

St. Gregory the Great Parish & School School Commission Monthly Meeting

Meeting Date: *October 16, 2018*

Attendance (*bolded names indicate presence at meeting*):

M. Gutierrez J. Kovesky Fr. T. Demse **J. Krostag** John Farney
Y. Lasky **A. Schlegel** **J. Senn**

1. Prayer: *Led by Amy Schlegel*

2. September Meeting Minutes:

Action on reviewing and approval of S.C. September meeting minutes will be postponed until November meeting.

3. Commission Action Items:

A. Upcoming Events

- The first Home & School parent meeting will be held on 10/17/18. Mike Gutierrez volunteered (via email) to represent the School Commission at the H&S parent meeting.
- Boo Bash will be held on 10/19/18.
- 2018 Soles for Catholic Education walk is on 10/20/18. Participants can meet as early as 8:30 and register the morning of the event.
- The school will host a Halloween parade on 8/26/18 at 2:30. Immediately following, there will be a playground ribbon cutting ceremony with Fr. Tom attending.
- The first quarter ends on 10/31.

4. Principal's Report:

A. Enrollment Update: Enrollment is unchanged as reported last month at 248.

B. Budget: No Budget information at this time. Waiting for final audit report from DPI and budget summaries.

C. Staff Update: The 5th grade aide has given their final resignation.

5. Parish Pastoral Council Update (Yolande was not at the October meeting but was able to provide the following updates.):

- Deacon Tim Waldoch's reception was held at the 10/14 Hospitality Sunday.
- District 16 deanery will be held on 10/24/18 which is the communication between the parish and Archdiocese (they meet twice a year; spring and fall).
- The Parish Council discussed volunteerism in regards to the struggle to attract and attain.
- A vote should have taken place at the last Parish Council meeting for selection of officers. Yolande will provide an update at the November S.C. meeting on the outcome.

6. Old Business:

- The WRISA report was due on 9/28 and has been handed in.
 - Based on feedback in regards to the WRISA report, and Amy identifying areas she would like additional support in, there has been additional goals added for the S.C. to attain this year (see new business on next page for the goals).

7. New Business:

- The S.C. discussed establishment of the 2018/2019 goals which include the following:
 - Develop document which defines School Commission members' roles and expectations. (The draft document was reviewed at the September meeting.)
 - School Commission recruitment.
 - It was discussed that recruitment is especially important this year and while we should recruit a membership with a diverse background, it would be beneficial to recruit members known to have a background in marketing, financial planning or school development.
 - Long-term marketing.
 - Marketing for younger families should be a priority focus.
 - Financial planning.
 - Come up with financial plan which includes potential updates to technology (such as updating to Chrome books and its compatibility with existing school/arch systems) and infrastructure (such as new windows, etc..).
 - Look into 3rd source funding options.
 - School development.
 - Amy will develop survey for school community to help obtain information on what the school community feels the school needs assistance with.
- The S.C. members discussed the importance of establishing the above goals in this transitional year for continuity in providing guidance to the Principal.
- *School Report Card*: Based on the 2017-2018 Forward Exam results (taken in Spring of 2018), the school received an "Exceeds Expectations" rating. This is an improvement from the prior year when the school received a "Meets Expectations" rating.

8. Open Discussion/Additional Items:

- The St. Greg's volunteer service club inquired about volunteering for St. Vincent de Paul to obtain service hours. They will begin volunteering on the Thursday evenings that are needed. Some staff will volunteer as well. All staff members were asked to pledge 175 minutes of service to correlate with the 175th anniversary of the Archdiocese of Milwaukee.
- Amy will check to ensure that the S.C. meeting dates are added to the parish calendar.

The meeting concluded at 7:05 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to John Krostag for updating.

NEXT MEETING: November 13, 2018 – 6:00 PM

Respectfully Submitted,

John Krostag

School Commission