

St. Gregory the Great Parish & School School Commission Monthly Meeting

Meeting Date: *May 21, 2019*

Attendance (*bolded names indicate presence at meeting*):

M. Gutierrez J. Kovesky Fr. T. Demse **J. Krostag** John Farney
Y. Lasky **A. Schlegel** **J. Senn**

*The following individuals were guests and potential School Commission member for next year:
Theresa Morales and Christine Givens.*

1. Prayer: *John Krostag read The 175th Anniversary Archdiocese of Milwaukee Prayer Card.*

2. November Meeting Minutes:

There was no S.C. meeting in April. Mike Gutierrez provided Jeff Senn with a copy of the March minutes for Jeff's review.

3. Commission Action Items:

A. Upcoming Events

- May 27: Memorial Day - No School
- May 31: K4-K5 Bridging 9am; 1st Annual St. Greg's Athletic Banquet, 6:30 - 8:30pm
- June 5: 8th Grade Graduation 6:30pm; Last all school Mass 8:30am (school office closed for Mass)
- June 7: Fun Day. Followed by a corn roast beginning at 2:30pm.
- June 10: Last Day of School - Pancake breakfast, 11am dismissal, Before school Bookends only, No Bookends after dismissal

4. Principal's Report:

- Enrollment Update:* Enrollment for 2019-2020 was distributed. As of May 21, 225 students are enrolled for next year.
- Budget:* The financial summary that consisted of April 2019 YTD Budget and YTD Actual was distributed and discussed. Bookends is budgeted for next year but the concern is regarding salaries compared to staff responsibilities (morning/afternoon hours, billing, providing their own substitute for absence coverage, etc.), these responsibilities including supervision of the children, equates to full time status. Hot Lunch is also budgeted for next year. Patti Penkalski presented the 2019/2020 budget to the finance council and Fr. Tom has discussed the budget with Fr. Todd.
- Staffing:* Amy interviewed and offered the position to a candidate for the 8th grade. He will get back to Amy as soon as possible. Amy has been interviewing for school secretary and also is looking to add a marketing coordinator. Currently one candidate has been interviewed. Three aides are returning and three more are needed (FT K4, PT K5, 1st, 2nd, 7th & 8th grades).

5. Parish Pastoral Council Update:

- New Pastor:* The Pastoral Council will meet with the new Pastor, Fr. Todd on June 11.

- B. Rummage Sale:* The athletic association will be hosting the parish rummage sale beginning in the spring of 2020.
- C. Pastoral Council Discernment:* Pastoral Council Discernment was held and the two new members are Jeff Senn and Joey Kovesky.
- D. Bookends:* The Parish Council was in total agreement regarding the importance of Bookends being offered by St. Greg's and therefore, Bookends will remain in operation.

6. New Business:

- A.** Marquette University's Institute for Catholic Leadership Department will be conducting "Catholic School Board and Governance Formation Sessions." The sessions can be tailored to meet individual schools needs. Thomas Kiely is the Marquette University contact person for scheduling and information.
- B.** Amy discussed portions of the Archdiocese's Planning for the Future of Catholic Schools Conference. "Digital Fencing" is one way to market St. Greg's, STEM was constantly discussed as an integral offering to students. Amy stated that we have the resources but need a STEM coordinator.
- C.** Revised Roles and Responsibilities of School Commission members was reviewed and accepted.
- D.** "Assessment" is needed for discussion at the June meeting.
- E.** Recognition in Academic Excellence will be pursued next school year.

7. Old Business:

- A.** Due to time constraints, old business from the May agenda will be revisited at the June meeting.

8. Open Discussion:

- A.** No open discussion.

9. School Commission Discernment: School Commission Discernment was held. Theresa Morales and Christine Givens provided information relative to their background and how they will be effective members of the Commission. Jeff provided additional comments on what is needed and desired of commission members. Ms. Morales and Ms. Givens acknowledged their responsibilities and expressed their aspiration in becoming members. Theresa Morales and Christine Givens will begin their commission commitment with the June meeting.

The meeting concluded at 7:33PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.

NEXT MEETING: June 18, 2019 – 6:00 PM

Respectfully Submitted,

Mike Gutierrez

School Commission