

## St. Gregory the Great Parish & School School Commission Monthly Meeting

**Meeting Date:** *January 15, 2019*

**Attendance** (*bolded names indicate presence at meeting*):

**M. Gutierrez**      J. Kovesky      Fr. T. Demse      **J. Krostag**      John Farney  
**Y. Lasky**      **A. Schlegel**      **J. Senn**

**1. Prayer:** *The 175th Anniversary Archdiocese of Milwaukee Prayer Card was prayed out loud by all.*

### **2. November Meeting Minutes:**

S.C. November meeting minutes were reviewed and approved.

### **3. Commission Action Items:**

#### **A. Upcoming Events**

- Catholic Schools Week. The list of scheduled events was distributed. The Scholastic Book Fair began on Saturday 1/26 and will run throughout the week. Mike Gutierrez will present some words regarding Catholic Schools Week at the 10AM Mass. **NOTE: Due to inclement weather, The Parish and School were closed and Catholic Schools Week activities will be rescheduled.**
- Amy distributed the Archdiocese of Milwaukee Catholic Schools 2017-2018 Annual Report.

### **4. Principal's Report:**

*A. Enrollment Update:* Enrollment is at 246. Amy distributed the 2018-2019 student enrollment by classroom for the month of January.

*B. Budget:* The financial summary that consisted of November 2018 YTD Budget and YTD Actual was distributed and discussed. Technology and Bookends are identified as the highest expenditures to date. E-Rate will commence next fiscal year, consisting of fibre optics, wireless access points, cache, etc. improvements/implementations. Source One has provided a bid of approximately \$15,000. Concerns regarding the accuracy of the budget report arose during discussion.

*C. Staff Update:* Julie Sostre has been functioning in the position of Professional Instructional Coach for the 8th grade. The 8th grade teacher position has been posted as of 1/7. Grades 6 - 8 will be departmentalized for science, language arts & math. Amy stated that the school will be applying for Academic Excellence Recognition in the 2019/2020 school year.

*D. Standard Based Grading:* Amy stated that the School will be moving to Standards Based Grading for next school year. This system evaluates the student's ability, skill & knowledge which is then rated on the standards versus the current letter grade system. Amy will inform parents in the next school newsletter. The Archdiocese has held one informational meeting to date. PowerSchool will also implement the Standards Based Rating system scale.

### **5. Parish Pastoral Council Update:**

- The PC is working with the Archdiocese with what is needed in a new Pastor/Church Leader. Rick Tank met with the PC and the Priest Placement Board. The process of a

new Pastor is, the Priest Placement Board will provide the Archbishop with their recommendation, the Archbishop makes his final decision, the Archbishop informs the parish in early June of who the new Pastor will be. July 1, 2019, is the new Pastor's start date

#### **6. Old Business:**

- A. School Commission Recruitment: Jeff Senn knows of an individual who may be interested in becoming an SC member. Yolande suggested posting an SC recruitment notice in an upcoming bulletin. Amy announced that Mike Gutierrez will become the new chairperson beginning next fiscal year.
- B. Long-term Marketing: Amy informed the group that the Archdiocese has an individual assigned to assist with marketing as well as marketing information on their website.
- C. Financial Planning and School Development: It was decided that Financial Planning and School Development be discussed at the February meeting due to time.

#### **7. Open Discussion/Additional Items:**

- Development of the document which defines School Commission members roles and expectations will be discussed at the February meeting.

*The meeting concluded at 8:00 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.*

**NEXT MEETING:** February 19, 2019 – 6:00 PM

Respectfully Submitted,

Mike Gutierrez

School Commission