

SAINT CECILIA PARISH PASTORAL COUNCIL POLICIES

Policy 101 – *Active Parishioner Policy*

Saint Cecilia Roman Catholic Church shall maintain a comprehensive list of its parishioners for the purpose of parish and diocesan information. Additionally, Saint Cecilia Roman Catholic Church shall formally identify and designate “active” parishioners, as further defined below, for the purpose of those parish services and ministries for which such a distinction is important and necessary. Active parishioners shall, generally, receive priority in school registration, eligibility for Participating In-Parish tuition and fees, as well as parish educational and sacramental services.

An “active” parishioner is classified as one who completes the following activities:

1. Is formally registered in the parish;
2. Participates in the Sunday Liturgy;
3. Deposits his/her numbered envelope into the Sunday collection basket, with or without monetary offerings, and
4. Makes a commitment of stewardship (i.e., “time, talent, and treasure”) to Saint Cecilia Roman Catholic Church

All four (4) criteria shall be required in determining active parishioner status. The only tangible knowledge Saint Cecilia Roman Catholic Church administration has of a parishioner’s active participation in the Sunday liturgy is through the regular use of the personalized collection envelopes. Collection envelopes are numbered, dated, and contain the parishioner’s name and contact information. If there has been no use of the personalized collection envelope(s) within a three (3) month period, with or without monetary offering, a parishioner may be moved to inactive status.

To return to active status, the parishioner must contact the Pastor through the Parish Office and request reinstatement. The parishioner must then fulfill the above criteria for a minimum of (3) months, in which they will then be placed back in active parishioner status. The responsibility for determining active parishioner status ultimately rests with the Pastor. Any such exceptions to this policy shall be reviewed and made by the Pastor.

Approved: September 21, 2022

Revised: February 3, 2023

Policy 102 – *Life-Long Members*

Registered Members of Saint Cecilia Roman Catholic Church who, because of age or necessity, cannot maintain active participation in the Parish, will retain their ‘active’ status. It is advisable that families of such persons keep the Parish informed of their whereabouts and condition.

Approved: September 21, 2022