

Family of Parishes DOWNRIVER MISSIONARIES FOR CHRIST

MINUTES

Family Finance Team (FFT)

Thursday, Sept. 1, 2022

This meeting was conducted at the St. Cyprian Parish Offices, 13249 Pennsylvania Rd., Riverview, MI, 48192 beginning at 6:30 p.m.

Present:	Fr. Marc Gawronski	Moderator
	Sue Biedlingmaier	Director of Mission Support
	Mary Sue Coatsworth	St. Timothy Parish
	Cliff Ditzhny	St. Joseph Parish
	Connie Gladhill	St. Roch Parish
	Tom Iacobelli	St. Cyprian Parish
	Gary Latendresse	Sacred Heart Parish
	Jerry LeBoeuf	Our Lady of the Woods Parish
	Beverly Nicholson	St. Cyprian Parish
	Debbie Stevens	Sacred Heart Parish

- I. CALL TO ORDER. Fr. Marc offered an opening prayer.
- II. YEAR-END BUDGET REPORTS. Sue Biedlingmaier presented a revised version of a consolidated year-end budget reports. St. Joseph's school subsidy is about 10%, and it is the only parish with debt. Its enrollment is stable and has increased the two previous years. The addition of the Personal Protection Equipment (PPE) and Employee Retention Credits (ERC) threw some of the budgets out of alignment.

The FOP will be moving to a new accounting system next year which is the preferred system now but will be mandated by the AOD in the future. When the in solidum model of one parish with separate churches is adopted, it will be beneficial. The new program is less expensive that the currently use Quickbooks. New check printers will be required for each parish.

A five-year capital improvement plan is planned and is in progress.

- III. EARLY CHILDHOOD EDUCATOIN SITUATION AT ST. TIMOTHY. Fr. Marc discussed the possibility of early childhood education being moved from St. Joseph to St. Timothy. This would free up at the former and utilize space at the latter. Pre-school and kindergarten have never been subsidized. This action is being considered in part with a view towards evangelization.

A significant obstacle to this plan is the current condition of the facilities at St. Timothy's due to deferred maintenance. Keith Russeau, an architect from Toledo, has been evaluating the condition of the roof, boiler, plumbing and water, and the need for asbestos abatement. His recommendations will be forthcoming.

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IV. OTHER DISCUSSION. The question was raised about whether the FOP was using bulk purchases among the parishes. In most cases, services, not commodities, will be shared. The prime example is the three directors. Cyber liability Insurance covers all parishes. Outsourcing the Sunday bulletins is another example of economies of scale.

V. ADJOURNMENT. The meeting concluded with a prayer. The next meeting date is to be determined.

Respectfully submitted,

Deborah A. Stevens