



St. Gregory the Great Parish School
...positive people learning, living and growing in Christ through faith and service

ST. GREGORY THE GREAT PARISH SCHOOL

STUDENT RE-ENROLLMENT PROCESS 2019-20 School Year

REGISTRATION DATES

January 29, 2019 St Greg's re-enrollment packets will be available at Open House for pick up
February 20, 2019 February registration period ends
Re-enrollment forms and tuition deposit MUST be provided in order to guarantee placement for 2019-2020 school year.

REGISTRATION – February 1, 2019 – February 20, 2019

All students who meet the eligibility criteria, and when there is space available, will be admitted into Saint Gregory the Great Parish School. Families seeking enrollment in Saint Gregory the Great Parish School will be registered, or placed on the appropriate grade waiting list(s), upon completion of all registration materials. Families enrolling through the Milwaukee Parental School Choice Program are registered in accordance with the regulations established by the Department of Public Instruction. Families are encouraged to register during the February registration period. A grade level must be stipulated at the time of enrollment, to insure grade placement.

Registration continues to be accepted until classes are full. Once a class is full, all applicants will be placed on a grade level waiting list.

All registration materials must be submitted for the enrollment application to be processed.

- Complete a St. Gregory the Great Student Application
- Choice application (must be done online)
 - Supporting documents sent to school office
- Tuition Contract
- Verification of Parish Membership for “Active Parish Member Tuition Rate”
- Smart Tuition Enrollment (*this is completed online annually*) (**Not applicable if enrolled in the MPCP**)
- **\$150 per family, non-refundable, non-transferrable tuition/enrollment fee** will be collected by Smart Tuition upon completion of your online enrollment/re-enrollment (*this will be credited to your total tuition amount*)

PLEASE NOTE:

- All information on the forms must be provided.
- A child will not be accepted for the new school year or a registration taken if tuition from the previous year is not current.
- If using the Smart Tuition payment plans a \$50 fee will be applied to your total tuition.

Registration through the tuition program will be processed on the date received, as long as all forms (including online Smart Tuition) are included.

Registration through the Choice program will be accepted in accordance with the Department of Public Instruction's (DPI) regulations.

If you have any extenuating family circumstances that impact your re-enrollment decision, please discuss with the Principal as soon as possible. For additional information on Student Admissions Guidelines, please refer to the Parent/Student Handbook.



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Saint Gregory the Great Parish School Comprehensive Tuition Schedule 2019-20

	Active Parish Member Tuition Rate	Non-Member Tuition Rate
Total for 1 Child K4 – 8 th	\$ 3,358	\$ 7,196*
Total for 2 Children K4 – 8th	\$ 5,934	\$ 14,392
Total for 3 Children K4 – 8th	\$ 7,389	\$ 21,588
Total for 4 Children K4 – 8th	\$ 8,631	\$ 28,784

*Per pupil cost

Note: K4 is a full day program.

Tuition rates are established to make Catholic education affordable and do not cover the entire per student cost. The balance of our educational costs are subsidized by the Parish, fundraising activities, scholarship gifts and the scrip tuition credit program. Parents are expected to be prompt in meeting payment obligations, and encouraged to be generous in contributions to the parish. *Families financially able to do so are asked to consider contributing the difference between the actual cost of tuition and the tuition amount charged as a tax deductible donation.*

Educational costs include, but are not limited to books, equipment, technology, salaries and maintenance of the building and grounds. Tuition does not include the cost of **uniforms, field trips, lunch/snacks, school pictures, supplies or any extra-curricular activities.**

The Milwaukee Parental Choice Program funds the entire per student tuition cost for eligible students.

St. Gregory the Great Parish School is committed to providing a quality Catholic education to any active parish family who desires it. If you are experiencing financial difficulties and payment of any fees results in undue hardship, please contact the parish business manager to discuss your options.



Family Name: _____

SCHOOL TUITION PAYMENT PLAN

St. Gregory the Great Parish School has partnered with *Smart Tuition* to oversee and collect all payments made towards the tuition contract. **All school families** are required to complete a *Smart Tuition* enrollment form at the time of registration and make tuition payments directly to *Smart Tuition*. Families who pay tuition in full on or before July 1st **do not** pay the \$50 *Smart Tuition* enrollment fee. **Participation in the payment plans requires a one-time, non-refundable \$50 fee.** This will be billed to your account. Tuition payments must be made on time to avoid late fees.

The non-refundable, non-transferrable tuition/enrollment fee of **\$150** per family will be collected at the time of enrollment/re-enrollment in *Smart Tuition* upon completion of your online enrollment/re-enrollment. *The \$150 tuition deposit is applied to your final tuition total for the year.* The remaining tuition and fees balance is to be paid in one of the following ways:

- 1 Payment – All tuition and fees are to be paid in full on or before July 1st. Your tuition payment is paid directly to *Smart Tuition* upon receipt of your invoice to avoid late fees.
- 4 payments – Tuition payments are due in August, November, February and May
- 10 Payments - 10 monthly payments beginning August through May. This tuition plan divides the tuition into monthly payments.

Payments may be made by check, electronic transfer from your bank account or by credit card. (Credit Card payments will incur a 2.85% fee) For families that apply after August 1st, payments will be amortized over the remaining months of the plan, with final payment due in May.

A. Please select your tuition payment preference for the 2019-20 school year:

(Not applicable if participating in MPCP)

_____ **1 Payment due July 1st**

_____ **10 Payments - Monthly**

_____ **4 Payments – Quarterly**

B. Please identify your current membership category

_____ **We are active members of St Gregory the Great Parish** (*entitled to Parish Member Tuition Rate*)

_____ **We are active members of Our Lady of Lourdes Parish** (*entitled to Parish Member Tuition Rate*)

_____ **We are not registered members** (*Non Member Tuition Rate Applies*)

C. _____ Family's Total Tuition Expense (*refer to Tuition Schedule*) \$ _____ **(Must be completed)**

This tuition contract represents our commitment to pay the tuition and fees for the 2019-20 academic year.

Parent(s) or guardian(s) responsible for the financial costs must sign.

Parent/Guardian Signature _____

Date _____

Parent/Guardian Signature _____

Date _____



Verification of Active Parish Membership

2019-20 GUIDELINES

Families, who are active parishioners of St. Gregory the Great Parish or Our Lady of Lourdes Congregation, are billed for tuition at the **Active Parish Member Tuition** rate. The Non-Member Tuition rate applies to all other families. Guidelines have been developed to determine active parishioner status. Families desiring the Active Parish Member Tuition rate are required to submit this form at the time of registration.

By meeting the following criterion, families are considered active parishioners and qualify to receive discounted tuition.

1. Parish Registration / Sunday Mass Attendance / Active Parish Participation

A family is registered and active in the parish. Active parish membership is demonstrated by attendance at Sunday Liturgy, participation in parish religious, social and outreach programs and regular financial contribution.

2. Stewardship / Financial Contribution

The financial support of any parish is crucial for its overall growth and ministry. It is expected that a family requesting the discounted tuition rate embrace stewardship and demonstrate a good faith commitment to the financial well-being of their parish. To be eligible for the active parishioner tuition rate, a family must annually sign and return a pledge card, and contribute towards this pledge to the best of their ability. Those who do not meet the criteria mentioned above will be assigned the non-member rate of tuition.

The goal of these guidelines is to provide a solid foundation for Catholic education. We have been entrusted with the responsibility of raising our children in the practice of the faith. Together we can meet the challenge of providing both a strong Catholic school education and vibrant parish in which our children mature in faith, hope, and love. Exceptions to these guidelines are at the sole discretion of the pastor of St. Gregory the Great Parish School. If you have questions about your faith life, the parish or participation requirements, please make an appointment with the pastor as soon as possible.

INSTRUCTIONS: Complete the family information below. Return this form with your registration paperwork.

Family Name _____

Parish Name _____ Member ID / Envelope # _____

Our family is dedicated to the faith formation of our child(ren). We attend Mass as a family and support our parish financially and through our involvement in parish activities and ministries.

Parent/Guardian Signature: _____ Date: _____

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For Office Use Only

Verified by: _____ **Date:** _____



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Financial Assistance with Tuition

Parish Subsidy

Families who are active parish members at a Catholic Parish other than St. Greg's or Our Lady of Lourdes are not eligible for the active parish member tuition rate. A family who **actively participates in another parish may qualify for assistance from that parish**. In this case, the family should seek a Tuition Subsidy from **that parish**. We encourage you to discuss your situation with your pastor. For clarity, St Greg's parish does not give a Tuition Subsidy in this matter and recommends you look to your parish to provide this service.

Milwaukee Parental Choice Program

The Milwaukee Parental Choice Program (Choice) allows students from families who reside in the City of Milwaukee to attend any participating private school located in the city if eligibility criteria are met and seating is available. For details, visit the Choice homepage at <http://dpi.wi.gov/sms/choice.html> or contact the school office.

St. Gerard Scholarship

The St. Gerard Fund was established in 1997 with the proceeds from the sale of the St. Gerard property and the closing of the parish. The parishioners of St. Gerard established the fund to provide grade school scholarships for Catholic school students in a defined area surrounding the St. Gerard facility. St. Greg's is among the parishes whose families can apply for student scholarship money through the Archdiocese. Scholarships are awarded based on volunteer service, academic achievement or efforts and special financial needs. Each year the scholarship awards \$500 to selected students in grades one through eight. Applications for the scholarships are available in the school office. Families who have previously received scholarship funds from St. Gerard's are eligible to apply again. In order to apply for the scholarship fund, registration information must be completed and on file in the school office.

St. Greg's Scholarship Fund

Through the generous support of "Tuition Angels" St Greg's is able to offer assistance to parish families who are experiencing a financial crisis or are in need of extended financial aid. Scholarships from the parish scholarship fund are based on need and funds available. Each year, St. Greg's Scholarship Review Board grants full or partial scholarships to several families. Applications for parish scholarships are available in the office. In order to apply for the scholarship fund, registration information must be completed and on file in the school office.

Catholic Knights Grade School Scholarship

Student OR the student's parent or grandparent must be a financial member of Catholic Knights. Selection is based on a random drawing and is available for grades 1-8. Student must apply annually. Please contact Catholic Knights directly for information.