

St. Gregory the Great Parish & School School Commission Monthly Meeting

Meeting Date: *April 17, 2018*

Attendance (*bolded names indicate presence at meeting*):

M. Gutierrez	J. Kovesky	Fr. T. Demse	J. Krostag
Y. Lasky	A. Schlegel	J. Senn	M. Wejrowski

1. Prayer: *Led by Amy*

2. March Meeting Minutes:

S.C. meeting minutes were reviewed. One typo was identified. Item #2, read “January Meeting Minutes.” It should read, “February Meeting Minutes.”

3. Commission Action Items:

A. Upcoming Events

- The Academic Fair/Ice Cream Social will be held Monday, April 30th, 5-7pm in Tenpeny Hall.
- The Spring Concert will be held on Wednesday, May 9th, grades 5-8, 6:30pm in Tenpeny Hall.

4. Principal’s Report:

A. Enrollment Update: Enrollment is at 257. Enrollment period for School Choice ends April 20th.

B. Staff Update: No staffing changes. Julie Sostre (7th grade), will not be returning next school year. The position has been posted and 2 applications have been received. Contracts are due on 4/19.

C. Budget: Amy distributed copies of the March Financial Summary. Questions and concerns were discussed. The March Summary is missing the approved 2017-18 Budget for Allocated Property and Maintenance. A new line item,

“Cleaning Service,” expenditure for March is \$15,081.42, with no approved 2017-18 Budget that she had not yet had an

now appeared on the March Summary. Amy stated

opportunity to discuss the budget sheets with Patti. Amy also stated that the 2018-2019 budget has not been approved.

5. Parish Pastoral Council Update:

- First Communion Weekend is April 21 and 22.
- On September 8th, Tim Waldoch will become a “Permanent Deacon” of St. Greg’s. The formal celebration will be held at St. Greg’s on October 21st (Hospitality Sunday).
- Confirmation will be held on Sunday, May 20th at 2:00 PM.
- “Spring Planting” will be held on May 26th.
- The Parish Pastoral Council will be soliciting new members in May.
- 2 new phones (call out only), were installed in the ushers room and the Sacristy.
- All exterior doors will be numbered on the building exterior.

5. Parish Pastoral Council Update (continued):

- The Parish computer system has been changed to the Quickbooks system.
- 5 - 8th graders have been trained as Acolytes for Funerals.

- Fluorescent lights will be replaced with LED lighting. The payback period is expected within 2 years. Jeff Senn asked for the brand name of the LED lighting manufacturer. Yolande informed Jeff that Patti Penkalski should be able to provide that information.
- Fr. Colon of our sister Parish, Our Lady of the Highest Grace Parish in Azua, Dominican Republic, will be visiting St. Greg's on September 22nd and 23rd.
- Jo Therese Fahres will oversee the Lighthouse Sunday School program next year.

6. New Business:

- The team visit in attempt to achieve exemplary recognition for our School Mission and Catholic Identity, occurred on Wednesday, April 11th. 4 team members interviewed, Fr. Tom & Amy, Parents, Staff, and Yolande and Mike (SC). St. Gregory the Great Parish School has received exemplary recognition from the Archdiocese of Milwaukee for demonstrating innovation and outstanding results in its school mission and Catholic Identity.

7. Old Business:

- Amy distributed the "elevator speech." It was suggested that "Service learning opportunities," be added to the **Catholic faith-based leaning** section. "Small class size" to be removed from the **Superior education** section and replaced with "Differentiated instruction to meet the needs of all learners." "We are a Catholic school, We are a college prep school, We are a school of choice" was suggested to be added to the **Safe, nurturing environment** section.
- Jeff will review the "Officer & membership development" document that Mary provided to him.
- Amy stated that a volunteer came forward to accept the position of treasurer with Home & School, as a result of the "State of School" address. Discussion ensued on brainstorming new ideas to solicit volunteers for Home & School.

8. Open Discussion/Additional Items:

- Jeff will send out electronically the "End of year evaluation" for discussion at the May meeting. SC members will submit the completed evaluation at the June meeting.

The meeting concluded at 6:55 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.

NEXT MEETING: May 15, 2018 – 6:00 PM

Respectfully Submitted,

Mike Gutierrez

School Commission