

**St. Gregory the Great Parish & School
School Commission Monthly Meeting**

Meeting Date: *October 17, 2017*

Attendance (*highlighted names indicate presence at meeting*):

M. Gutierrez

J. Kovnesky

J. Krostag

Fr. T. Demse

Y. Lasky

A. Schlegel

J. Senn

M. Wejrowski

1. Prayer: *Led by Fr. Tom*

2. September Meeting Minutes: *S.C. meeting minutes were reviewed and approved.*

3. Commission Action Items:

A. *Upcoming Events:* Y. Lasky verified that S.C. will volunteer for Hospitality Sunday on 1/21/18.

B. *Accreditation Interviews:*

- Interviews for S.C. members is 11/01/17 at 5:00 P.M. Those that can attend should try.
- Fr. Tom to be interviewed on 10/24.
- Personal files of staff will be reviewed on 10/25.

4. Fr. Tom Report:

A. *Budget Update:* Computer system does not allow system to process current budgets (i.e. July, Aug, Sept) until year-end is closed. Fr. Tom indicated Choice Audit was complete and financials/budget should be provided prior to Nov. S.C. meeting.

B. First reconciliation is Nov 30th. First Communion program to begin thereafter.

C. Mark Kurzynski will have knee surgery soon. Mark has been working with others to have all his responsibilities delegated while he is out. Fr. Tom will speak with Mark about having more cleaning supplies available for school staff if needed.

D. Technology vendor is working well.

E. A. Schlegel to look into some type of easily removable blockade/deterrent to place in front of steps going from Church level to 2nd floor access of school – to use in times of gatherings taking place at the church during school hours.

F. Fr. Tom next visit to S.C. meeting tentatively scheduled for March 20th.

5. Principal's Report:

A. *Enrollment Update:* Enrollment same as last month (256).

B. *Budget Update:* See Fr. Tom's comments above.

C. *Staff Update*: Amy stated she is still looking for 3rd and 8th grade aides. Amy interviewed a potential gym teacher. Amy has an interview scheduled 10/18 for a potential Spanish teacher.

D. *WRISA Annual Report*: Amy shared the Annual Report for long-term goals (goals going back to 2010). All but one goal have been completed as scheduled. The only goal not completed was the replacement of floor tile on 2nd floor. A few goals are still in process for current school year.

E. *School Improvement Action Plan*: Amy reiterated the goals that were set last year (increase reading RIT by 1.5 points, improve catholic identity and increase rigor or academics).

F. *Other*: Amy discussed the change in certification for teachers. Previously, needed to be re-certified every five years, but now lasts a lifetime. Amy also discussed the setting of goal process for the teachers.

6. Parish Pastoral Council Update:

- Yolanda Lasky was present and provided parish council update. Y. Laske and other members from Pastoral Council are set up for accreditation interviews. Bishop Haines to attend confirmation at St. Greg's.

7. Old Business/Open Discussion/Additional Items:

- Patti Penkalski will be invited to November meeting. S.C. to come up with questions and send to Patti prior to meeting (target date of Nov 13th). Jeff has started to compile list of questions with S.C. at meeting and plans on emailing S.C. members for any additional questions.
- Old Business to be discussed at next meeting.

The meeting concluded at 7:53 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to John Krostag for updating.

NEXT MEETING: November 28, 2017 – 6:00 PM

Respectfully Submitted,
John Krostag
School Commission