

## St. Gregory the Great Parish & School School Commission Monthly Meeting

**Meeting Date:** *February 19, 2019*

**Attendance** (*bolded names indicate presence at meeting*):

**M. Gutierrez**                      **J. Kovesky**                      Fr. T. Demse      **J. Krostag**      John Farney  
**Y. Lasky**                              **A. Schlegel**                      **J. Senn**

*The following individuals were guests and potential School Commission members for next year: Danielle Dankert, Theresa Morales & Araceli Acosta. Mses. Dankert, Morales & Acosta were provided information on the responsibilities of SC members and the vision and mission of the School Commission. Discussion on Budget and Staff Update was held after Mses. Dankert, Morales & Acosta were excused.*

**1. Prayer:** *Mike Gutierrez read The 175th Anniversary Archdiocese of Milwaukee Prayer Card.*

### **2. November Meeting Minutes:**

S.C. January meeting minutes were reviewed and approved.

### **3. Commission Action Items:**

#### **A. Upcoming Events**

- Catholic Schools Week. Due to inclement weather, The Parish and School were closed during Catholic Schools Week. There will be no Open House. Tuesday, February 26th is the rescheduled community worker attire day for grades 1-4. The all school bowling field trip has been rescheduled for March 22nd.
- Also due to the inclement weather causing St. Greg's to incur several school closings, the school is required to make some days up to regain compliance with DPI and the Archdiocese. The following changes to the school calendar for the rest of this school year are:
  - Friday, March 22nd is now a full day of school for all students.
  - The 8th graders will extend their attendance to Wednesday, June 5th, which is the new date for the morning graduation mass and evening ceremony. This mass will also be the final all-school mass for the year.
  - Friday, June 7th will be extended to a full day of school for grades 1-7 and will be our annual Fun Day Celebration.
  - Monday, June 10th is our final day of school for grades 1-7. It will be a half day, with dismissal at 11am. Amy stated that a pancake breakfast will be held on this date.
- March 25th is the date for the Spring Social. H&R Block will provide ice cream.

#### **4. Principal's Report:**

- A. *Enrollment Update:* Enrollment is at 244. Two less from last month. Amy stated that a family moved back to Mexico.
- B. *Budget:* The financial summary that consisted of January 2019 YTD Budget and YTD Actual was distributed and discussed. Areas of concern are Hot Lunch and Bookends for SC members to review. It is possible that 80% of Bookends students are from the Choice Program. Amy will explore the possibility of Choice funds used for Bookends to offset the entire costs from the school's operating budget. Another concern is that budget numbers in the January report do not correlate with budget numbers from the report that was received at the January SC meeting. Amy stated that Patti informed her that some corrections and movement of funds were necessary. Amy also informed the group that the school has applied for E-Rate funds via form 471. The school qualifies for an 80% discount in Internet (\$7,200 for Fibre) and Category 2 (\$11,192 for Infrastructure Updates). New math textbooks and spelling/phonics books for grades 1 - 3 will be purchased for next school year. A Chrome Books cart has been established for 7th & 8th grades. Chrome carts for lower grades will be implemented later. The Archdiocese has sent out a letter regarding grant eligibility for Academic & Catholic Identity and Operational Vitality. Grant funds will be available next fiscal year. More information on this is forthcoming.
- C. *Staff Update:* No changes to report. Letters of intent are scheduled to be sent to faculty and staff on 3/18, with a return due date of 3/29.

#### **5. Parish Pastoral Council Update:**

- Due to inclement weather, no meeting was held.

#### **6. New Business:**

- A. *School Commission Recruitment:* The School Commission recruitment article was published in the February 17th Bulletin. As noted earlier, Amy invited Danielle Dankert, Theresa Morales & Araceli Acosta to attend the February SC meeting.
- B. *Long-term Marketing:* Amy stated that the Archdiocese will come to each school to assist the school based on the school's individual needs. Marcy Stone is the Arch's contact person regarding the website and portal. Amy will get more information for the March meeting.
- *Financial Planning:* It was decided that more discussion regarding Financial Planning will be discussed at the March meeting.
- *School Development:* There will be training on Google in the Classroom for teachers who will be utilizing optic fibre and chrome books. Middle School Departmentalization of grades 6 - 8, will be implemented next school year.

#### **7. Old Business:**

- A. Development of the document which defines School Commission members roles and expectations will be discussed at the March meeting.

#### **8. Open Discussion:**

- No Open discussion or additional information.

*The meeting concluded at 7:50 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.*

**NEXT MEETING:** March 19, 2019 – 6:00 PM

Respectfully Submitted,

Mike Gutierrez

School Commission