

# St. Gregory the Great Parish & School School Commission Monthly Meeting

**Meeting Date:** *March 20, 2018*

**Attendance** (*bolded names indicate presence at meeting*):

<b>M. Gutierrez</b>	J. Kovesky	<b>Fr. T. Demse</b>	<b>J. Krostag</b>
<b>Y. Lasky</b>	<b>A. Schlegel</b>	J. Senn	<b>M. Wejrowski</b>

**1. Prayer:** *Led by Fr. Tom*

## **2. February Meeting Minutes:**

S.C. meeting minutes were reviewed. One typo was identified in “Open Discussion/Additional Items.” The sentence should read, “The Crochet Club will be held on Wednesdays at **3:10 - 4pm**,” and not “The Crochet Club will be held on Wednesdays at **3:104pm**.”

## **3. Pastor’s Report:**

- A. Fiscal Year 2018-2019 staff salaries has been approved
- B. A donation has been received to replace the Library floor tiles.
- C. There are no other capitol projects at this time, however it has been identified that the boiler compressor needs to be replaced at a cost of approximately \$2,500. The flooring by the Church handicap entrance as well as the opposite side by the crying room needs to be replaced.
- D. Mary Wejrowski inquired about replacement of the windows and the first floor school tiles. Fr. Tom and Amy indicated that these items as well as the replacement of the gymnasium roof are part of the Long Range Plan.
- E. Penner, Benton & Reilly, will be clarifying what the Choice surplus means.
- F. School masses are going well and 2nd graders are also doing well in their preparation for First Holy Communion.
- G. The Home and School Association has raised funding for the new playground. Mike Gutierrez inquired as to the funding available for the playground project. Amy stated that \$48,000 has been identified for the playground and Fr. Tom agreed.
- H. Fr. Tom stated that he understood that Mike was assisting in obtaining quotes to improve the gym floor’s appearance. Mike affirmed this and stated that it was quite obvious that it has been many years since the floor was project cleaned and recoated. Mike also stated that in the present condition, the gym floor should be sanded, gym lines re-painted, and re-sealed. But at a minimum, the gym floor should be screened and re-coated this summer.

## **4. Commission Action Items:**

### **A. Upcoming Events**

- Easter Break (no school), March 30 - April 6. Classes resume on Monday, April 9.

- St. Greg's is in consideration for Exemplary Recognition in the domain of Catholic Identity and Mission. The exemplary recognition team will visit on April 11th. They will conduct interviews, classroom observations, and collected documentation to determine exemplary status. Interviews will be conducted in the afternoon from 12:30 - 3:30. Yolande and Mike will participate in the interviews in representation of the SC.
- All grades are creating a newspaper on “Catholic Social Teachings” for the exemplary recognition team.
- The spaghetti dinner will be held on April 14, 2018 at 4:30-6:30 pm. A raffle will follow.
- The 8th grade held a peaceful walkout with prayer on Wednesday, March 14th. This was in remembrance of Florida's Marjory Stoneman Douglas High School shooting victims.

### **5. Principal's Report:**

- A. *Enrollment Update:* Enrollment is at 257. Down two from last month.
- B. *Staff Update:* No staffing changes. Jennifer Herkowski (8th grade), will not be returning next school year.
- C. *Budget:* Amy distributed copies of the Year-to-Date Financial Summary and the 2018-19, proposed budget. Questions were asked relative to budget aberrancy's, i.e., Security, Supplies, Teachers Materials, etc. Amy stated that she had not yet had an opportunity to discuss the budget sheets with Patti, but was going to do so yet this week.
- D. Enrollment projection for 2018-19, as of March 20, 2018 is at 231. St. Greg's budgets for 250 students. The next enrollment period for School Choice begins April 1st and will run through April 20th.

### **6. Parish Pastoral Council Update:**

- The Knights of Columbus, Council 524. The main goal of the Knights is to provide service to pastors and pastoral parish councils through their volunteerism. The Knights of the Council would have a solid line of communication with Fr. Tom and the Pastoral Parish Council. Fr. Tom would identify where the needs are for the volunteers of the Knights Council and would work to coordinate the needs with the Knights of Columbus Round Table Coordinator.
- On September 8th, Tim Waldoch will become a “Permanent Deacon” of St. Greg's. The formal celebration will be held at St. Greg's.
- Patti Penkalski will report on the budget to the Parish Pastoral Council in April.

### **6. Parish Pastoral Council Update (continued):**

- It was reported at the February Parish Pastoral Council meeting that the school office oversees building security during the school day. Amy clarified that this only applies to the entrance door.
- The school is participating during the Lenten Season with “Giving Thursday.”

- Mark Wejrowski had brought up concerns relative to the cleaning and upkeep of the gymnasium in a letter to the PC. Randy Green directed Mark to speak to John Farney with his concerns.

#### **7. New Business:**

No new business.

#### **8. Old Business:**

- Amy stated that updated quotes from Miller & Associates will be forthcoming to include removal of the existing playground equipment and site preparation for new playground equipment. The previous Miller & Associates quotes did not include this. Mike Gutierrez stated that if the Miller & Associates quotes were over the \$48,000 in available funds, the quote received from Gerber Leisure Products is in the funding range. Mike reminded all that the Gerber quote incorporates new equipment with some existing equipment. The Miller & Associate quotes all new equipment.
- Mike informed the SC members that John Farney and Mike will be meeting with Dan Reed of Prostar Flooring on Saturday, March 24th and Kyle Olson of Schmidt Custom Floors on Monday, March 26th for the purpose of receiving assessments of the gym floor as well as quotes for screening and re-coating and sanding, gym lines re-painting & resealing.

#### **9. Open Discussion/Additional Items:**

No open discussion or additional items.

*The meeting concluded at 7:12 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.*

**NEXT MEETING:** April 17, 2018 – 6:00 PM

Respectfully Submitted,

Mike Gutierrez

School Commission