

**WEDDING RULES AND REGULATIONS**  
*Holy Family Catholic Church – Wilmington, CA*

Groom: \_\_\_\_\_ Bride: \_\_\_\_\_

We wish to request a Marriage Mass, which will take place on: \_\_\_\_\_.

**It is the responsibility of the Bride and Groom to distribute these procedures to their bridal party, photographer, videographer, limousine service and attendees prior to the Mass so that they are aware of the protocol of Holy Family Catholic Church.**

**Church Etiquette**

It is important that we enter the House of God with full seriousness and respect.

The following are some appropriate suggestions that we ask you and your party to follow while on Parish grounds:

- Silence, respect and reverence while in the Church.
- No food, drinks or chewing gum.
- Cellular phones off or placed on vibrate. If you must take a call, please exit the Church.
- Proper and respectful attire. No shorts, miniskirts, tank tops, beach wear, etc.

**Initials:** \_\_\_\_\_

**Confessions**

All those participating in Holy Communion during the ceremony, especially the Bride and Groom, must receive the sacrament of Confession at least two weeks prior.

Holy Family Confession Schedule is Fridays and Saturdays from 6:00 pm to 6:45 pm (please arrive early).

If this schedule is not convenient for you or your party, please see other local Parishes.

**Initials:** \_\_\_\_\_

**Rehearsal**

A weekend prior to the ceremony, the coordinator will give you a call with information concerning the rehearsal. The rehearsal will take place a Wednesday prior to the ceremony at 5:00 pm in the

Church. This is on a “first come, first serve” basis as other rehearsals are scheduled at the same time. Your complete party must be present to start your rehearsal. (Date and time are subject to change without prior notice.)

It is important to be prompt and follow Church Etiquette so that there is no interference with other scheduled rehearsals or ceremonies being held in the Church.

Only the people participating in the entrance procession must attend this rehearsal, which includes:

- Bride and Groom
- Parents of the Bride and Groom
- Godparents of: Honor, Rings, Lasso and Unity Coins
- Best Man and Maid of Honor

The following is not permitted: Children (this includes ‘pajes’, flower girl(s), ring bearers, etc.).

No claims can be made on the number of people that can participate or the manner in which they enter indicated by the coordinators.

Initials: \_\_\_\_\_

### Photographer & Videographer

Pictures and Video are permitted to be taken during the ceremony, but they should be as unobtrusive as possible.

Any video or pictures taken must be taken under the Church’s rules and respect the solemnity of the Mass. Photographers and/or Videographers must speak with the coordinators at least 20 minutes before the ceremony where they will be given further instructions on how, when and where they are permitted.

Initials: \_\_\_\_\_

### Musician

The Church Organist is the only musician authorized to part take in the ceremony. Any other type of music will **NOT BE ALLOWED** on church grounds (this includes: MARIACHI, BANDA, or any **OUTSIDE MUSICIANS**).

Initials: \_\_\_\_\_

## Church Decoration

The Church provides decoration according to the Liturgical calendar, which changes seasonally. Please know that if you would like to incorporate your own decorations this must follow the Church rules and get prior approval from the coordinators.

If you do choose to incorporate your own decorations, it is your party's responsibility to put them up and take them down during the time allotted. Remember to keep decoration simple and to a minimum as there is little time between ceremonies.

The following is not permitted on Church grounds:

- Throwing of things such as: Petals, Rice, Confetti, etc.
- No runners of any type may be used.
- No lit candles in the aisles, pews or altar.
- Anything that will damage Church property (i.e. Staples, tape, thumbtacks, etc.)

Initials: \_\_\_\_\_

## Day of Ceremony

The Bride, Groom and procession party must be at the Church 20 minutes before their ceremony. Your Mass will be canceled if you are more than 30 minutes late.

In the event that the party arrives later than their scheduled time, their Mass may be canceled or certain parts of the ritual may be omitted. This includes but not limited to: length of procession, length of music, bouquet offering and/or limiting the photographer's time.

Once your ceremony is over, we ask that upon exiting the Church all guest head to the patio area near the water fountains in order to facilitate the course of any other ceremonies taking place afterwards.

Initials: \_\_\_\_\_

## Payments | Mass Changes and Cancelations | Documents

The fee of the celebration is \$550 which includes the use of the Church, Organist and Parish decoration. A deposit of \$150 is due at the time of booking and the remaining balance must be paid in four (4) monthly payments of \$100 or 3-months prior to ceremony which ever happens first. **If booking is done six (6) months or less of desired date, Mass must be paid in full.**

If you wish to change the time or date of the ceremony, the remaining balance must be paid in full and you must come to the Parish Office to make this change. You can only change the date and/or time once.

Any Mass changes must be done at least three months prior to the date of the ceremony. This includes Mass language (English or Spanish only), special request and schedule.

For any cancellations, the amount previously paid is non-refundable and cannot be used as payment.

All of the documents, wedding requirements and payments must be received no later than three months prior to the scheduled Wedding date. Failure to do so can result in postponement and/or cancelation of your Ceremony.

Initials: \_\_\_\_\_



We have thoroughly read and understand the requirement that Holy Family Catholic Church has in place for the celebratory Mass we ask to reserve. We understand and accept that if any of these rules are broken Holy Family Catholic Church has the right to cancel the Mass and neither my party nor I will be able to make any claims.

Groom/Bride printed name and signature:

Groom: \_\_\_\_\_ Date: \_\_\_\_\_

Bride: \_\_\_\_\_ Date: \_\_\_\_\_

This contract has been revised by Holy Family Catholic Church in order to give you the best possible service, yielding in a beautiful celebration.