety of Catholic formation opportunities.
- Supervise all parish Catholic formation programs and personnel and organize resources in religious education for the pastor, parish staff and parishioner

- Organize and attend a variety of different events, groups and programs for parishioners of different ages to encounter Jesus and continue growing disciples.
- Recruit and train catechists, facilitators, chaperones and volunteers for Catholic formation programs.
- Build and implement sacramental preparation programs.
- Understands and responds well to the Hispanic cultural challenges within the parish.
- Supervise curricula planning and selection of texts in collaboration with the pastor.
- Establish, publish and promote a calendar.
- Train, supervise and evaluate all volunteers yearly.
- Maintain appropriate, accurate records.
- Provide and monitor a budget in accord with the directions of the pastor.
- Cooperate with parish staff members in developing and implementing parish programs and use of facilities.
- Audit programs effectiveness to determine strengths and areas of improvement.
- Perform any other pertinent duties as assigned by the pastor.

## **Qualifications**

- The DMD must be living in a full sacramental communion with the Catholic Church. This person needs to be working towards or possess an elevated level of catechetical certification from the Diocese. It is preferred that this person have a degree in theology, youth ministry, catechetical or a related field but it is not required. This person must be competent in visioning, applying age-appropriate methods and basic through advanced program development. She/he must also exhibit skills in interpersonal communication, relationship building and public speaking.
- The DMD must have critical thinking and ability in relational building with our youth.
- She/he must be a Missionary Disciple who embraces Catholic teaching, mission, and values.
- She/he must complete and maintain updated *Safe Environment* training and background checks.
- This person must possess knowledge of Catholic Church teachings.
- Spanish and intercultural competencies are pluses. Particularly, she/he must be willing and able to collaborate with the Spanish speaking leadership in developing ministry for the Spanish speaking community.

Employment in and by the Church is substantially different from secular employment. Church employees must conduct themselves in a manner consistent with and supportive of the mission of the Church. Their public behavior must not violate the faith, morals, or laws of the Church or the Diocese of Pueblo such that it could embarrass the Church or give rise to scandal. It is expected that all employees respect Roman Catholic doctrine and religious practices. In some cases, reasonable accommodations for the religious practices of employees who are not Roman Catholic may be provided. Some positions will require that the incumbent be an active Roman Catholic in good standing with the Church.

**Email resume to: [ttomlinson@globalprocurementsolutions.com](mailto:ttomlinson@globalprocurementsolutions.com)**

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