

St. Gregory the Great Parish & School School Commission Monthly Meeting

Meeting Date: *September 26, 2017*

Attendance (*highlighted names indicate presence at meeting*):

M. Gutierrez J. Kovnesky **J. Krostag**
Y. Lasky **A. Schlegel** **J. Senn** **M. Wejrowski**

1. Prayer: *Led by Mary Wejrowski*

2. August Meeting Minutes: *S.C. meeting minutes were reviewed and approved.*

3. Commission Action Items:

A. *Annual Goals:* Amy looked, but found nothing for the S.C. pamphlet update. Jeff would also like to see orientation/education for S.C. committee members. Amy would like to develop a new “Elevator Speech.” All members agreed to assist with this. The Annual Goals will be left “open” for further discussion in “Old Business.”

B. *Upcoming Events:* Upcoming Events are as follows:

- **Hospitality Sunday Dates:** 12/17, 1/21, 2/18, 3/18, 4/15, & 5/20. S.C. selected 1/21 as the first choice and 4/15 as the second choice. Jeff will confirm with Yolanda.
- **New Membership:** No update on new memberships. Amy indicated that a couple individuals had inquired about the S.C. Announcements will be made via the School Newsletter and Bulletins. Jeff will work with Amy on announcement verbiage.

4. Principal’s Report:

A. *Enrollment Update:* As of 9/26/2017, enrollment has changed from 264 to 256. The budgeted enrollment amount was 250.

B. *Budget Update:* Amy did ask Patti Penkalski for the end of year (2016/2017), budget report, but P.P. informed Amy that she was not finished with it. Therefore, auditor questions could not be answered and there were no reports to distribute for the September S.C. meeting. Patti and Mark Kurzynski will be invited to attend the November S.C. meeting to discuss the budget questions posed by S.C. members.

C. *Staff Update:* Amy stated that the 3rd and 5th grade aides have resigned. A new 5th grade aide began on Monday, September 25. A “potential” aide for 8th grade may have been found. The substitute physical education teacher will be leaving in mid October. Amy will be interviewing a candidate for the physical education vacancy on 9/27. Amy stated that the candidate is not yet certified in physical education but that there can be a 5 year plan to obtain the certification. The staff needs are as follows; 3rd and 8th grade aides, physical education and Spanish teachers. Georgia Wendorf will be on medical leave beginning in November.

5. Parish Pastoral Council Update:

- Jeff distributed copies of the Parish Council meeting minutes submitted by Yolanda Lasky

- The Accreditation Team will meet with members of the Pastoral Council and School Commission on November 1st. Jeff Senn and Mike Gutierrez indicated that they will attend this with a scheduled time of 5:00 P.M.
- A “Pre-Accreditation” meeting will be held on October 10, by the Accreditation Team with Amy.
- Amy was dismissed from the Parish Council meeting after providing her report. Therefore, Amy was not present when a Council member inquired as to the percentage of students who attend school under the voucher program. Amy indicated that the percentage is 77%.

6. Old Business/Open Discussion/Additional Items:

- Father Tom has informed Amy that he prefers that students and the S.C. present during Catholic Schools Week. CSW 2018 will be from January 28 - February 3.
- Amy is considering conducting a “State of the School” address in two separate sessions. one session will held for parents and guardians of younger grade children and another session for parents and guardians of older grade children. The goal is to inform parents as to why certain “specials” and extra curricular activities have been eliminated. It is due to lack of volunteers. Perhaps these sessions will entice parents/guardians to volunteer.

7. Closing Prayer led by Mary Wejrowski

The meeting concluded at 7:21 PM. These minutes are not verbatim. School Commission members are encouraged to make any corrections and email back to Mike Gutierrez for updating.

NEXT MEETING: October 17, 2017 – 6:00 PM

Respectfully Submitted,
Mike Gutierrez
School Commission