

**St. Gregory the Great Parish & School  
School Commission Monthly Meeting**

**Meeting Date:** *January 17<sup>th</sup>, 2017*

**Attendance:** *(highlighted names indicate presence at meeting)*

J. Ballard

M. Gutierrez

J. Kovnesky

J. Krostag

Y. Lasky

A. Schlegel

J. Senn

M. Wejrowski

**1. Prayer:** Led by Yolande Lasky

**2. Past Minutes:** Two changes were made to the 11/2916 S.C. meeting minutes and they were approved. (*handout*)

**3. Commission Action Items:**

- A. Review/Update Bylaws: general discussion occurred; however, since previous absences made a consensus difficult, it was decided to all review these bylaws and come ready with your edits to next meeting.
- B. Review Annual Self-Evaluation Process: will be discussed at our next meeting (does not need to be completed until end of the school year)
- C. Upcoming Events:
  - 1. *Catholic Schools Week*: starts the last weekend in January; itinerary is online and has been distributed at tomorrow's Home & School Meeting...during the Open House (1/31/17), the School Commission and Student Council provides tours, so if we can help, please do!
  - 2. Quarter 2 ends soon!
  - 3. Father/Daughter Dinner Dance....date still TBD

**4. Principal's Report:**

A. Enrollment Update:

- 1. *This Year*: enrollment remains steady at 266 (*handout*), with 1<sup>st</sup> grade being capped (and K4/K5 intentionally kept lower due to age) and just a few spots remaining in 5<sup>th</sup> grade
- 2. *Next Year*: when considering enrollment and needed instructional assistant support, Amy stated that due to their age and location within the building, K4 needs a full-time aide. Additionally, while it will ultimately depend upon final numbers, current trend is showing that K5 may likely need an aide as well. For other grade levels, once their enrollment hits 27 students, an aide is considered.

B. Budget Update:

- 1. *Staff Faith Formation CEUs*: Amy just learned that all staff faith formation, which historically was handled through professional development/continuing education units (CEUs) through the Archdiocese through St. Clare Center, will now need to be handled at the school level. More information to come...
- 2. *School Budget*: Amy has not received a budget report since October; the focus has been on getting end-of-the-year ends tied up...there *is* a concern that was

brought to Amy by Patti P. that the audit led to the discovery that, because we spent less per student than our allotted amount, it is possible we may lose that money for next year (ie. It could result in approximately \$52,000 being put into “reserve,” which would ultimately lead to our overall cost per pupil decreasing, which would lower our overall funding). There are *many* questions and much uncertainty surrounding this *very new possible* development, so Amy will be following up with Patti to learn more so that options can be fully considered.

- a. Lots of recent changes to the School Choice program and funding restrictions/regulations have led to confusion across the board and throughout many schools
  - b. Yolande asked if there might be any DPI trainings/seminars for school business managers on all of the changes that have been taking place within the Choice program/funding regulations.
  - c. Our fiscal year ends June 30<sup>th</sup>, so answers will be pursued ASAP!
3. *Tuition*: Next year, tuition will increase 2.5% for families with 1-2 students; there will be *no* increase for families with 3+ children.

C. Staff Update:

1. *MAP Testing*: Currently in the midst of MAP testing now; however, there were significant I.T. issues earlier on in testing (ie. Before Christmas even), and it is still being worked on
2. *Literacy*: discussion regarding pros/cons of current and possible models for supporting literacy development throughout student body

D. Self-Study for Accreditation Process: this will be gone through at our next meeting

E. 3-5 Year Comprehensive Strategic Plan: this will be discussed at our next meeting

**5. Parish Council Update:**

- A. Archdiocese is sponsoring a council looking at the use of data in parishes...a video that focuses on possible Arch. Initiatives may come, focusing on youth/young adults
- B. Roof leak in Bookends office area *and* in Tenpenny Hall; estimated cost = \$35,000  
- Discussion regarding background of this ongoing maintenance issue and what role the school/parish maintenance team has played thus far...it was noted that perhaps the Building & Grounds Committee might publish minutes, which might offer some historical context regarding the work that’s been done prior to now
- C. St. Vincent DePaul is looking for volunteers to make house calls/visits.
- D. Amy Schlegel provided an excellent overview and summary regarding the technology available and utilized in the school to the Parish Council.
- E. Parish Council is going to be creating “sunshine bags,” which will be given to homebound parishioners.

**6. Additional Items:**

**NEXT MEETING:** February 21<sup>st</sup> , 2017 – 6:00 PM

Respectfully Submitted,  
Jess Ballard  
School Commission