

**St. Gregory the Great Parish School
School Commission Meeting Minutes
October 18, 2016 – 6:00 p.m. – Great Room**

Attendance

Members Present: Jess Ballard, Fr. Tom Demse, Mike Gutierrez, Joey Kovnesky, John Krostag, Yolande Lasky, Amy Schlegel, Jeff Senn, Mary Wejrowski

1. Prayer

Lead by Fr. Tom

2. Past Minutes

Minutes from 9-20-16 will be revised to include that Fr. Tom will attend two School Commission meetings per year (*handout*) - (revised by JB)

3. Commission Action Items:

- 1) We need to update our bylaws (last update = 2010); Amy will call Arch for more info.
 - 2) We need to update our internet/website information (ie. Mtg. dates, members, etc.)
 - 3) We need to have the minutes for all meetings filed and online
 - 4) We need to create a self-evaluation process/tool
- *These action items are all aligned with our school accreditation process)*

4. Principal's Report:

- 1) Strategic School Improvement Plan DRAFT (*handout*)
- 2) Enrollment = 264 (possibly one new incoming student this week)
- 3) Budget – Approved budget amounts (*handout*) – current spending & updates will be provided at our next meeting
- 4) Staff – maternity leave in March = covered by instructional assistant

5) Parish Council Update:

- 1) Fr. Tom – parish just completed their “Choice Audit” and all was balanced

6) Additional Items:

- 1) Home and School Meeting (tomorrow night) – will be discussing fundraising for new playground equipment = *very* important project!
**This has been a long-term goal, but we've only raised \$35,000 of needed \$75,000*
- 2) Seaton Update Inquiry – no official updates; schools/parishes currently involved in the process anticipate things taking longer than original “3 year” timeline
**Fr. Tom noted the positives of the Seaton Program (ie. Expanded resources and fundraising potential)*
- 3) School Report Card – Amy noted that this is the first year that we are receiving this, and so there is not much in the way of comparative data, but that will change as we accumulate more data in the years to come

NEXT MEETING: November 15th, 2016 – 6:00 PM (*Rescheduled to 11/29/16*)

Respectfully Submitted,
Jess Ballard
School Commission