

## **St. Gregory the Great Parish & School School Commission Monthly Meeting**

**Meeting Date:** *January 16, 2018*

**Attendance** (*highlighted names indicate presence at meeting*):

**M. Gutierrez**      **J. Kovnesky**      Fr. T. Demse      **J. Krostag**  
**Y. Lasky**          **A. Schlegel**      **J. Senn**          **M. Wejrowski**

**1. Prayer:** *Led by John Krostag*

**2. December Meeting Minutes:**

S.C. meeting minutes were reviewed and approved.

**3. Commission Action Items:**

**A. Upcoming Events**

- Sunday, January 21st is Hospitality Sunday and it is S.C.'s responsibility to host refreshments. John Krostag and Amy Schlegel will work after the 8:00 AM Mass, Jeff Senn, Yolande Lasky, and Mike Gutierrez will work after the 10:00 AM Mass.
- Wednesday, January 17th, is the second of the three Home and School parent meetings. Community events, volunteer opportunities, and an update of the playground will be discussed.
- January 23rd at 6:00 PM in Tenpenny Hall is the date, time, and place of the State of the School Address. Amy Schlegel will address the Accreditation Review, School Vision and Long Term Goals, School Safety and Security, Strengthening the bridge with Hispanic parents, and Critical Need for Parent Volunteers.
- Home and School Restaurant Night will be held on Wednesday, January 24th at Texas Roadhouse in New Berlin.
- Catholic Schools Week is January 28 - February 2. The open house will be held on Tuesday, January 30 from 4:30 - 7:00 PM.
- February 9th is Parent/Teacher Conferences.

**4. Parish Pastoral Council Update:**

- Yolande stated that at the Pastoral Council meeting, potential concerns were raised regarding the status of the PSCP school reserve balance. This will be reviewed and discussed at the upcoming Finance Committee meeting.
- The Council is concerned about the Athletic Director's position. The PC prefers that the Hospitality and Community Life Commission address the upcoming vacancy. This is the commission that oversees the AD position. Jeff Senn stated that he will reach out to Randy Green regarding the AD position.

**4. Parish Pastoral Council Update (continued):**

- The Building Protocol was not reviewed at the December PC meeting. Most felt that there isn't a lot of new language in the protocol and that enforcement of the rules need to be addressed and implemented.
- Yolande indicated that she will not be able to attend the February Parish Pastoral Council meeting.

## 5. Principal's Report:

A. *Enrollment Update:* Enrollment remains at 260.

B. *Staff Update:* Itzel Miranda-Cruz, is the new Spanish teacher. She is a student teacher through UWM, working on her certification. Ms. Miranda-Cruz is working from the old Art room. She performs translation needs of the school on Monday and Tuesday's, and teaches Spanish to the students Wednesday - Friday. A 3rd grade aid was interviewed but not offered a contract. The individual is on the "sub list."

C. *Budget:* Amy distributed the December Financial Summary that she received from Patti Penkalski just prior to the SC meeting. Amy indicated that she has a meeting with Patti on Wednesday, 1/17 to discuss the December Financial Summary. Amy stated that the technology service plan is costing more than was expected and budgeted, but the needs are necessary for upgrades and improvements to the system. John Farney reviews costs regularly and agrees the materials and labor costs from Source 1. Supplies expenses were not entered by Patti on the Financial Summary, yet Amy is positive that supplies have been purchased.

## 6. Old Business:

A. *School Accreditation*

A press release dated December 20, 2017 from the Wisconsin Religious and Independent Schools Accreditation (WRISA), announced the Accreditation of St. Gregory the Great School. Amy distributed copies of the "Visiting Team Domain Benchmark Scoring Summary." WRISA recommended that a Long Range Plan be developed

## 7. Open Discussion/Additional Items:

Fr. Tom stated at a different meeting that the Endowment Fund will be re-instated.

*The meeting concluded at 7:22 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.*

**NEXT MEETING:** February 20, 2018 – 6:00 PM

Respectfully Submitted,

Mike Gutierrez

School Commission