**St. Gregory the Great Pastoral Council Meeting Minutes**

**September 12, 2017**

Present: Tom Molinski, Margaret Casey, Yolande Lasky, Mike Esser, Donna Higgins, Randy Green, Fr. Tom Demse, Marge Fischer, Barb Wilk, Barb Freuck and Amy Schlegel.

Absent: Michelle Konkel.

The meeting started at 7:00 P.M. with Amy Schlegel, the principal of St. Gregory the Great School, explaining the School Commission By-Laws with the few changes that were added to the document. Pastoral Council voted on the new by-laws. Document passed as written.

The accreditation dates are November 1, 2017 and November 2, 2017. Pre-visit contact is yet to be set. Principal Amy Schlegel to meet with some of the Pastoral Parish Council members during the day on November 1st or November 2nd (It is not necessary that the entire council be at this meeting).

Minutes of the June 13, 2017 Pastoral Parish Council meeting were approved as presented.

Opening: Fr. Tom Demse gave the Blessing of the Council for the upcoming year.

**Fr. Tom’s Time**:

Matt Lawrenz is doing better. There is a donor that matches Matt in the United Kingdom.

Tim Dyksinski, the Greendale Community Church choir director, has returned from Texas and will direct St. Greg’s choir in Matt’s absence. He will also play and direct music for weekend Masses along with a few additional organists to help oversee the parish’s musical needs during Matt’s medical absence.

Gail DeFrancisco had a stroke in August and will be going home from the hospital rehab on Saturday, September 16th, 2017. Jo Therese Fahres will be doing the Lighthouse Program and Michelle Zakula will be doing First Reconciliation and First Eucharist in Gail’s absence.

Kim Fex has resigned from the Parish Secretary position as of August 25th, 2017. Ms. Jane Hanley has been hired for the Parish Secretary position and will start the position on September 20th, 2017.

Cindy Bremeier has returned to her duties with light lifting restrictions. She will ease back into her position slowly since she is still getting therapy.

On Saturday, September 23rd, 2017 there will be a blessing at the 4:00 P.M. Mass

for the children who will be making their First Communion in spring.

On Saturday and Sunday, September 23rd and September 24th, 2017 there will be the annual appeal for our sister parish, Our Lady of the Highest Grace, in Azua, Dominican Republic.

On Saturday, September 30th, there will be the Anointing of the Sick at the 4:00 P.M. Mass.

On September 21st, 2017 Bishop Haines will preside at the All School Mass at 8:30 A.M. with our school children.

The trip to our sister parish is now on hold due to the fact that the parish has just gotten a new pastor and he needs some time to settle in before we move forward with the visit.

**Patti Penkalski**:

We are just wrapping up our School Choice Audit, and I will not have year-end financials available until next month.

**Commission Reports**

**Liturgy and Sacraments**: Barb Freuck

Updates: Cindy returned to the office August 28th, 2017. (Light duty, with restrictions on what she can lift). She continues with PT twice a week, and daily PT at home.

While Matt is on medical leave:

* Tim Dyksinski will be working with the adult choir beginning Wednesday, September 13th at 6:30 P.M. in church
* Kathy Luty will find and schedule substitute musicians
* Sheri Masiakowski is preparing the Order of Worship for daily Mass
* Cindy has been preparing Weekend Orders of Worship and School Mass Orders of Worship

Bishop Haines will preside at the September 21st All School Mass at 8:30 A.M.

New youth acolytes have been trained and Cindy continues to reach out to the students to consider being acolytes.

There continues to be a need for adult Eucharistic Ministers and lectors and greeters for the weekend Masses. The Eucharistic ministers that are currently involved are doing a wonderful job of checking in with the responsible person at their respective Masses and offering their services. Thank you all for your service.

**Charity and Justice**: Barb Wilk

No report.

**Finance**: Tom Molinski and Marge Casey

Nothing more to add to Patti Penkalski’s report.

**Hospitality and Community Life**: Randy Green

With Kim Fex vacating the Parish Secretary position, Randy asked who will oversee the Hospitality and Community Life Commission? Will the new Parish Secretary assume that position? This question will need to be addressed by Fr. Tom and the parish office staff.

**Education**: Yolande Lasky

School Commission Meeting: June 20, 2017

Commission Action Items

1. The updated School Commission By-Laws were approved. Jeff Senn will forward the By-Laws to Mike Esser for presentation/approval by the Pastoral Council.
2. The format for the School Commission ‘Year End Self-Evaluation’ was reviewed and will be completed by the Commission members during the summer break.

Principal’s Report

1. All accreditation materials will be submitted by the new deadline of June 30, 2017.
2. The Accreditation Visit is November 1st and 2nd of 2017.
3. Enrollment for the 2017-18 school year remains stable.
4. Budget Update: Financials reviewed for April/May of 2017. Members of the Commission noted that additional information regarding costs associated with Building and Grounds expenditures would be helpful when reviewing/advising on matters related to the school budget.
5. The school will receive technology services from ‘Source One’ in the 2017-2018 school year.

Open Discussion

1. Commission leadership will be determined at the August meeting.

School Commission Meeting: August 15, 2017

Commission Action Items

1. The School commission pamphlet will be updated.
2. A memo will be completed for the bulletin/newsletter designed to attract new Commission members.

Principal’s Report

1. Enrollment continues to be stable.
2. Continuing to seek the Music, Phy Ed and Spanish teachers. The Reading Specialist is hired. The Library Program will not be combined with the Reading Specialist position.
3. Encouraging teachers to move forward with a ‘Growth Mindset’ philosophy.
4. Grading philosophy being standardized throughout the school.
5. Goal of exceeding a reading accomplishment by 1.5 years in 1 year, exceeded by 60% of 1st – 8th grade students.

Open Business

1. Commission leadership: Jeff Senn to remain as Chairperson and Mary Wejrowski to remain Co-Chair. Voted and agreed on by members in attendance.

**Stewardship**: Mike Esser

Due to our reduced staff, the Ministry Fair that was scheduled for October has been cancelled. We plan to hold the Ministry Fair in the Fall of 2018.

Next Pastoral Parish Council Meeting is scheduled for October 10th, 2017 in the Great Room starting at 7:00 P.M.

**Discernment of Council Leadership/Commissions**

Chairman - Michael Esser (this is his last year on council)

Vice-Chairman – Margaret Casey

Secretary – Barb Freuck (this is her last year on council)

**Commissions**:

Barb Freuck – Worship

Michelle Konkel – Christian Formation

Barb Wilk – Pastoral Care

Tom Molinski & Margaret Casey – Finance

Mary Gentile – Justice & Charity

Randy Green – Hospitality & Community Life

Yolande Lasky – Education

Mike Esser – Stewardship

Closing Prayer – Mike Esser.

Meeting adjourned at 8:10 P.M.

Minutes submitted by Barb Freuck, Secretary

10-3-2017 St. Greg’s Parish Council Minutes (Meeting 9-12-2017)